

OXFORD Ambulance Association

Board of Directors Special Meeting
January 21, 2020 7:00 p.m.
OAA Headquarters

MEETING MINUTES

The meeting was opened at 7:00 pm by the Chairman.

Present were members Pat Gannon, James Ernst, Susan Schiavi, Ed Hardey, Caitlin Munson, Robert DeBisschop.

Audience

There was no audience participation.

Old Business

1. The minutes of the November 11, 2020 were amended to correct the spelling of Pat Gannon's name and approved on a motion by Ed seconded by James, voted 5 to 0. Susan had not yet joined the meeting.
2. 2019-20 Town budget report has not been updated by the Town but Madelene is not aware of any anticipated issues. At 50 percent of the Town's fiscal year, most of the line items are still at or below allowances.
3. Madelene also provided the OAA account summaries as of December 2020. James made a motion to accept the reports as presented, seconded by Pat and voted 6 to 0.
4. The contract with Braun for a new replacement ambulance was signed by Madelene for \$265,000.00. Delivery is expected in nine months.

New Business

1. Vehicle Status: Ambulance 50 was involved in an accident with some damage during an emergency run to Waterbury Hospital. The incident was reported to the insurance company. The ambulance is out of service while being repaired; a loaner is in service. The other 2 ambulances are running and in service. There have been many occasions in the past month when all 3 have been on calls at the same time. Regular maintenance is ongoing.
2. 2021-2022 Town Budget: Madelene presented a budget for presentation to the Town, The line items are the same as last year except for a \$1000 reduction in maintenance and a line item for VEMS bundle billing. The First Selectman has indicated his support for this. The adoption of this budget for submission was accepted on a motion by Ernest, seconded by Pat and passed 6 to 0.
3. The budget for Town support does not include personnel salaries. It assumes all personnel salaries will be supported by the Association, including incentives approved by Madelene. Ernest made a motion, seconded by Caitlin to approve the salary schedule.. Motion passed 6 to 0.
4. 2021-22 Capital Town Budget: A request from capital for additional portable radios at \$48,000 will be made in the 2021-22 Town capital plan. Motorola is no longer supporting the maintenance of our current radios. There was no money appropriated in last years budget. Sue made a motion to submit it, seconded by Caitlin and voted 6 to 0.
5. A training program is currently in progress and an accelerated program is planned for the winter break.
6. The 2021 meeting schedule will be Special meetings to accommodate the work schedules of the members to the Board. The schedule will be near the second Monday of March, May, July, November and the third Monday of September.

Adjournment:

1. The meeting adjourned at 8:20 on a motion by James, seconded by Caitlin and approved 6 to 0.

Submitted Subject to Approval

Robert DeBisschop
Robert DeBisschop, Chairman

Oxford Ambulance Association

21 JAN 27 PM 1:16
TOWN OF OXFORD, CT
TOWN CLERK
August H. Clark