

Meeting Minutes

Project: **OXFORD MIDDLE SCHOOL**
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: August 14, 2019, 7:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Dean Golembeski, Richard Krueger, Herman Schuler, Jeffrey DiIulio,
Diamond Rosa.

Committee Members Absent: Ethan Stewart, Kerry Mizak, Marcy Fernandes.

Others in Attendance:

Dan Hetzler (O&G), Justin Hopkins (Tecton), Gus Kotait O&G,
Karen DePersia (CSG), George Renzoni (OPS).

Call to Order: 7:05 PM

Pledge of Allegiance and Roll Call

1. **Public Comment:** None.
2. **Approval of Meeting Minutes from July 24, 2019 regular meeting:**
Motion to approve by J.DiIulio; motion seconded by H.Schuler. The motion carried with R. Slie, R. Krueger, D. Golembeski and H. Schuler voting to approve.
D. Rosa, and J. DiIulio abstained.
3. **Agenda Amendments:** A motion to amend the agenda to include six bid packages presented by O&G, a payment for the State Education Tax potion of the Building Permit and an update on the gas line extension was made by Dean Golembeski with a second by R. Krueger. The motion carried unanimously.
4. **Bid packages:**
 - A motion to authorize O&G to award the contract for Bid Package 1.06 Architectural Woodwork to Nova Wood Products in the amount of \$714,400 was made by J. DiIulio and seconded by H. Schuler. The motion passed unanimously.
 - A motion to authorize O&G to award the contract for Bid Package 1.07r Roofing to Imperial Roofing in the amount of \$572,200 for the base bid, and to include in the contract an acceptance of Alternate 6 Add Equipment screen at gable roofs in the amount of \$5,000, and an acceptance of Alternate 7 Add Standing Seam roof in lieu of asphalt composition shingles in the amount of \$69,450 was made by H. Schuler and seconded by D. Golembeski. The motion carried unanimously.
 - A motion to authorize O&G to award the contract for Bid Package 1.09f Flooring to R&B Ceramic Tile and Floor Covering, in the amount of \$738,900 for the base bid, and to include in the contract an acceptance of Alternate 3 RFT (Rubber Floor Tile) in lieu of LFT (Linoleum Floor Tile) in the amount of \$100,000, and to reject Alternate 4 LVT (Luxury Vinyl Tile) in lieu of LFT was made by R. Krueger and seconded by H. Schuler. The motion passed unanimously.
 - A motion to authorize O&G to award the contract for Bid Package 1.09p Painting to Professional Painting in the amount of \$217,000 for the base bid, and to include in the contract an acceptance of Alternate 5 Linear Ceiling, resulting in a deduct of \$1,800 was made by H. Schuler and seconded by J. DiIulio. The motion carried unanimously.
 - A motion to authorize O&G to award the contract for Bid Package 1.10L Lockers to Construction Specialties of New England in the amount of \$82,575 was made by R. Krueger and seconded by H. Schuler. The motion carried unanimously.

- A motion to authorize O&G to award the contract for Bid Package 1.12w Window Treatments to Olson Backman in the amount of \$87,874 was made by J. DiIulio and seconded by H. Schuler. The motion carried unanimously.
5. **General Building Permit:** A motion to authorize payment to the Building Dept. for the State Education Tax portion of the General Building Permit in the amount of \$4,123 was made by H. Schuler and seconded by D. Golembeski. The motion carried unanimously.
 6. **Gas Line Update:** H. Schuler informed the committee that the next step in the gas line extension is getting approval for the bonding of the project. He will pursue that with the appropriate town boards.
 7. **Invoices:** A motion to approve Invoice #2451 in the amount of \$790.88 from B&B engineering for site plan review was made by H. Schuler and seconded by Jeff DiIulio. The motion carried unanimously. A motion was made to approve Invoice #2479 from B&B Engineering for land surveying work in the amount of \$2,684.63 by R. Krueger and seconded by D. Golembeski. The motion carried unanimously. A motion was made to approve Invoice #4303-A in the amount of \$910.00 for soil testing/verification from Independent Materials Testing Lab by R. Krueger and seconded by D. Rosa. The motion carried unanimously. A motion to approve Pay App #2 to O&G for site work (Guerra Construction) in the amount of \$444,354.00 was made by D. Rosa and seconded by J. DiIulio. The motion carried unanimously.
 8. **Construction Progress (O&G):** D. Hetzler (O&G) updated the committee on the final GMP. The document was reviewed thoroughly. A motion to make a recommendation to the First Selectman to execute the GMP Amendment prepared by O&G dated August 14, 2019 was made by D. Rosa and seconded by H. Schuler. The motion carried unanimously. The preconstruction portion of the project is now completed. G. Kotait (O&G) commented on construction progress indicating that concrete footing work is set to begin. The project remains on time and under budget. O&G presented a mockup of the proposed construction signage. The committee offered suggestions. A revision will be presented at the next meeting.
 9. **Architect Report (Tecton):** J. Hopkins (Tecton) explained construction RFIs, BIM coordination meetings and payment application reviews.
 10. **Motion to Adjourn:** A motion to adjourn was made by H. Schuler and seconded by J. DiIulio at 9:15 PM. The motion carried unanimously.

NOTE: Next meeting to be held August 28, 2019 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,



Robert Slie
Recorder/Chairman

19 AUG 16 PM 12:36
TOWN OF OXFORD, CT
TOWN CLERK
Steph H. West