

Meeting Minutes

Project: OXFORD MIDDLE SCHOOL
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: March 27, 2019, 7:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Ethan Stewart, Dean Golembeski, Kathy Johnson, Marcelina Fernandes,
Richard Krueger, Diamond Rosa, Jeffrey DiIulio, Kerry Mizak, Herman Schuler

Others in Attendance:

Justin Hopkins (Tecton), Mark Jeffko (O&G), Gus Kotait (O&G), Karen DePersia (CSG),
George Renzoni (OPS)

Call to Order: 7:03 PM

Pledge of Allegiance and Roll Call

1. **Public Comment:** None
2. **Approval of Meeting Minutes from March 13, 2019 regular meeting:**
Motion to approve by R. Krueger, motion seconded by H. Schuler. The motion carried unanimously.
3. **Approval of Invoices:**
O&G Invoice #5 was submitted to the committee for approval. A motion to approve was made by H. Schuler, motion seconded by K. Johnson. The motion carried unanimously.
4. **Update on PCR/OSCG&R Meeting:**
J. Hopkins and R. Slie reported on the PCR/OSCG&R meeting that was attended on Wednesday, March 27, 2019 in Hartford. Documents were reviewed and there are a few items to follow up on. DEEP septic sign off is still pending, but anticipated within the next week and a half. All other items will be finalized this week. No follow up with the state is required. They have approved the design and budget.
5. **Project Manager-Bidders List**
M. Jeffko reviewed the process to put the project out to bid. The project will be advertised through DAS, as well as through O&G.
6. **Other:**
K. DePersia informed the committee she has prepared a RFP for materials testing and special inspections and it is ready to go out to bid on Monday, April 1, 2019.
7. **Motion to adjourn:**
A motion to adjourn was made by K. Johnson at 7:38 PM, and was seconded by H. Schuler. The motion carried unanimously.

NOTE: Next meeting to be held April 10, 2019 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,


Kerry Mizak
Recording Secretary

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TOWN OF OXFORD, CT
TOWN CLERK