

PARKS & RECREATION COMMISSION

Regular Meeting Minutes of October 2, 2013
Oxford Town Hall

Call to Order

Vice Chair Tom Federowicz called the meeting to order at 7:35 P.M.

Present - Jim Leach, Christine Bavone, Glenn Schumitz, Greg Baktis, Kenn Maher,
Joyce Silberkleit, *Elaine Raccio, *Kelly Weymer and Director Debbie Gatto

Amendment to the Agenda - None

Review and Approval of Minutes

MOTION by Glen Schumitz to approve the Regular Meeting minutes of 9/4/13. Second by Greg Baktis. **Vote** - Ayes (6). Abstain K. Maher. Motion carried.

*Elaine Raccio and Kelly Weymer arrived at 7:38 P.M. Elaine Raccio took over as Chair of the meeting.

Correspondence

The Board of Selectmen has yet to respond to the letter sent to them (dated & received 8/26/13) regarding the Commission's view on the need for and location of new athletic fields. A request for a response to the letter will be sent to the Selectmen.

Treasurer's Report

Reviewed the 2013-2014 budget. 43% of the budget has been expended.

MOTION by Tom Federowicz to approve the Treasurer's Report. Second by Kelly Weymer. **Vote** - All ayes. Motion carried.

Review and Approval of Bills - None

Director's Report

Posypanko Park – Wood railings will be installed at a cost of \$1,500. Steel railings would cost \$4,000.

Jackson Cove – It took two days for the clearing to be completed at a cost of \$4,800, which includes additional work to be completed in the spring. The pavilion area was blocked off with the poles. The parking area will be graded. The berm area was seeded and the remaining grass area will be seeded in the spring. Hay will be put down for winter protection.

No one was found to do the community sign board. All, but one sign was taken down.

The High School swimming pool is open. The Athletic Director signed off on the schedule for the pool and other school facilities.

The Director met with Rosemary Hanson, Director of Finance for the Board of Education, to discuss the matter of maintenance for the newly constructed athletic fields at the High School.

Mrs. Hanson has ordered a dumpster and Porto lets. Mrs. Hanson asked Mrs. Gatto if the Parks & Recreation maintenance personnel could pick up the garbage and empty the trashcans a few times a week. She said the Board of Education would cover the cost for the part time custodian at the High School, which Parks & Recreation and the Otters Swim Team had been paying for. A woman custodian was needed to clean the women's locker room during open swim. Debbie will find out if she could transfer money from special activities to the wages-maintenance account to cover the extra cost.

MOTION by Kelly Weymer to authorize the director, Deb Gatto, to transfer funds from the special activities account to the wages-maintenance account to fund the extra duties of the maintenance personnel at the High School's newly constructed field for rubbish removal. Second by Kenn Maher. Vote – All (9) ayes. Motion carried.

Playscape – The Board of Selectmen named the park Lily Park after Lily Brooks. Construction is completed. The cement and rubber will be poured and wood fibers will be put down. The pergola will be installed next week. A sign has been ordered. Dedication is scheduled for October 20.

Tetlak Park – Glen Schumitz is the Chair and Elaine Raccio is the Vice Chair of the new Tetlak Park Fields Committee. At the organizational meeting, First Selectman George Temple said he wanted the fields to be in by spring. The committee walked the park and will start with two fields. A parking area and Porto lets are needed. The Committee had discussed the need for a regulation baseball field, but felt the High School baseball field could be used as the league plays in the fall, while the High School team plays in the spring.

The director met with the Timothy Connellaan, School Superintendent, Teg Cosgriff, Athletic Director, John Barlow, Facilities Manager and Sgt. Semosky, Resident State Trooper to discuss parking during events at the High School. At the meeting, the Superintendent said that the public was to have as much access as possible to access to the facilities.

Committee/ Liaison Reports

Youth Basketball - sign ups were held this evening.

Audience of Citizens - None

Adjournment

MOTION by Kenn Maher to adjourn the meeting at 8:30 P.M. Second by Kelly Weymer.
Vote - All ayes. Motion carried.

FILED SUBJECT TO APPROVAL
Respectfully submitted



Cynthia Peck
Clerk, Parks & Recreation Commission

13 OCT -8 PM 12:46
TOWN OF STAFFORD, CT
Margaret A. West
TOWN CLERK