

# Meeting Minutes

**Project:** OXFORD MIDDLE SCHOOL  
CT Project #108-0043 N

**Subject:** Oxford School Building Committee  
**Date:** February 10, 2021, 7:00 PM  
**Location:** Remote Google Meet

## **Committee Members Present:**

Robert Slie, Marcelina Fernandes, Dean Golembeski, Rich Krueger, Kerry Mizak, Diamond Rosa, Herman Schuler, Ethan Stewart

## **Committee Members Absent:**

Jeffrey DiIulio

## **Others in Attendance:**

Gus Kotait (O&G), Karen DePersia (CSG), Justin Hopkins (Tecton), Robert Miller (OPS-Assistant Superintendent), Kristyn Rosa (Administrative Assistant-online host)

### **1. Call to Order: 7:02 PM**

#### **Pledge of Allegiance and Roll Call**

### **2. Public Comment:**

None

### **3. Approval of Minutes From January 13, 2020 Meeting:**

Motion to approve by R. Krueger. Motion seconded by D. Rosa. The motion carried unanimously.

### **4. Approval of Invoices/Contract Change Orders/Proposals:**

A motion to approve the following consultant invoices was made by H. Schuler. Motion seconded by R. Krueger. The motion carried unanimously.

- Invoice #128 from Construction Solutions Group, LLC (CSG) in the amount of \$7,449.00
- Two invoices from Colliers International: Invoice #7392 for \$2654.47; Invoice #8209 for \$2,538.08
- Two invoices from CT Water/Heritage Village: Account #357568 Invoice Date 9/2/2020 for \$54.81; Account #364280 Invoice Date 9/9/2020 for \$13.78

A motion to approve the following FF&E and technology invoices was made by K Mizak. Motion seconded M. Fernandes. The motion carried unanimously.

- Invoice #6138675 from Fisher Scientific in the amount of \$37.52 (exam gloves)
- Invoice #208125525994 from School Specialty in the amount of \$1,906.85

A motion to approve Contract Change Order #PCO 129 from O&G in the amount of \$4,142.00, from CM contingency, for the additional bond premium for tele data/communication bid package per invoice was made by H. Schuler. Motion seconded by D. Rosa. The motion carried unanimously.

A motion to approve Application for Payment #20 from O&G in the amount of \$447,393.33, was made by H. Schuler. Motion seconded by E. Stewart. The motion carried unanimously.

### **5. Ball Field Drainage:**

J. Hopkins and K. DePersia spoke to Joseph Lenahan from Fuss & O'Neill regarding responsibility of the ball field drainage issue. J. Lenahan will be providing additional documents to expand on this matter. This information will be shared with the committee. Fuss & O'Neill has reported that the field is adequately draining.

**6. Gym Storage:**

J. Hopkins presented options for gym storage. The committee held a discussion and shared thoughts and concerns. Dr. McKinnon and Dr. Miller will follow up with Anthony Hibbert, OMS principal, to determine storage needs.

**7. Plaque addendum:**

The committee is waiting for estimates for a plaque to include selectmen who served during the pre-construction and construction process.

**8. Reports From Contractor/Consultants:**

G. Kotait (O&G) will follow up with the temperature issues in the main office. According to Dr. Miller, there are still heating problems in that location.

**9. Adjourn:**

A motion to adjourn was made by H. Schuler at 8:08 PM. The motion was seconded by R. Krueger. The motion carried unanimously.

**NOTE:** Next meeting to be held remotely on Wednesday, March 10, 2021 at 7:00 PM.

Respectfully submitted,

Kerry Mizak  
Recorder