

**MINUTES**  
**Oxford School Building Committee**  
**Regular Meeting**  
**Joint meeting with the BOE Facilities Committee**  
**Wednesday May 10, 2017**  
**Town Hall – 6:30 pm**

**Call to Order:** 6:30 pm

**Pledge of Allegiance and Roll Call:**

**Committee Members Present:** Stephen Kozek, Richard Krueger, Herman Schuler, Robert Slie, Ethan Stewart, Dean Golembeski, Marcelina Fernandes 7:50,

**Committee Members Absent:** Kerry Mizak Jeffry DiIulio, Diamond Rosa,

**Others Present:** Scott Pellman (Colliers), Dean Petrucelli (Silver/Petrucelli), Michelle Miller (Silver/Petrucelli), David Heer (Downes)

**1. Public Comment:**

None.

**2. Discussion of past project close out:**

Bob Slie informed everyone that school and town officials have resolved past project close outs.

**3. Presentation of updated concepts:**

Dean Petrucelli went over the two remaining schemes: scheme 1 and 1A were presented and discussed at length to refine the ed. specs.

**4. Committee input on project systems and finishes narrative (this will be the basis of the estimate):**

Scott Pellman (Colliers) reviewed the project system and finishes narrative.

**5. Update on resolutions – coordination with bond counsel on referendum process:**

Scott Pellman presented a draft of the resolution to send to referendum. Bob Slie will get clarification on the procedure to have the town adopt the resolution.

**6. Update on phase I ESA:**

Phase I is completed.

**7. Update on geotechnical engineering progress:**

Borings are in place and data is being collected.

**8. Review macro and milestone progress:**

A tentative timeline for the overall project was distributed. Marcy Fernandes asked for possible ways to speed up progress. A few possibilities were discussed.

**9. Report on preliminary project budget development**

Tabled until next meeting.

**10. Approve invoices to date**

Bob Slie presented the following invoices for payment: Sage Environmental c/o Bryan Nesteriak and Colliers International.

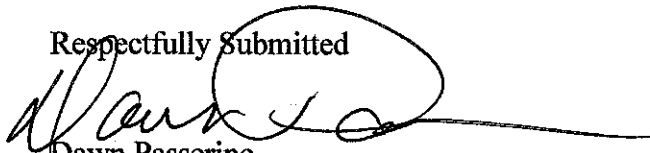
Herman Schuler made motion to approve payment of invoice #15155 dated 4/30/2017 for Sage Environmental for doing the Phase I environmental site assessment, for \$2850.00; seconded by Rich Krueger; passed unanimously.

Herman Schuler made motion to pay Colliers International \$6941.00 for the invoice dated 3/31/17 for pre-referendum services to be part of the original, not to exceed \$9900.00 contracted amount; seconded by Dean Golembeski; passed unanimously. Bob Slie will give invoices to Jim Hliva, Finance Director for payment (copies to Scott Pellman and Ana Ortiz).

**11. Adjourn: 8:42**

Herman Schuler made motion to adjourn; Ethan Stewart seconded the motion; all were in favor; meeting adjourned.

Respectfully Submitted



Dawn Passerine  
OSBC Clerk

17 MAY 12 PM 2:20  
TOWN OF OXFORD, CT  
*Magdalen H. West*  
TOWN CLERK