



## **TOWN OF OXFORD**

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### **MEETING MINUTES**

**Oxford Main Street Project Committee**

**Tuesday, August 8, 2017**  
**Hearing Room – 1:30 PM**

The meeting was called to order by Chairman Kathleen O'Neil at 2:35 p.m.

**Present:** Chairman Kathleen O'Neil, Vice-Chairman Herman Schuler, Selectman Kathy Johnson, Planning & Zoning Commissioners Pat Cocchiarella and Tanya Carver, and Tony SanAngelo Community Advisor

**Absent:**

Brian Miller, Staff Advisor  
Robbi Costigan, Secretary and Treasurer  
Andrew McGeever, Economic Developer

Acceptance of Minutes for July 11, 2017 and June 13, 2017 meetings were accepted.

There were no Amendments to the Agenda.

#### **Old Business:**

Tanya Carver moved to adopt the Year Action Plan. Kathy Johnson seconded it. All ayes and the motion carried.

#### **New Business:**

1. **\$5,000.00 check received from Katherine Matthies Foundation** – Kathleen O'Neil advised the Committee that she had received the \$5,000.00 check from Katherine Matthies Foundation.
2. **Nominations for Treasurer** – Tanya Carver nominated Robbi Costigan for the position of Treasurer. Kathleen O'Neil questioned whether Robbi could hold two officer positions and it was affirmed that she could. Kathy Johnson seconded Robbi's nomination. All ayes and the motion carried.
3. **Choose 2 items from the Yearly Action Plan to do**  
Objective 1: Hold Public Hearing and have expert speakers.  
Objective 2: Continue to apply for grants.
4. **Begin the 3 Year Action Plan – Tabled.**

Near the end of the meeting, Tony SanAngelo strongly suggested that the OMSP considered becoming a 501c3. Herman Schuler had also mentioned this possibility earlier in the year. Herman Schuler had some alternatives that the OMSP could consider. He accepted the responsibility to pursue information on a 501c3 that may be able to simply have a name change to become OMSP 501c3.

Tanya Carver will approach NVCOG to see what support they can give us in providing graphics and overlays of the OMSP in preparation for a conceptual plan for the entire project.

### **Adjournment**

*Kathleen O'Neil, Chairman*



17 AUG 14 PM 2:44  
TOWN OF OXFORD, CT  
*Angela A. West*  
TOWN CLERK