

Meeting Minutes

Project: **OXFORD MIDDLE SCHOOL**
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: April 22, 2020 7:00 PM
Location: Remote Google Hangouts Meet

Committee Members Present:

Robert Slie, Jeffrey DiIulio, Marcelina Fernandes, Dean Golembeski, Rich Krueger, Kerry Mizak, Diamond Rosa, Herman Schuler, Ethan Stewart

Others in Attendance:

Gus Kotait (O&G), Justin Hopkins (Tecton), Alison Fredericks (Tecton), Karen DePersia (CSG), Robert Miller (OPS-Assistant Superintendent), George Renzoni (OPS-Facilities), Scott Flaherty (BOE), Kristyn Rosa (Admin. Asst.- online host)

1. Call to Order: 7:12 PM

2. Pledge of Allegiance and Roll Call

3. Public Comment:

None

4. Approval of Minutes From April 8, 2020 Regular Meeting:

Motion to approve by H. Schuler, motion seconded by R. Krueger. The motion carried unanimously.

5. Approval of Invoices/Contract Change Orders/Proposals:

A motion to approve Invoice #005692 from Colliers Project Leaders in the amount of \$2,820.80 for commissioning work was made by H. Schuler, and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Invoice #118 from CSG for the amount of \$13,047.12, was made by H. Schuler, and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 031 in the amount of \$13,264.00, from CM contingency, for revisions and additions to interior architectural woodwork, was made by H. Schuler, and seconded by D. Golembeski. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 032 in the amount of \$20,552.00, from CM contingency, to add snow guard to standing seam roof, was made by H. Schuler, and seconded by D. Rosa. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 033 in the amount of \$6,309.00, from CM contingency, for additional tapered roof insulation to Area B, was made by J. DiIulio, and seconded by H. Schuler. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 034 in the amount of \$9,353.00, from CM contingency, to install Carlisle Coverboard and wood blocking, was made by H. Schuler, and seconded by R. Kruger. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 035 in the amount of \$62,079.00, for change to Continental Access control system, was made by K. Mizak, and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 036 in the amount of \$10,000.00, from CM contingency, for increasing the temporary toilet allowance due to increased cleaning and sanitation during COVID-19 pandemic, was made by H. Schuler, and seconded by R. Kruger. The motion carried unanimously.

A motion to approve the technology package, dated 4/20/2020, and presented by Tecton, in the amount of \$580,769.94, with the total number of Chromebooks to be purchased presented to the committee at a future date by R. Miller, was made by R. Kruger. The motion was seconded by D. Golembeski. The motion carried unanimously.

6. Reports From Contractor/Consultants:

G. Kotait (O&G) updated the committee on construction progress. There are 80-90 workers on site daily, aluminum metal panels, as well as windows are being installed. Painting and millwork will begin in May. J. Hopkins (Tecton) presented the technology package proposal (prior to motion). K. DePersia (CSG) is working on processing purchase orders for FF&E and reports it is going well.

7. Adjourn:

A motion to adjourn was made by H. Schuler at 7:56 PM, and was seconded by D. Golembeski. The motion carried unanimously.

NOTE: Next meeting to be held May 13, 2020 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,

Kerry Mizak
Recorder