

## MEETING MINUTES

**Project:** Oxford Middle School  
CT Project #108-0043 N

**Subject:** Oxford School Building Committee  
**Date:** February 12, 2020  
**Location:** Oxford Public Library

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### Attendance

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**Committee Members Present:** Robert Slie, Jeffrey DiIulio, Dean Golembeski, Diamond Rosa, Herman Schuler,  
Ethan Stewart, Marcelina Fernandes

**Committee Members Absent:** Kerry Mizak, Rich Krueger

**Others In Attendance:** Gus Kotait (O&G), Mark Jeffko (O&G), Justin Hopkins (Tecton), George Renzoni (OPS-Facilities),  
Robert Miller (OPS), Kathryn Mease (Tecton), Nicole Tetreault (Tecton),  
Scott Flaherty (BOE Liaison), Vic Tomporowski (Public)

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### Meeting

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**Call to Order:** 7:01 p.m.

**Pledge of Allegiance and Roll Call**

#### 1. Public Comment

Scott Flaherty inquired about surplus fill from the school site for use by Oxford Main Street organization. He was referred to Oxford Public Works as this was not an issue for the OSBC.

#### 2. Approval of Minutes from January 22, 2020 Regular Meeting

A motion to approve was made by Herman Schuler, motion seconded by Ethan Stewart. The motion carried unanimously.

#### 3. Consider invoices and change orders

- A motion to approve O&G Application for Payment No. 8 For Period to January 31, 2020 for the amount of \$1,661,489.69 made by Herman Schuler. Motion seconded by Diamond Rosa. The motion carried unanimously.
- A motion to approve Change Order PC013 to add a chase wall in kitchen for the amount of \$985 made by Dean Golembeski. Motion seconded by Herman Schuler. The motion carried unanimously.
- A motion to approve Change Order PC014 to move wall in Art Room to avoid lower beam for the amount of \$2,482 made by Herman Schuler. Motion seconded by Diamond Rosa. The motion carried unanimously.
- A motion to approve invoice 4303-K from Independent Testing Materials Lab for the amount of \$2,526.26 for concrete and other materials testing made by Jeff DiIulio. Motion seconded by Herman Schuler. The motion carried unanimously.
- A motion to approve Invoice ~~442469~~ <sup>42655</sup> from Tecton Architects for the amount of \$54,718.50 for ongoing services made by Jeff DiIulio. Motion seconded by Ethan Stewart. The motion carried unanimously.
- A motion to approve Invoice No. 115 from CSG for regular consulting services for the amount of \$13,047.12 made by Herman Schuler. Motion seconded by Dean Golembeski. The motion carried unanimously.
- A motion to approve FF&E and Smallwares expenses not to exceed \$1,250,000 and for Technology expenses not to exceed \$750,000 was made by Herman Schuler. Motion seconded by Marcelina Fernandes. The motion carried unanimously.

#### 4. Monthly Reports

- Gus Kotait presented O&G construction report No. 7. The project remains on schedule with framing proceeding ahead of schooled on lower and man levels. Some concern regarding completion of roof due to ongoing rain, but expected to be done on time.
- Justin Hopkins, Kathryn Mease and Nicole Tetreault from Tecton updated committee on furniture and small ware selections for the new school. Some minor changes made to tables in labs and conference room, as well as fitness room.

#### 5. GOMS Interface

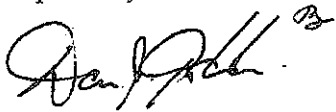
- It was reported that trenching to link communication and technologies at Great Oak, Quaker Farms and Middle School to be done during the April school vacation.

6. Adjourn

A motion to adjourn was made by Herman Schuler. The motion was seconded by Diamond Rosa. The motion carried unanimously.

NOTE: The committee's next regular meeting will be held on February 26, 2020 at 7 p.m. at the Oxford Public Library, 49 Great Oak Road.

Respectfully Submitted,



Dean Golembeski  
Recorder

20 FEB 13 AM 11:17  
TOWN OF OXFORD, CT  
TOWN CLERK