



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

**PARKS & RECREATION COMMISSION
REGULAR MEETING
MARCH 4, 2019
OXFORD TOWN HALL**

Call to Order: - Glen Schumitz called the meeting to order at 7:05 P.M.

Present: Jennifer Mahmood, Christine Bavone, Jennifer Wolyniec, Greg Baktis, Jim Leach
Kyra Nesteriak (Director)

Absent: Kenn Maher, Kelly Weymer

Audience of Citizens - None

Amendment of Agenda

Ms. Nesteriak informed the Commission that Lucky Dog Food Truck will be providing lunch three times a week at the summer camps. The cost of the lunches will be included in the camp registration fee.

MOTION: Greg Baktis moved to approve Lucky Dog Peddler's Permit and to recommend that the application fee be waived, as they will not be selling at any other Town location. This is contingent upon submission of missing application information. Second by Jennifer Mahmood. Motion was unanimously approved.

Review and Approval of Minutes

MOTION Jennifer Mahmood moved to approve the regular meeting minutes of December 3, 2018. Second by Jim Leach. Abstain: G. Baktis, C. Bavone and J. Mahmood. Motion carried.

MOTION: Jennifer Mahmood moved to approve the regular meeting minutes of January 19, 2019. Second by Jim Leach. Abstain: J. Leach, J. Wolyniec. Motion carried.

MOTION: Jennifer Mahmood moved to approve the regular meeting minutes of February 4, 2019. Second by Jim Leach. Abstain: G. Baktis. Motion carried.

Correspondence - None

Treasurer's Report

Appropriation summary dated 3/4/2019. **MOTION:** Jennifer Mahmood moved to approve the Treasurer's Report. Second by Greg Baktis. Motion unanimously approved.

Director's Report

We will not be able to use Quaker Farms field for leagues or programs during the summer of 2019 due to the construction that will be taking place for the new middle school.

Seymour Parks & Recreation requested use of Jackson Cove one day a week from June 17th - August 2nd for their summer camp. They would be bringing 30-35 campers in grades 6th-8th. The Commission discussed the matter and decided against allowing this request. They noted that Jackson Cove is for Oxford residents and had concerns that this would then set a precedent for other Towns to be allowed to request usage of the park.

Discussion on the daily walk-in pass. To be continued at a future meeting.

Ms. Nesteriak met with members of the Cultural Arts Commission. Discussion on OCCA request to co-sponsor Parks & Recreation events.

Social Media Coordinator's Report

The website has 375 followers. 215 are interested in the Easter Hunt on April 13. Discussion on highlighting the donation to the food bank.

Town Lawns & Athletic Fields Maintenance Contract Recommendation

On February 4th a request for bids for the Town Lawns and Athletic Fields Maintenance contract, which is overseen by the Parks and Recreation Commission/Department was posted. We received a response from 5 contractors bidding for the job and the amounts ranged between \$142,000 and \$214,380.

All of the bids were reviewed.

Chairman Schumitz led the discussion.

MOTION: Jim Leach moved, based on the Fields and Facilities subcommittee findings, to recommend to the Board of Selectmen that Nature's Edge be awarded the Town Lawn and Athletic Fields Maintenance Contract based on the following:

1. Last year, partway through the season, they replaced the contractor who held the Mowing and Maintenance contract for the Town of Oxford with no negative impact.
2. They have worked in Town having had the Oxford High School contract and with no negative complaints.
3. They are a local company as preferred by the Administration.
4. They are the lowest bid.

Seconded by Greg Baktis. Motion unanimously approved.

Kevin Cox of Prestige Landscaping was in the audience and expressed his opinion

Community Sign Board Policy

Committee is updating the policy.

Committee/Liaison Reports - None

Other Business – None

Adjournment

MOTION: Jennifer Mahmood moved to adjourn the meeting at 8:25 P.M. Second by Greg Baktis. Motion unanimously approved.

FILED SUBJECT TO APPROVAL

Respectfully submitted



Cynthia Peck
Clerk, Parks & Recreation Commission

19 MAR 12 PM 4:00
TOWN OF OXFORD, CT
TOWN CLERK
Angela A. Clark