

**TOWN OF OXFORD**  
S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298  
[www.Oxford-CT.gov](http://www.Oxford-CT.gov)

Planning & Zoning Commission


**Zoning Regulations Working Group  
MEETING MINUTES**


**August 08, 2013**

10:30 AM, Conference Room B  
Oxford Town Hall

1. The working group started at 10:30 AM with the following persons in attendance:
  - a. R. Jeffrey Holzman, Working Group Leader
  - b. Patrick Cocchiarella, P&Z Commissioner
  - c. Tanya Carver, P&Z Commissioner
2. Discussed and accepted the format for an information brief that the working group leader will create and maintain.
3. Discussed the overall format for grouping and formatting of information, deciding to continue using the Town of Bethel regulations as a model. An annotated outline for the revised regulations will be provided to commissioners prior to the next working group meeting.
4. Discussed and agreed to the goal to bring the first draft of the regulation before the commission to present to a Public hearing by Oct 01, 2013. Intent is to review this draft at a series of working group meetings to be scheduled through September 2013. A schedule of working group meetings will be published by the working group leader. A draft Plan of Action and Milestones (POA&M) will be provided to commissioners prior to the next working group meeting.
5. Determined that a review of the town's Plan of Conservation and Development (POCD) could move forward concurrently with the revision of zoning regulations.
6. The working group ended at 11:30 AM. The next zoning working group meeting is scheduled for 10:00 AM Thursday 29 August 2013.

Respectfully submitted,

  
R. Jeffrey Holzman  
P&Z Special Projects

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TOWN OF OXFORD, CT  
  
TOWN CLERK