

OXFORD Ambulance Association

Board of Directors Meeting
July 9, 2020 7:00 p.m.
OAA Headquarters

MEETING MINUTES

The meeting was opened at 7:00 pm by the Chairman.

Present were members James Ernst, Maddie Dodson, Patrick Gannon, Susan Schiavi, Ed Hardy, Robert DeBisschop, Executive Director Madelene Taggart

Audience

There was no audience participation.

Old Business

1. The minutes of the March 16, 2020 meeting were approved on a motion by Ed, seconded by Patrick, voted 6 to 0
2. 2019-20 Town budget is finished; a final accounting from the Financial Director is anticipated. Most of the line items are still at or below allowances, the exception being vehicle maintenance due to power loader repairs. Madelene also provided the accrual account summaries through June 2020 and a Training account summary for the fiscal year. Patrick made a motion to accept the reports as presented, seconded by Maddie and voted 6 to 0.
3. The 2020-21 Town budget was approved without any changes to the OAA budget we submitted. The Town did not approve any capital expenditures for 2020-21. Therefore OAA will not be able to replace any radios this year.

New Business

1. **Vehicle Status:** All 3 ambulances are running and in service. There have been many occasions in the past month when all 3 have been on calls at the same time. Regular maintenance is ongoing, but 40 is particularly requiring continuing service. Minor issues of a window on 40, the bumper on 30, and bleaach crazing of plexiglass on 50 are being addressed.
2. A training program is currently scheduled for July 20 which includes working within the Coronavirus pandemic requirements.
3. The new ambulance is in Eastford for final detail finishing including graphics.
4. **Coronavirus:**
 - a. Madelene has secured masks, gloves, other PPE required and working with Emergency Management and the First Selectman to supply needed resources..
 - b. OAA will be able to use one of the Board of Ed campus buldings for CMT testing.
5. **VEMS Contract.** Bob made a motion to go into executive session to discuss the VEMS contract. Ed seconded the motion and it passed 6 to 0. Bob made a motion to come out of executive session, seconded by Ed and voted 6 to 0. There was no action taken.
6. Bob presented a performance appraisal of the Executive Director which was discussed by all the members. Contract information was not available to arrive at a recommendation based on the positive support expressed by all of the committee. A motion was made by James, seconded by Sue to report a positive recommendation based on the appraisal. A meeting will be held August 8 to finalize that recommendation.

Adjournment:

1. The meeting adjourned at 8:25 on a motion by Ed, seconded by Maddie and approved 6 to 0.

Submitted Subject to Approval



Robert DeBisschop, Chairman
Oxford Ambulance Association

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TOWN OF OXFORD, CT
CLERK