

OXFORD Ambulance Association

Board of Directors Meeting
March 5, 2019 7:00 p.m.
OAA Headquarters

MEETING MINUTES

The meeting was opened at 7:00 pm by the Chairman.

Present were members Maddie Dodson, Ann LaHaza, James Ernst, Ed Hardy, Beth Sudgen, Robert DeBisschop and Executive Director Madelene Taggart

Audience

There was no audience participation.

Old Business

1. The minutes of the November 14, 2018 were approved on a motion by Maddie, seconded by Ann, voted 5 to 0 with one abstention.
2. The minutes of December 18, 2018 were corrected by adding the scheduled meeting for May 7 to the list of regularly scheduled meetings. The corrected minutes were approved on a motion by Maddie, seconded by Ed. voted 6 to 0.
3. 2018-19 Town budget report was presented by Madelene. At 75 percent of the Town's fiscal year, most of the line items are still at or below allowances. Madelene also provided the accrual account summaries for January through December 2017 and 2018, and January through March 5, 2019, and the balance sheet as of March 5, 2019. Ed made a motion to accept the reports as presented, seconded by Maddie and voted 6 to 0.
4. The capital fund proposed for Newtown Savings Bank will be opened at Ion Bank due to ease of coordination with our existing account.

New Business

1. Vehicle Status: Madelene reported that all 3 ambulances are running and in service. There have been several occasions in the past month when all 3 have been on calls at the same time. Regular maintenance is occurring. The new fly car is in service. The old car will either be sold or placed in the Town's hands for auction/disposal.
2. The incentive provision in the Executive Director's contract was discussed (Madelene excused herself from the meeting); the performance review conducted during the summer was used as a basis for discussion. A motion to grant a ten percent of 2018 salary as an incentive was made by Maddie, seconded by Beth and voted 6 to 0.
3. The 2019-20 Town budget request has been submitted to the Board of Selectmen. It is in the process of being considered by the BOS and Board of Finance,
4. The capital plan request for an ambulance to replace one of the current units has been submitted at \$155,000. This would be added to the existing \$95,000 currently in the Town Capital and Non-Recurring Account. A request from capital for portable radios at \$48,468 was also made. Motorola is no longer supporting the maintenance of our current radios.

Adjournment:

1. The meeting adjourned at 8:20 on a motion by James, seconded by Beth and approved 6 to 0.

Submitted Subject to Approval

Robert DeBisschop

Robert DeBisschop, Chairman
Oxford Ambulance Association

19 MAR -6 AM 10:43
TOWN OF OXFORD, CT
TOWN CLERK
Margaret A. Clark