

**Oxford Main Street Project Committee  
Regular Meeting Minutes**

**Tuesday, December 12, 2017**  
**1:30 PM – Town Hall Room B**

The meeting was called to order by Chairman Kathleen O'Neil at 1:30pm and the Pledge of Allegiance was recited.

Present: Chairman Kathleen O'Neil, Planning and Zoning Commissioner Pat Cocchiarella, Kathy Johnson, Economic Development Director Andy McGeever, Community Advisor Tony SanAngelo, Secretary and Treasurer Robbi Costigan, and new member Mary LoPresti.

Absent: Vice Chairman Herman Schuler and Tanya Carver

**Acceptance of Minutes**

**MOTION:**

Pat Cocchiarella moved to accept the September 12, 2017 Regular Meeting Minutes, this was seconded by Andy McGeever. 6 Ayes, Mary LoPresti abstains, motion carries.

**Amendments to the Agenda**

**MOTION:**

Pat Cocchiarella moved to amend the agenda to introduce and discuss Christin Kimball joining the Committee with possible action. This was seconded by Kathy Johnson. All Ayes. Motion carries.

**Introduce and Discuss Christin Kimball Joining the Committee with Possible Action.**

Pat Cocchiarella introduced Christin Kimball to the members. If made a member, she would bring on-line media and marketing experience. She would make a nice addition to the Committee.

**MOTION:**

Kathy Johnson moved to recommend Christin Kimball to the Oxford Main Street Committee. This was seconded by Pat Cocchiarella. All Ayes. Motion carries.

## **Audience of Citizens**

None

## **Old Business**

### **1. Herman Schuler 501c3**

Herman Schuler was absent from the meeting but the committee members discussed the Economic Development Corporation, LLC 501c3. Tony SanAngelo explained that the \$9,178.79 in the corporation's checking account has been difficult to retrieve because the corporation was disbanded over 10 years ago. It was suggested that Town Attorney Kevin Condon attend the next meeting to discuss this matter.

### **2. News on Submitted Grants:**

There is no news. The funds are on hold.

### **3. Routing Study to be Done by NVCOG**

Chairman Kathleen O'Neil stated the NVCOG will be doing the Routing Study for Oxford.

## **New Business**

### **1. Oxford Center Renewal Plan**

This Plan was passed out to all committee members. Chairman Kathleen O'Neil suggested the committee members review the Plan for next meeting discussion.

### **2. Updated Committee List**

List was distributed to all committee members with phone numbers and e-mails

### **3. New Dates and Times for 2018's Meetings**

#### **MOTION:**

Kathy Johnson moved to meet in the Hearing Room every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month in 2018. This was seconded by Pat Cocciarella. All Ayes. Motion carries.

### **4. Election of New Officers for 2018**

**MOTION:**

Kathy Johnson moved to elect officers for 2018. This was seconded by Pat Cocciarella. All Ayes. Motion carries.

**MOTION:**

Kathy Johnson moved to nominate Kathleen O'Neil as Chairman. This was seconded by Robbi Costigan. All Ayes. Motion carries.

**MOTION:**

Kathy Johnson moved to nominate Tony SanAngelo as Vice Chairman. This was seconded by Robbi Costigan. All Ayes. Motion carries.

**MOTION:**

Pat Cocciarella moved to nominate Robbi Costigan as Secretary. This was seconded by Andy McGeever. All Ayes. Motion carries.

**MOTION:**

Kathleen O'Neil moved to nominate Robbi Costigan as Treasurer. This was seconded by Kathy Johnson. All Ayes. Motion carries.

**5. Community Support Grant**

**MOTION:**

Pat Cocciarella moved to apply for the Community Support Grant in the amount of \$15,000 for the Nature Walk across from Oxford Town Hall. This was seconded by Tony SanAngelo. All Ayes. Motion carries.

**6. Date and Organization for Launching the OMSP for Business and the Community**

**a. Initial Meeting with Ole Dog Inn and Oxford Baking Company**

Kathleen O'Neil moved to contact the Oxford House owner, Jay Borkowski, Oxford Baking Company owner and Fran Teodosio to discuss launching the OMSP.

**b. Kick-Off Meeting with Town and Businesses**

The Committee discussed not setting a date until a visual plan was developed for businesses to review.

**7. Presentation Materials and Assignments for Kick-Off Meetings**

The committee agreed to have Mary LoPresti spearhead the creation of a Display Board and PowerPoint Presentation for presenting the OMSP.

**8. Sign for Riverside Park and Kick-Off**

**MOTION:**

Kathleen O'Neil moved to have a sign designed for the Committee's Project Kick-Off. This was seconded Pat Cocciarella. All Ayes. Motion carries.

**Adjournment**

**MOTION:**

Kathy Johnson moved to adjourn the meeting at 2:52pm. This was seconded Mary LoPresti. All Ayes. Motion carries.

Respectfully submitted, subject to approval

Robbi Costigan  
Secretary/Clerk

17 DEC 19 PM 12:24  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK