



**TOWN OF OXFORD**  
S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298  
[www.Oxford-CT.gov](http://www.Oxford-CT.gov)

## **Planning & Zoning Commission**

### **SPECIAL MEETING/PUBLIC HEARING MINUTES**

Wednesday, January 29, 2014

7:00 PM

Main Meeting Room  
Oxford Town Hall

### **CALL TO ORDER**

**Chairman Carver** called the Special Meeting of January 29, 2014 to order at 7:00 PM.

### **ROLL CALL**

**Present:** David Stocker, Pete Zbras, Commissioner Cosgrove, Wayne Watt, Tanya Carver, Jeff Luff, and Pat Cocchiarella.

**Also Present:** Administrative Secretary, Jessica Pennell and Town Planner, Brian Miller.

**Not Present:** Todd Romagna, Arnie Jensen and Don Pelletier.

### **PLEDGE OF ALLEGIANCE**

**Chairman Carver** appointed Commissioner Cocchiarella as Secretary.

### **PUBLIC HEARING – 7:00 PM** **APPENDIX A – Planning & Zoning Fee Schedule**

**Commissioner Cocchiarella** read the Call of the Meeting.

**Chairman Carver** stated that the Commission has reviewed the fees to make sure they are equitable. The Commission had a workshop on 1/15/2014. She stated that she returned the format to the current fee schedule format.

**The following items were discussed briefly:**

- Cost per linear foot with or without roads
- subdivisions with roads is at \$9.00 per linear foot
- Commercial, Industrial & High Tech Industrial are \$15.00 per linear foot
- adding multi-family dwellings to the subdivision/re-subdivision application

**Town Planner, Brian Miller** stated that there should be separate fees for multi-family/common interest community dwellings.

**Commission members** decided to charge \$325.00 per unit.

**Commissioner Cosgrove** brought up increasing the Public Hearing fees.

**Vice Chairman Watt** mentioned that Lot Line Revisions should come before the Commission for approval.

**Commissioners** discussed that many of these items could be explained by Anna Rycenga, ZEO, who could not be present this evening. They concluded that they would like her input on some of the items.

**Commissioner Cosgrove** stated that they need more information about inspection and monitoring fees.

**Commissioner Cocchiarella** noted that the word subsequent should be removed from the earth excavation fees.

**Commissioner Cocchiarella** mentioned that they could discuss the Flood Hazard permit when Anna Rycenga, ZEO is present. He also noted that New Residence and Addition should be two separate fees.

**Vice Chairman Watt** stated that the Commission is trying to make Oxford more attractive to businesses.

**Commission Secretary Luff** stated that high fees discourage owners from coming to town.

**Commissioner Cocchiarella** commented that the fees for Inspections & Reviews should just cover the cost of the inspections and review. He stated that at this point they will need more information and input from the Town Engineer and ZEO.

#### **AUDIENCE OF CITIZENS**

**Pat Blanko, 55 Rees Drive**, stated that she is on the Economic Development Commission and they need to consider that you have to spend money to make money.

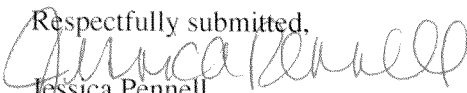
#### **CONTINUE/CLOSE**


**MOTION BY Commissioner Cosgrove** to *CONTINUE* this Public Hearing to February 4, 2014 at 7:00 PM.

**Second by Commissioner Cocchiarella.**

**All Ayes.**

Respectfully submitted,

  
Jessica Pennell  
Administrative Secretary  
Planning & Zoning Commission

14 FEB 20 PM 4:14  
TOWN OF OXFORD, CT  
  
TOWN CLERK