

Meeting Minutes

Project: OXFORD MIDDLE SCHOOL
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: March 13, 2019, 7:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Ethan Stewart, Dean Golembeski, Kathy Johnson, Marcelina Fernandes,
Richard Krueger, Diamond Rosa, Jeffrey DiIulio, Kerry Mizak, Herman Schuler

Others in Attendance:

Ana Ortiz (OPS), Justin Hopkins (Tecton), Daniel Hetzler (O&G), Mark Jeffko (O&G)

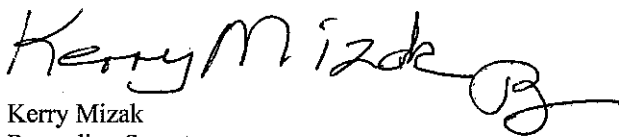
Call to Order: 7:00 PM

Pledge of Allegiance and Roll Call

1. **Public Comment:** None
2. **Approval of Meeting Minutes from February 27, 2019 regular meeting:**
Motion to approve by M. Fernandes, motion seconded by R. Krueger. J. DiIulio and D. Rosa abstained. R. Slie, E. Stewart, D. Golembeski, K. Johnson, K. Mizak and H. Schuler were all ayes.
3. **Approval of Invoices:**
CSG Invoice #104 and CSG Invoice #105 were submitted to the committee for approval. A motion to approve was made by H. Schuler, motion seconded by D. Golembeski. The motion carried unanimously.
4. **Board of Education Action:**
The Oxford Board of Education approved the scope and budget of the Oxford Middle School project on Tuesday, 3/12/19.
5. **Architect's Report:**
J. Hopkins provided a review of the project scope.
6. **Budget Report:**
J. Hopkins, D. Hetzler and M. Jeffko provided a review of the project budget, including alternates information. The PCR: Construction Document Design Estimate was also discussed.
7. **Schedule:**
J. Hopkins reviewed the project schedule. Coordination with the town of Oxford continues, as the project needs to be reviewed by the local AHJs and DEEP. J. Hopkins will follow up with A. Ortiz to complete District Document Certifications. The Pre-bid Conformance Review with the OSCG&R will take place on March 27, 2019. Construction activities are planned to begin June 2019.
8. **OSBC Vote to Approve Project Scope and Budget:**
Motion to approve the scope and budget of the Oxford Middle School, as presented by Tecton Architects and O&G, was made by K. Johnson, and seconded by D. Rosa. The motion carried unanimously.
9. **Motion to adjourn:**
A motion to adjourn was made by D. Golembeski at 8:04 PM, and was seconded by M. Fernandes. The motion carried unanimously.

NOTE: Next meeting to be held March 27, 2019 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully Submitted,


Kerry Mizak
Recording Secretary.

19 MAR 14 PM 12:14
TOWN OF OXFORD, CT
TOWN CLERK
Jeffrey DiIulio