

## **PARKS & RECREATION COMMISSION**

Regular Meeting Minutes of October 3, 2012  
Oxford Town Hall

### **Call to Order**

Vice-Chairman Tom Federowicz called the meeting to order at 7:15 P.M.

Present - Greg Baktis, Kenn Maher, Joyce Silberkleit, Jim Leach, \*Elaine Raccio  
and Director Debbie Gatto

Absent - Kelly Weymer, Bob Buswell

**Amendment to the Agenda** - None

### **Review and Approval of Minutes**

**MOTION** by Joyce Silberkleit to approve the Regular Meeting minutes of 9/5/12. Seconded by Greg Baktis. **Vote** - Ayes (3), Abstain (2) T. Federowicz, K. Maher. Motion carried.

### **Correspondence**

Reviewed and discussed an email from the Babe Ruth league regarding lights at Posypanko Park. There would be lights on both playing fields. Discussion on whether there were stipulations on lighting at the park when it was built.

**MOTION** by Jim Leach to move forward with the review on lights at Posypanko Park. Seconded by Tom Federowicz.

**MOTION** by Jim Leach to amend his motion to be the Commission is in favor of lights at Posypanko Park provided that there are no restrictions. Seconded by Tom Federowicz. **Vote** - All ayes. Motion carried.

\*Chairman Elaine Raccio arrived at 7:25 P.M

A resident wrote a letter to the First Selectman, George Temple, (cc: Parks & Recreation and the Board of Education) regarding the area around the soccer field at Great Oak School and the road going down to the fields. The resident noted the overgrowth along the road and the lack of lighting. The First Selectman had the public works dept. clean up the area and asked that a sign be installed prohibiting vehicles from using the road down to the fields.

The Commission reviewed the matter and noted that they are responsible for the fields and the road is the responsibility of the Board of Education.

Review and discussion on a draft of a letter the director is sending to the First Selectman regarding changing the job description of the office assistant and increasing the hourly wage. Debbie Gatto had spoken with the First Selectman about increasing the hourly wage and he asked her to submit a letter. The Commission made a few suggestions. The revised draft will be submitted.

### **Treasurer's Report**

Review of the 2012-2013 budget.

**MOTION** by Tom Federowicz to approve the Treasurer's Report. Seconded by Kenn Maher.

**Vote** - All ayes. Motion carried.

### **Review and Approval of Bills**

Reviewed the September bill from Cedar Ridge Nursery in the amount of \$780.00.

**MOTION** by Jim Leach to approve the bill \$780.00 from Cedar Ridge Nursery. Second by Kenn Maher. **Vote** - All ayes.

### **Director's Report**

The fall/winter brochure was placed in Voices.

Program registration is down. A few programs have been cancelled.

The OPR staff will be looking into offering new programs.

Trick or Trunk - October 31.

Turkey Shoot - November 13.

Tree lighting - December 7.

Jackson Cove - Debbie Gatto met with the Resident State Trooper and the Fire Marshal to discuss safety improvements at the park. She will meet with the insurance agent to get his opinion on what measures should be taken. The Jackson Cove Committee will meet on October 18.

### **Committee/ Liaison Reports**

The Playscape Committee gave a presentation to the Board of Selectmen. They have received \$4,000 in donations. The plays cape will be ADA compliant. The Committee is looking at starting construction next year.

The dedication of the tennis courts will be on October 20.

### **Other Business** - None

### **Audience of Citizens** - None

### **Adjournment**

**MOTION** by Kenn Maher moved to adjourn the meeting at 8:10 P.M. Second by Greg Baktis.

**Vote** - All ayes. Motion carried.

FILED SUBJECT TO APPROVAL

Respectfully submitted



Cynthia Peck  
Clerk

12 OCT -9 PM 1:37  
TOWN CLERK  
Cynthia Peck