

Meeting Minutes

Project: OXFORD MIDDLE SCHOOL
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: February 26, 2020 7:00 PM
Location: Oxford Public Library

Committee Members Present:

Robert Slie, Jeffrey DiIulio, Marcelina Fernandes, Dean Golembeski, Rich Krueger, Kerry Mizak, Herman Schuler

Committee Members Absent:

Diamond Rosa, Ethan Stewart

Others in Attendance:

Gus Kotait (O&G), Mark Jeffko (O&G), Justin Hopkins (Tecton), Karen DePersia (CSG), George Renzoni (OPS-Facilities), Robert Miller (OPS), Scott Flaherty (BOE Liaison), Vic Tomporowski (Public)

Call to Order: 7:06 PM

Pledge of Allegiance and Roll Call

1. Public Comment:

None

2. Approval of Minutes From February 12, 2020 Regular Meeting:

Motion to approve as amended by M. Fernandes, motion seconded by J. DiIulio. The motion carried with R. Slie, D. Golembeski, and H. Schuler voting to approve. R. Krueger and K. Mizak abstained.

3. Approval of Invoices/Contract Change Orders:

A motion to approve Contract Change Order #PCO015 in the amount of \$5,720.00, from CM contingency, for adding gym equipment controller, was made by R. Krueger, and seconded by K. Mizak. The motion carried unanimously.

A motion to approve Contract Change Order PCO016 in the amount of \$48,192.00 to supply and install conduits was made by M. Fernandes, and seconded by R. Krueger. The motion carried unanimously.

A motion to approve Contract Change Order PCO017 in the amount of \$22,190.00, from CM contingency, for sill knee wall through bolting, was made by R. Krueger, and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Contract Change Order PCO018 in the amount of \$6,621.00, from CM contingency, for changing wood blocking of windows, was made by R. Krueger, and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Contract Change Order PCO019 in the amount of \$2,168.00, from CM contingency, for adding steel beam at louver, was made by J. DiIulio, and seconded by D. Golembeski. The motion carried unanimously.

A motion to approve Contract Change Order PCO020 in the amount of \$1,544.00, from CM contingency, for changes per AM & EM SD review, was made by J. DiIulio, and seconded by R. Krueger. The motion carried unanimously.

A motion to approve Contract Change Order PCO021 in the amount of \$2,723.00, from CM contingency, for steel fabrication, was made by D. Golembeski, and seconded by M. Fernandes. The motion carried unanimously.

A motion to approve Contract Change Order PCO022 in the amount of \$7,336.00, from CM contingency, for additional steel detailing/changes per shop drawings review comments and coordination necessary to maintain the fast track project schedule, was made by R. Krueger, and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Contract Change Order PC0025 in the amount of \$4,957.00, from CM contingency, for revisions to change glass size of 11 windows, was made by D. Golembeski, and seconded by M. Fernandes. The motion carried unanimously.

A motion to approve Invoice #005023 from Colliers International for the amount of \$2,646.95 for commissioning work was made by D. Golembeski. Motion seconded by M. Fernandes. The motion carried unanimously.

A motion to approve Invoice #4303-L from Independent Materials Testing Lab, Inc. for the amount of \$1515.00 was made by J. DiIulio. Motion seconded by K. Mizak. The motion carried unanimously.

4. Reports From Consultants:

G. Kotait (O&G) provided the committee with updates regarding construction. The roof over the kitchen and cafeteria has been installed. By the end of next week, there will be more roof installation, and soon brick. The project remains on schedule.

J. Hopkins (Tecton) shared that BOE approval was received for FF&E. There will be a PCR meeting tomorrow morning (2/27/20) with the state. In addition, Tecton will be meeting with the state, as well as members of the OPS, to discuss technology tomorrow afternoon (2/27/20). The goal is to place FF&E order by the end of March.

K. DePersia (CSG) reported she will be attending the meetings with the state, as well. She will be working with members of the OPS to review uploading reimbursements from the state.

5. Adjourn:

A motion to adjourn was made by M. Fernandes at 7:58 PM, and was seconded by R. Krueger. The motion carried unanimously.

NOTE: Next meeting to be held March 11, 2020 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,

Kerry Mizak *B*

Kerry Mizak,
Recorder

20 FEB 27 AM 10:52
TOWN OF OXFORD, CT
Christopher A. West
TOWN CLERK

MEETING MINUTES

Project: Oxford Middle School
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: February 12, 2020
Location: Oxford Public Library

Attendance

Committee Members Present: Robert Slie, Jeffrey DiIulio, Dean Golembeski, Diamond Rosa, Herman Schuler,
Ethan Stewart, Marcelina Fernandes

Committee Members Absent: Kerry Mizak, Rich Krueger

Others In Attendance: Gus Kotait (O&G), Mark Jeffko (O&G), Justin Hopkins (Tecton), George Renzoni (OPS-Facilities),
Robert Miller (OPS), Kathryn Mease (Tecton), Nicole Tetreault (Tecton),
Scott Flaherty (BOE Liaison), Vic Tomporowski (Public)

Meeting

Call to Order: 7:01 p.m.

Pledge of Allegiance and Roll Call

1. Public Comment

Scott Flaherty inquired about surplus fill from the school site for use by Oxford Main Street organization. He was referred to Oxford Public Works as this was not an issue for the OSBC.

2. Approval of Minutes from January 22, 2020 Regular Meeting

A motion to approve was made by Herman Schuler, motion seconded by Ethan Stewart. The motion carried unanimously.

3. Consider invoices and change orders

- A motion to approve O&G Application for Payment No. 8 For Period to January 31, 2020 for the amount of \$1,661,489.69 made by Herman Schuler. Motion seconded by Diamond Rosa. The motion carried unanimously.
- A motion to approve Change Order PC013 to add a chase wall in kitchen for the amount of \$985 made by Dean Golembeski. Motion seconded by Herman Schuler. The motion carried unanimously.
- A motion to approve Change Order PC014 to move wall in Art Room to avoid lower beam for the amount of \$2,482 made by Herman Schuler. Motion seconded by Diamond Rosa. The motion carried unanimously.
- A motion to approve invoice 4303-K from Independent Testing Materials Lab for the amount of \$2,526.26 for concrete and other materials testing made by Jeff DiIulio. Motion seconded by Herman Schuler. The motion carried unanimously.
- A motion to approve Invoice ~~42469~~ ⁴²⁶⁵³ from Tecton Architects for the amount of \$54,718.50 for ongoing services made by Jeff DiIulio. Motion seconded by Ethan Stewart. The motion carried unanimously.
- A motion to approve Invoice No. 115 from CSG for regular consulting services for the amount of \$13,047.12 made by Herman Schuler. Motion seconded by Dean Golembeski. The motion carried unanimously.
- A motion to approve FF&E and Smallwares expenses not to exceed \$1,250,000 and for Technology expenses not to exceed \$750,000 was made by Herman Schuler. Motion seconded by Marcelina Fernandes. The motion carried unanimously.

4. Monthly Reports

- Gus Kotait presented O&G construction report No. 7. The project remains on schedule with framing proceeding ahead of schooled on lower and man levels. Some concern regarding completion of roof due to ongoing rain, but expected to be done on time.
- Justin Hopkins, Kathryn Mease and Nicole Tetreault from Tecton updated committee on furniture and small ware selections for the new school. Some minor changes made to tables in labs and conference room, as well as fitness room.

5. GOMS Interface

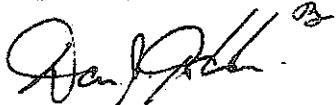
- It was reported that trenching to link communication and technologies at Great Oak, Quaker Farms and Middle School to be done during the April school vacation.

6. Adjourn

A motion to adjourn was made by Herman Schuler. The motion was seconded by Diamond Rosa. The motion carried unanimously.

NOTE: The committee's next regular meeting will be held on February 26, 2020 at 7 p.m. at the Oxford Public Library, 49 Great Oak Road.

Respectfully Submitted,



Dean Golembeski
Recorder

20 FEB 13 AM 11:17
TOWN OF OXFORD, CT
TOWN CLERK
Christina A. West