

Meeting Minutes

Project: **OXFORD MIDDLE SCHOOL**
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: April 24, 2019, 7:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Ethan Stewart, Dean Golembeski, Kathy Johnson, Richard Krueger, Diamond Rosa,
Jeffrey DiIulio, Herman Schuler, Kerry Mizak

Committee Members Absent:

Marcelina Fernandes

Others in Attendance:

Justin Hopkins (Tecton), Dan Hetzler (O&G), Karen DePersia (CSG), George Renzoni (OPS)

Call to Order: 7:02 PM

Pledge of Allegiance and Roll Call

1. Public Comment: None

2. Approval of Meeting Minutes from March 27, 2019 regular meeting:

Motion to approve by K. Johnson, motion seconded by E. Stewart. The motion carried unanimously.

3. Approval of Invoices:

CSG Invoice #102 was submitted to the committee for approval. A motion to approve was made by H. Schuler, motion seconded by R. Krueger. The motion carried unanimously. CSG Invoice #106 was submitted to the committee for approval. A motion to approve was made by H. Schuler, motion seconded by K. Johnson. The motion carried unanimously. O&G Invoice #2011400 was submitted to the committee for approval. A motion to approve was made by H. Schuler, motion seconded by R. Krueger. The motion carried unanimously.

4. Materials Testing Special Inspections Recommendation/Contractor Easement Update:

K. DePersia (CSG) reviewed the process taken by CSG to come to their recommendation of ITML, Inc. A motion to approve the recommendation and appointment of ITML, Inc. as the Materials Testing and Special Inspections (MTSI) company to provide services for the Oxford Middle School project was made by K. Johnson. The motion was seconded by H. Schuler. The motion carried unanimously. K. DePersia shared that she has been in contact with the proper authorities to discuss an easement plan for Connecticut Water. The process is underway and is estimated to cost under \$20,000. The plan will be filed before September. K. DePersia will keep the committee updated.

5. Bid Timeline Overview and Schedule Update

D. Hetzler (O&G) updated the committee on the preconstruction schedule. The advertised bid started today (4/24/19). It is anticipated they will have a recommended GMP with a firm project schedule and cost by July 10, 2019. J. Hopkins (Tecton) shared the septic approval, as well as the traffic approval, is expected by the beginning of May. In addition, the review of the Storm Water Protection Plan (SWPP) is anticipated by the end of the May.

6. State Approval Follow Up:

J. Hopkins (Tecton) will notify the state there is no plan to install solar panels on the roof of the school. D. Hetzler (O&G) will keep OSCG&R updated on the bid results, per the state's request to be part of the review. A separate project for a stand-alone solar array to serve the town owned buildings in the future is in the works.

7. GOMS HVAC:

A discussion took place, as a result of a town meeting with R. Slie, regarding interest in participating in a study of alternatives for an HVAC system at Great Oak Middle School. R. Slie will follow up with First Selectman George Temple to finalize details.

8. Energy Report:

H. Schuler updated the committee on his recent communications with Eversource, Tilcon, and Bryan Nesteriak (B&B Engineering) regarding a natural gas line and solar array. He is coordinating his work with town officials. Although not part of the school building project, both efforts would impact the operating costs down the line.

9. Motion to Adjourn:

A motion to adjourn was made by H. Schuler at 8:48 PM, and was seconded by K. Johnson. The motion carried unanimously.

NOTE: Next meeting to be held May 8, 2019 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,

Kerry Mizak

Kerry Mizak
Recorder

19 APR 25 PM 1:06
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK