

OXFORD SCHOOL BUILDING COMMITTEE

NEW MIDDLE SCHOOL

REGULAR MEETING MINUTES

February 28, 2018

The meeting was called to order at 7:04 pm. The Pledge of Allegiance was recited.

Committee members present: Marcy Fernandes, Dean Golembeski, Rich Krueger, Herman Schuler, Jeff DiIulio, Ethan Stewart, Diamond Rosa, Bob Slie.

Others present: Scott Pellman-Colliers, Jack Butkus-Arcadis, John Mele –resident in waiting.

1. **Approval of minutes:** – Motion by Herman to approve the minutes of February 21st seconded by Jeff – All in favor – Unanimous

2. **No public comment:**

3. **Progress on reference checks:**

- Herman has provided a number of photos of the projects completed by the shortlisted firms. 2-3 projects were reviewed for each of the architectural firms. The committee discussed a few of the projects and how the architect needs to match the feel of Oxford with the design.
- Marci was concerned that some architects may build a monument to themselves.
- Scott Pellman commented that it will be important to develop the owners project requirements that will dictate design and materials parameters.
- Bob Slie called a number of people and spoke to a representative that worked with each architect. Bob called the facilities director at Amity who previously worked for Guilford and he provided the names of facility directors in towns where the architects have worked. In addition, Bob talked to the program manager who was formerly with Gilbane and worked on three projects with Amity and has a lot of school experience. Bob reported on his findings. Bob will visit schools with George Temple ASAP. Seymour is scheduled for Friday, March 2nd.

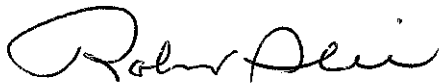
4. **Planning for upcoming interviews:**

- Colliers and committee members presented potential questions.
- Questions – If they answer them in the presentation there should be no need for a follow up question. The committee reviewed the 6 areas of focus that were included in the architect's notification.
- Colliers will provide a score sheet for the interviews.

5. Bob Slie provided some additional information questioning the individuals he spoke with to see if there was anyone that they enjoyed working with? Architects? OPM's? Construction companies? He reported on their comments
6. **Adjourn:** 8:40 pm Motion to adjourn by Herman seconded by Marci – all in favor – Unanimous

Scott Pellman –Recorder.

Respectfully Submitted by Robert Slie (Chair)



18 MAR -1 PM 12:20
TOWN OF OXFORD, CT
Robert Slie
TOWN CLERK