



**Town of Oxford**  
**S.B. Church Memorial Town Hall**  
**486 Oxford Road**  
**Oxford, CT 06478-1298**  
**Phone: (203) 888-2543**

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**Oxford Main Street Project Committee**  
**Regular Meeting**  
**Tuesday, November 24, 2020**  
**12:30 PM - Virtual Meeting/Google Meet**

The meeting was called to order by Chairman Kathleen O'Neil at 12:43 PM, and the Pledge of Allegiance was recited.

Present: Chairman Kathleen O'Neil, Vice Chairman Tony SanAngelo, Robbi Costigan, Mary LoPresti, Tanya Carver, Chrissy Kimball

Absent: Susan Kovacs, Pat Cocchiarella, Mary Beth Nelsen

Also Present: Scott Flaherty (Grants Dept.), Jim Sanders

**ACCEPTANCE OF MINUTES**

**MOTION:**

Chrissy Kimball moved to approve the October 27, 2020 OMSP Regular Meeting Minutes as presented. This was seconded by Tanya Carver. All Ayes. Motion carries.

**AMENDMENTS TO THE AGENDA**

None.

**AUDIENCE OF CITIZENS**

None.

**OLD BUSINESS**

**1. Fundraising: bench plaques, memorial bricks, tee shirts, cash and time**

Chairman Kathleen O'Neil asked committee members for input regarding fundraising. A volunteer for ordering the benches with plaques was requested. Robbi Costigan volunteered to take charge of the OMSP t-shirt orders. All fundraising checks will be made out to the 501(c)(3). Pricing was discussed. Fundraising links will also be included on the OMSP website.

### **MOTION:**

Tonya Carver moved to set the price for the memorial bench at \$400.00. This was seconded by Robbi Costigan. All Ayes. Motion carries.

Discussion: The memorial bench plaques will be bronze and will dedicate one (1) bench. There will be seven (7) benches total in the Little River Nature Preserve and on the sidewalk. There will also be a 20' x 30' area in the nature preserve forum that will hold 2,700 memorial bricks (4" x 8"). Pricing for the bricks was discussed. A major corporation has pledged \$2,500.00 to benefit the Little River Nature Preserve.

### **MOTION:**

Chrissy Kimball moved to set the price for the memorial bricks at \$75.00 each. This was seconded by Vice Chairman Tony SanAngelo.

Discussion: The committee will need a cost estimate for brick installation before determining the final pricing for the memorial bricks.

### **MOTION:**

Tanya Carver moved to withdraw the motion setting the price for the memorial bricks at \$75.00 each. This was seconded by Chrissy Kimball. All Ayes. Motion carries.

Discussion: Brick pricing will be discussed at the next meeting once a cost estimate for installation is established. Chairman Kathleen O'Neil thanked everyone for their work and support of the Oxford Main Street Project.

## **2. Website**

The PayPal account is set up.

## **3. 501(c)(3)**

Vice Chairman Tony SanAngelo discussed the registration fee necessary by the end of November. The non-profit corporation will currently be limited to seven (7) members. Discussion of possible members to join the corporation.

## **NEW BUSINESS**

### **1. Meeting times and dates for 2021**

The committee discussed the Scheduled Meeting for 2021. It was agreed that 11/23/2021 and 12/21/2021 will be eliminated due to Thanksgiving and Christmas. The meeting time will remain at 12:30 PM every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month. The schedule will be finalized at the next OMSP meeting.

## 2. Election of Officers for 2021

Chairman Kathleen O'Neil will send an email to all committee members to review The positions for the election of officers for 2021. The election will be held at the next OMSP meeting.

### **ADJOURNMENT**

#### **MOTION:**

Tanya Carver moved to adjourn the meeting at 1:31 PM. This was seconded by Robbi Costigan. All Ayes. Motion carries.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mary LoPresti", followed by a horizontal line.

Mary LoPresti  
OMSP Committee Member