

# OXFORD Ambulance Association

Board of Directors Meeting  
January 11, 2018 7:00 p.m.  
OAA Headquarters

## MEETING MINUTES

The meeting was opened at 7:15 pm by the Chairman.

Present were members Virginia Calcagni, Mike Aiello, Ed Hardy, Robert DeBisschop and Executive Director Madalene Taggart

### Audience

1. There were no comments from the audience.

### Old Business

1. March 13, 2017 Meeting Minutes: The minutes were reviewed. A motion was made by Ed, seconded by Virginia, to approve the minutes as written. The motion passed 3 to 0 with 1 abstention.
2. Current Budget: Madalene reported that the Town budget items are within anticipated expenditures with the exception of vehicle maintenance. She will be submitting requested transfers as needed.
3. FOI: Two hearings were completed during the summer; no actions to revisit any actions taken by the Board were required. A FOI Workshop to summarize and review meeting and noticing requirements was held by an FOI instructor.

### New Business

1. The audit for years ending April 30, 2016 and 2017 were reviewed. Madalene also provided a summary of the 1010 service calls OAA made during the calendar year 2017. Ed made a motion to accept the audit, seconded by Mike and approved 4 to 0.
2. 2018-19 Town Budget Request: Madalene presented a draft of a budget for presentation to the Selectmen and Board of Finance. Based on an estimated increase of 6% in additional user revenue the Contracted Services-Labor request is \$30,538 and the Total Appropriation request is \$185,038. This was approved on a motion by Ed, seconded by Virginia and passed 4 to 0.
3. 2018-19 Town Capital Request: Replacement ambulance \$150,000 and Expedition (or equivalent) fly car replacement \$36,000. Motion made by Bob, seconded by Ed and passed 4 to 0.
4. Staff: Operations Supervisor Kyle Leake submitted his resignation effective January 19 to take another job. Discussion followed about the need that an Oxford resident fill the position. Mike Aiello will be offered the position.

### Adjournment:

1. The meeting adjourned at 9:15.

Submitted Subject to Approval

*Robert DeBisschop*  
Robert DeBisschop, Chairman  
Oxford Ambulance Association

18 JAN 16 PM 2:31  
TOWN OF OXFORD, CT  
*Robert DeBisschop*  
TOWN CLERK