

Oxford High School Fields Committee
Meeting Minutes

March 4, 2013

7:00 PM

CALL TO ORDER

Chairman Todd Romagna called to order the March 4, 2013 Special Meeting of the OHS Fields Committee at 7:13 PM.

ROLL CALL

Present: Todd Romagna, Nona Baker, Alana Flach, and Dawn Krassner.

Also Present: Brian Nesteriak, Clerk of the Works and Debbie Gatto, Park & Recreation Director.

Not Present: Mark Adams and Chad Twombly.

Chairman Todd Romagna introduced Debbie Gatto to all committee members. He explained that she may be in charge of scheduling for the new field at OHS.

Alana Flach questioned if Park and Recreation would be in control of the field.

Debbie Gatto commented that she is not sure if the field maintenance and electricity would be her responsibility or the Board of Education. She is unaware who will be putting the field in their budget for this fiscal year.

The committee members and Debbie Gatto discussed briefly the use of the fields by organizations. They concurred that the school would have the highest priority when scheduling field time. They also discussed briefly whether or not players would be practicing on the turf field, and it was stated that a coach at the high school stated that they would not be practicing on the turf field.

Debbie Gatto questioned who is in control of the scheduling, and it has not been clearly defined to her. She stated that she was told that the First Selectman would be in control.

CLERK OF THE WORKS REPORT

Brian Nesteriak, Clerk of the Works handed out his report to the committee members.

SITE WORK:

Soil & Erosion controls need repair and there is one area that needs repaving.

DISCUSSION:

Alana Flach questioned the location of the area that needs repair.

Brian Nesteriak stated that it is the sidewalk just beyond the last landing going up the hill.

GRANDSTAND:

Visitor and home bleachers are 95% complete. The pressbox and stairs have been installed. The contractor should have it completed by March 6th.

DISCUSSION:

Chairman Todd Romagna stated that there is a concern for vandalism with respect to the grandstand. He commented that they should cover the windows because of the amount of equipment in the press box.

Brian Nesteriak commented that the press box was installed on Friday and that stairs have also been installed. He stated that the contractor should have it completed by March 6th.

FIELD TURF:

Installation is scheduled to begin on March 18th depending on the weather. The crew inspected the field on 12/12/13 and it was generally approved with minor modifications. The approval letter has been forwarded by contains exclusions.

DISCUSSION:

Brian Nesteriak commented that the fields need to be completely clear and that the material has been made and is ready to go.

SITE ELECTRICAL:

Field lights are installed and completed. Shock has completed the trenching and conduit. The scoreboard and lights are operable. The site lighting is completed, tested and approved. The remaining work to be done is the pressbox.

RUBBERIZED TRACK:

The track will be installed in mid April. Field turf must be complete before C&I can begin work. A letter was sent on 12/4/12 stipulation that no change in price is expected and a revised insurance certificate is need. The track can be used within 1 week of completion.

DISCUSSION:

Brian Nesteriak moved on to Cost Exposures.

ADA WALKWAY:

Pipe rail was removed from the Guerrera contract and a code modification request was sent to the state building department.

DISCUSSION:

Brian Nesteriak stated that in order to be ADA compliant, there needs to be two railings for the walkway. He also stated that there are no landings on the walkway.

Chairman Todd Romagna stated that he spoke to Gordon Gramolini, the Town of Oxford Building Official and that Gordon stated that there were no problems with the landings. He commented that he told Gordon to call him immediately if any problems arose and he has not received a phone call from Gordon to date.

Brian Nesteriak stated that the Wish List has been updated.

DISCUSSION:

Chairman Todd Romagna stated that they would like to repaint the shot put as Brian stated that it was peeling. He commented that the he is meeting with the person for the javelin in the upcoming week and that he has been out there and figured out what can be done, he will discuss it at the next meeting.

PA SYSTEM/SECURITY SYSTEM:

DISCUSSION:

Chairman Todd Romagna stated that he tried to get together with Jim Galligan to get bid numbers. He commented that someone in town had presented a PA system to him. He explained that it was a good system, costing approximately \$50,000.00 to \$60,000.00. He stated that he also got a secondary quote which was approximately \$34,000.00, which would be a \$22,000.00 savings. The secondary quote was not a BOSE system.

Brian Nesteriak questioned if includes a Netgear wireless router.

Chairman Todd Romagna stated that they are looking into grants for cameras; it is just a matter of writing the grant for the cameras. He questioned Brian if Jim has gotten back to him on this item.

Brian Nesteriak stated that he has sent the PA specifications to Jim, and forwarded the preliminary building design to him.

FENCING:

DISCUSSION:

Chairman Todd Romagna stated that he met with Walsh Fencing and that they do have a temporary fence that can be taken down. He stated that the quote for 550 linear feet installed was \$4,105.00, which was a reasonable price.

Alana Flach questioned the price of a permanent fence.

Chairman Todd Romagna stated that he did not pose that question to Walsh. He stated that there is a pole every 10 feet, grommets in cloth, and that it is manageable and easy to use.

Alana Flach reiterated that they should get the quote for a permanent fence.

Chairman Todd Romagna stated that he would get a quote for a permanent fence.

CORRESPONDENCE

Brian Nesteriak went over the requisitions portion of his report.

REQUISITIONS:

Guerrera was denied their retainage by the committee last time.

Shock Electrical has been submitted a requisition for \$141,179.31 and the number on the report includes the retainage except the portion of the pole lights and press box.

MOTION by **Chairman Todd Romagna** to pay the requisition for *Shock Site Electrical* in the amount of \$141,179.31. **Second by Nona Baker. All Ayes.**

Brian Nesteriak stated that the full payment for retainage for the field lighting would be \$13,427.65.

MOTION by **Dawn Krassner** to *NOT* pay retainage at this time. **Second by Chairman Todd Romagna.**

DISCUSSION on MOTION:

The company is stating that everything on site is completed.

Nona Baker stated that she would like to see the field completely done before giving back any retainage.

Dawn Krassner and **Alana Flach** agree with Nona about the retainage.

All Ayes to *deny request for retainage*.

Brian Nesteriak commented that E&D is going to finish on Wednesday and they are sure to put in another requisition this week.

Committee members discussed the next meeting date, which will be **March 18th**.

Debbie Gatto had a concern about parking during the school day. There are only nice spaces to park and residents may want to walk the track during the day.

Alana Flach stated that she is surprised that people will be able to walk during the school day.

The **committee members** and **Debbie Gatto** discussed vehicle parking and accessibility briefly.

Brian Nesteriak presented **Invoice #368** in the amount of \$1,982.50 to the committee.

MOTION by Chairman Todd Romagna to approve **Invoice # 368** for Brian Nesteriak in the amount of \$1,982.50. **Second by Nona Baker. All Ayes.**

Chairman Todd Romagna questioned what they were going to do with the swale.

Brian Nesteriak stated that they could fill it in with stone. He stated that if they let it sit until spring, Guerrera will fix the slopes, etc. He stated that the swale cannot be seen right now. They need to clean it up and get the grass growing and if they fill it with stone, it may be quite an expense.

Dawn Krassner suggested filling it with gravel so it can still have drainage.

The committee made no decisions on the swale at this time.

ADJOURNMENT

Chairman Todd Romagna moved to adjourn the meeting at 8:26 PM. **Second by Dawn Krassner. All Ayes.**

Respectfully submitted,

Jessica Pennell

Jessica Pennell
Recording Clerk

13 MAR 25 PM 5:09
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK