

Meeting Minutes

Project: OXFORD MIDDLE SCHOOL
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: May 13, 2020 7:00 PM
Location: Remote Google Meet

Committee Members Present:

Robert Slie, Jeffrey DiIulio, Marcelina Fernandes, Dean Golembeski, Rich Krueger, Kerry Mizak, Diamond Rosa, Herman Schuler, Ethan Stewart

Others in Attendance:

Gus Kotait (O&G), Justin Hopkins (Tecton), Karen DePersia (CSG), Robert Miller (OPS-Assistant Superintendent), George Renzoni (OPS-Facilities), Kristyn Rosa (Administrative Assistant-online host)

1. Call to Order: 7:11 PM

2. Pledge of Allegiance and Roll Call

3. Public Comment:

None

4. Approval of Minutes From April 22, 2020 Regular Meeting:

Motion to approve by D. Golembeski, motion seconded by J. DiIulio. The motion carried unanimously.

5. Approval of Invoices/Contract Change Orders/Proposals:

A motion to approve O&G Application for Payment #11 for \$4,182,259.93, was made by M. Fernandes and seconded by J. DiIulio. The motion carried unanimously.

A motion to approve Invoice #42912 from Tecton Architects for the amount of \$40,208.00, was made by J. DiIulio. Motion seconded by M. Fernandes. The motion carried unanimously.

A motion to approve Invoice #119 from CSG for the amount of \$13,047.12, was made by H. Schuler. Motion seconded by J. DiIulio. The motion carried unanimously.

6. Reports From Contractor/Consultants:

G. Kotait (O&G) shared Monthly Progress Report No. 10 through April 2020. The CM contingency is currently \$717,049.00, and the GMP allowance is \$56,894.00. The company that manufactures the gym bleachers stopped production at the beginning of the pandemic, but have started again. Installation of the elevators was supposed to begin on Monday, 5/18/2020, but will be delayed due to the virus. However, there is time in the schedule to accommodate this delay. Area around the building has been paved.

J. Hopkins (Tecton) informed the committee that state approval was received for technology items.

K. DePersia (CSG) has been part of the IT process for approval. She will work with the Board of Education and Jim Hliva (Finance) to get POs processed for items in the package. She is also working with J. McKinnon (Superintendent), R. Miller (Assistant Superintendent), and G. Renzoni (Facilities) to coordinate move activities. She is staying in contact with vendors regarding status of deliveries.

7. Adjourn:

A motion to adjourn was made by R. Krueger at 7:40 PM, and was seconded by H. Schuler. The motion carried unanimously.

NOTE: Next meeting to be held May 27, 2020 at the Oxford Public Library at 49 Great Oak Road at 7:00 PM.

Respectfully submitted,

Kerry Mizak
Recorder