

# Meeting Minutes

**Project:** **OXFORD MIDDLE SCHOOL**  
CT Project #108-0043 N

**Subject:** Oxford School Building Committee  
**Date:** February 13, 2019, 7:00 PM  
**Location:** Oxford Public Library

## **Committee Members Present:**

Robert Slie, Ethan Stewart, Dean Golembeski, Kathy Johnson, Marcelina Fernandes (7:07 PM),  
Richard Krueger, Diamond Rosa, Jeffrey DiIulio, Kerry Mizak, Herman Schuler

## **Others in Attendance:**

Justin Hopkins (Tecton), Mark Jeffko (O&G), Susan O'Brien (BOE), George Renzoni (OPS)

**Call to Order:** 7:03 PM

**Pledge of Allegiance and Roll Call**

### **1. Approval of Meeting Minutes from January 9, 2019 regular meeting:**

Motion to approve by H. Schuler, motion seconded by J. DiIulio. The motion carried unanimously.

### **2. Approval of Invoices:**

- A. CSG Invoice #103 was submitted to the committee for approval. A motion to approve was made by H. Schuler, the motion was seconded by R. Krueger. The motion carried unanimously.
- B. O&G Invoice #3 has not yet been received.

### **3. Student Communication:**

Student from GOMS emailed G. Temple suggested that bottle filling stations be included in the new school.. The student was notified that bottle filling stations were planned for the new school and thanked for her concern.

### **4. Architect's Report:**

- A. State DAS meeting: More information was requested regarding subsurface condition. Geotechnical engineer conducted additional borings. No real changes noted from the original geotechnical report. The architect will share results at the Pre-bid Conformance Review (PCR) with the OSCG in mid-March.
- B. Planning and Zoning: The project received approval from the Oxford Planning and Zoning Department on 1/15/19.
- C. Design:
  - 1. The architect gave an overview of 95% drawing set. Copies will be provided to local AHJ's on 2/15/19.
  - 2. The architect shared that to accommodate the septic structure, there was a change to the curvature of the access road.
  - 3. The architect shared that the sidewalk will be moved closer to the property line.

### **5. Budget Report:**

- A. The architect and construction manager presented an update of the preliminary cost estimate (40% completion level), with a list of value engineering (VE) items that have been applied to the cost estimate.
- B. There was much discussion regarding alternates.
- C. The next and final estimate (95% completion), with refinements will be ready for our next meeting.

### **6. Schedule:**

Drawing set will be provided to local AHJ's on 2/15/19. CT DEEP application needs to be signed by First Selectman, George Temple. GOMS summer activity coordination will take place on 2/27/19. S. O'Brien will follow up with J. Hopkins to set up BOE presentation date. A Pre-bid Conformance Review (PCR) will be set up for mid-March.

7. **Eversource:**

H. Schuler updated the committee with information regarding the potential for a gas line to service town buildings including the new school.

8. **Motion to adjourn:**

A motion to adjourn was made by K. Johnson at 8:48 PM, and was seconded by E. Stewart. The motion was carried unanimously.

NOTE: Next meeting to be held February 27, 2019 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,

*Kerry Mizak*

Kerry Mizak  
OSBC Secretary

19 FEB 14 AM 9:50  
TOWN OF OXFORD, CT  
*Elizabeth H. West*  
TOWN CLERK