

Meeting Minutes

Project: **OXFORD MIDDLE SCHOOL**
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: September 11, 2019, 6:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Ethan Stewart, Dean Golembeski, Diamond Rosa, Herman Schuler, Jeffrey DiIulio, Marcelina Fernandes, Kerry Mizak

Committee Members Absent:

Richard Krueger

Others in Attendance:

Gus Kotait (O&G), Mark Jeffko (O&G), Justin Hopkins (Tecton), Kathryn Mease (Tecton), Karen DePersia (CSG), George Renzoni (OPS-Facilities)

Call to Order: 6:00 PM

Pledge of Allegiance and Roll Call

1. Multivista Presentation

David Lerner presented on the detailed project photography and video services Multivista Construction Documentation can provide to the Oxford Middle School Project. A motion to accept detailed interior MEP exact-built of all levels of the project, to be conducted after rough-ins are complete, just prior to insulation and drywall, or as directed by client for \$12,847.00 from Multivista Construction Documentation was made by J. DiIulio and seconded by H. Schuler. The motion carried with R. Slie, E. Stewart, D. Rosa, M. Fernandes, and K. Mizak voting to approve. D. Golembeski abstained.

2. Safety Training

O&G safety training was postponed to a later date.

3. Public Comment:

None

4. Approval of Meeting Minutes From August 28, 2019 Regular Meeting:

Motion to approve by M. Fernandes, motion seconded by D. Golembeski. The motion carried with R. Slie, J. DiIulio, H. Schuler, D. Golembeski, E. Stewart, and K. Mizak voting to approve. D. Rosa abstained.

5. Approval of Invoices:

A motion to approve Application for Payment #3 for \$1,208,682.31 from O&G was made by D. Rosa and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Invoice #4303-C for \$1,451.26 from Independent Materials Testing Lab, Inc., was made by J. DiIulio and seconded by M. Fernandes. The motion carried unanimously.

6. Architect's Report

J. Hopkins (Tecton) shared a monthly report for August. K. Mease (Tecton) reviewed materials, focusing on flooring, that the committee has approved for the project. R. Slie will contact the superintendent to request information regarding school name, colors, and mascot by November 1, 2019.

7. Water Easement Status:

K. DePersia (CSG) has been working to get the attorney from the water authority and the town attorney to finalize the paperwork on the easement. The contractor needs this process completed ASAP to avoid a disruption in the construction schedule. R. Slie will try to contact the town attorney in an attempt to move things forward.

8. Monthly Construction Report:

G. Kotait (O&G) reported that the informational signs will be placed on the fence at the construction site. He shared and explained the content of the Monthly Progress Report No. 2 to the committee.

9. Related Projects Updates:

H. Schuler reported updates on both the GOMS Evaluation and Improvement Committee and the gas line progress.

10. Adjourn:

A motion to adjourn was made by H. Schuler at 8:40 PM, and was seconded by D. Golembeski. The motion carried unanimously.

NOTE: Next meeting to be held September 25, 2019 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,

Kerry Mizak 

Kerry Mizak
Recorder

19 SEP 12 PM 2:14
TOWN OF OXFORD, CT
Angela A. Clark
TOWN CLERK