



## **TOWN OF OXFORD**

**Oxford Main Street Project Committee**  
**S.B. Church Memorial Town Hall**  
**486 Oxford Road, Oxford, Connecticut 06478-1298**  
**(203) 888-2543**

### **REGULAR MEETING MINUTES**

**Tuesday September 14, 2021**

**12:30 p.m. – Virtual Meeting/Google Meet**

#### **Call to Order**

The meeting was called to order at 12:30 p.m. by Chairman Jeff Luff and the Pledge of Allegiance was recited.

#### **Acceptance of Minutes**

7/13/21 Regular Meeting

Jim Sanders moved to approve the 7/13/21 minutes as presented. Motion was seconded by Chrissy Kimball. 7 Ayes. Tony SanAngelo abstains. Motion carries.

#### **Amendment of the Agenda**

Jeff Luff read Letter of Resignation from committee member Robbi Costigan, dated 9/7/21.

#### **New Business**

##### **a. South Sidewalk Project**

Site meeting held 7/23/21. Project started on 7/26/21. Project delays caused by crew member contracting Covid-19 and recent heavy rainfall. Work has resumed and progressing nicely.

##### **b. OMSP Website**

Chrissy Kimball has uploaded the link to the Draft of the Oxford Route 67 Alternative Transportation Study published 7/12/21. Comments were accepted until 8/15/21 and will be incorporated into the final report. Link to the report is also available on the town website under the NEWS tab.

##### **c. OMSP Facebook Page and Group**

Chrissy Kimball has uploaded the link to the Draft of the Oxford Route 67 Alternative Transportation Study published 7/12/21.

##### **d. OMSP Tri-Fold Informational Pamphlet**

Helen Leung has uploaded all the images from the road study report to the Drive for Chrissy Kimball's use. The draft has been uploaded to the Drive for all committee members to view. Initial formatting of the tri-fold with images is complete and looks very professional. Jeff Luff and Helen Leung will work on editing the text

##### **e. T-shirts**

T-shirts are in Jeff Luff's office.

##### **f. Frequency of OMSP Committee Meetings**

Pat Cocchiarella moved to approve reducing the frequency of the OMSP committee meetings to once a month, on every 2<sup>nd</sup> Tuesday of each month. Motion was seconded by Helen Leung. 8 Ayes. Motion Carries.

The next OMSP meeting will be held on October 12, 2021

##### **g. Treasurer Report**

- According to the finance department, the following OMSP grants have been spent out: Valley Community Foundation, Matthies Grant, and Community Support

- Community Connectivity Grant (CCGP-2) for the South Sidewalk Project is ongoing. Total cost of the project will exceed the grant funding due to unforeseen conditions during excavation and cost of traffic control by police
- CCGP-3 grant application was not awarded due to the fact that funding for that grant was reduced by over 50% compared to the previous round. Oxford ranked 14 of the 10 applications awarded. Will submit an application for Phase II when the next round of funding is available.

### 501(C)3 Committee Report

Tony SanAngelo reports that new committee members may include Sue Kovacs and John Bedosky (Dry Cleaners). Will inform OMSP Committee when he is able to set up the next 501(C)3 committee meeting. Will consult with Robbi Costigan for permission to hold future meetings in the library.

### Adjournment

Pat Cocchiarella moved to adjourn the meeting. Motion was seconded by Mary Beth Nelson. 8 Ayes. Motion Carries.

Respectfully submitted and subject to approval



Jeff Luff  
OMSP Chairman

21 SEP 15 AM 9:31  
TOWN OF OXFORD, CT  
Cocchiarella  
TOWN CLERK