

**Oxford Main Street Project Committee
Regular Meeting Minutes**

Tuesday, February 27, 2018

1:30 PM – Town Hall Main Meeting Room

The meeting was called to order by Chairman Kathleen O'Neil at 1:33pm and the Pledge of Allegiance was recited.

Present: Chairman Kathleen O'Neil, Vice Chairman Tony SanAngelo, Planning and Zoning Commissioners Pat Cocchiarella and Tanya Carver, Kathy Johnson, Mary LoPresti, Christin Kimball, Secretary and Treasurer Robbi Costigan.

Absent: Economic Development Director Andy McGeever

Acceptance of Minutes

MOTION:

Pat Cocchiarella moved to accept the January 27, 2018 Regular Meeting Minutes, this was seconded by Kathy Johnson. 7 Ayes, Tanya Carver abstains, motion carries.

Amendments to the Agenda

MOTION:

Pat Cocchiarella moved to amend the agenda under old business to discuss the Little River Nature Preserve Temporary Sign. This was seconded by Robbi Costigan. All Ayes. Motion carries.

MOTION:

Kathy Johnson moved to amend the agenda under new business two items: discuss sub-committees and Landscape Architect, David Goliewski. This was seconded by Mary LoPresti. All Ayes. Motion carries.

Audience of Citizens

None

Old Business

1. Little River Nature Preserve Temporary Sign

MOTION:

Tanya Carver moved to accept the changes made to the temporary sign per the committees' discussion. This was seconded by Pat Cocchiarella. All Ayes.
Motion carries.

New Business

1. Community Support Grant

Chairman Kathleen O'Neil stated the grant has been submitted. It is important for committee members to attend the Community Support Committee meeting on March 12th to show support for the application and explain our project.

2. Brian Nesteriak

The committee discussed and decided that since a Landscape Architect will be hired for the design of the Little River Nature Preserve, Mr. Nesteriak will not be hired at this time.

3. Action Plan

The Committee discussed updating the Action Plan adopted on July 11, 2017 and will work on it further for the next meeting.

4. Chairman Report

Kathleen O'Neil discussed creating a new 501c3 for the committee rather than renaming the old Economic Development 501c3. Many times, donors, grantors and private citizens require an agency to be a 501c3 prior to their investing. As a 501c3, all funds will be kept in an account and checkbook separate from municipal funds.

MOTION:

Tony SanAngelo moved to create a new 501c3. This was seconded by Tanya Carver. All Ayes. Motion carries.

5. Discuss Subcommittees

Committee members were assigned to subcommittees in order to get work done in between meetings.

6. Landscape Architect David Goliewski

Kathleen O'Neil stated she received a proposal and fee for the design of Little River Nature Preserve from Landscape Architect David Goliewski.

MOTION:

Tanya Carver moved to send information to two other Landscape Architects for quotes: Aris Stallis and Steve Wing. This was seconded by Pat Cocchiarella. All Ayes. Motion carries.

Adjournment

MOTION:

Tanya Carver moved to adjourn the meeting at 2:57pm. This was seconded by Pat Cocchiarella. All Ayes. Motion carries.

Respectfully submitted, subject to approval

Robbi Costigan
Secretary/Clerk

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TOWN OF OXFORD, CT
Robbi Costigan
TOWN CLERK