

Meeting Minutes

Project: OXFORD MIDDLE SCHOOL
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: December 11, 2019, 7:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Dean Golembeski, Richard Krueger, Diamond Rosa, Ethan Stewart, Herman Schuler, Marcelina Fernandes, Jeffrey Dilulio

Committee Members Absent:

Kerry Mizak

Others in Attendance:

Karen DePersia (CSG), Justin Hopkins (Tecton), Gus Kotait (O&G), Mark Jeffko (O&G), George Renzoni (OPS Facilities), Victor Tomporowski (BOE), Scott Flaherty (BOE Liaison)

Call to Order: 7:00 PM

Pledge of Allegiance and Roll Call

1. **Public Comment:** None.

2. **Approval of Meeting Minutes from November 13, 2019 regular meeting:**

A motion was made to approve the minutes by H. Schuler; motion seconded by D. Golembeski. The motion carried; R. Krueger abstained.

3. **Approval of Invoices:**

A motion to approve Tecton Architects Additional Services for Technology and Small wares coordination for \$72,500 was made by D. Rosa and seconded by D. Golembeski. Motion carried unanimously. A motion to approve O&G Payment Application #6 for \$1,587,835.35 was made by M. Fernandes and seconded by R. Krueger. The motion carried unanimously. A motion to approve O&G PCO #003 for an Owner credit of \$3,852 was made by H. Schuler and seconded by D. Golembeski. The motion carried unanimously. A motion to approve O&G PCO #002 for an Owner credit of \$6,644 was made by D. Rosa and seconded by R. Krueger. The motion carried unanimously. A motion to approve O&G PCO #004 for \$1,227 was made by R. Krueger and seconded by D. Golembeski. The motion carried unanimously. A motion to approve Colliers invoice #4082 for \$2,242.99 was made by H. Schuler and seconded by R. Krueger. The motion carried unanimously. A motion to approve IMTL invoice #4303-I for \$2,285.95 was made by H. Schuler and seconded by D. Rosa. The motion carried unanimously. A motion to approve Tecton Architects invoice #42469 for \$35,063.50 was made by M. Fernandes and seconded by D. Golembeski. The motion carried unanimously.

4. **Reports from Consultants:**

J. Hopkins from Tecton Architects shared construction administration activity summary for November 2019.

G. Kotait presented a Monthly Progress Report for November 2019.

5. 2020 Building Committee Meeting Calendar:

A motion to accept a Building Committee meeting calendar for 2020, including meetings continuing the second and fourth Wednesdays of the month was made by H. Schuler and seconded by R. Krueger. The motion carried unanimously.


6. Motion to adjourn:

A motion to adjourn was made by H. Schuler at 8:29 and was seconded by R. Krueger. The motion carried unanimously.

NOTE: Next meeting to be held January 8, 2020 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully Submitted by:


Karen DePersia
Owner's Project Manager, CSG

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TOWN OF OXFORD, CT

TOWN CLERK