



TOWN OF OXFORD
PLANNING & ZONING COMMISSION
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
www.Oxford-CT.gov

Planning & Zoning Commission
Regular Meeting Minutes
Tuesday, June 7, 2022
7:30 PM – Main Meeting Room
S.B. Church Memorial Town Hall

I. CALL TO ORDER

Chairman Cocchiarella called the meeting to order at 7:30 PM>

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Joshua Dykstra, Robert Carr, Dan Wall, Pete Zbras, John Kerwin, Pat Cocchiarella, Brett Olbrys, Jess Schremmer, and Ed Rowland.

Also, Present: Steve Macary, ZEO, Jessica Pennell, Coordinator, and Kevin McSherry, Land Use Counsel.

IV. SEATING OF ALTERNATES – No alternates were seated.

V. PUBLIC HEARINGS

A. Recessed Public Hearings - NONE

B. New Public Hearings - NONE

C. Future Public Hearings - NONE

VI. REGULAR MEETING BUSINESS

A. Amendments to the Agenda

B. Audience of Citizens

C. Correspondence:

D. Old Business - Matters on which a Public Hearing was held

E. Old Business - Other - None

F. New Business - Schedule a Public Hearing - None

G. New Business - Other - None

H. Zoning Enforcement

Steve Macary, ZEO did not report on any complaints or violations.

I. Minutes:

a. 5/17/2022 Regular Meeting Minutes

MOTION BY Commission Secretary Olbrys to approve the 5/17/2022 minutes as presented.

Second by Commissioner Dan Wall.

All (7) Ayes.

Motion passed unanimously.

J. Invoices - None

K. Other Business - None

a. Farm Events – Subcommittee

Commissioner Zbras noted that he has information to distribute to the sub-committee and they plan to meet at 7:00 PM before the next Regular Meeting.

Commissioner Rowland noted that he is reaching out to other farmers regarding the regulation. It was noted that a more formal meeting schedule would be discussed at their first meeting.

b. Any other business the Commission deems necessary for discussion.

Chairman Cocchiarella briefly discussed the following items:

- 1) Ban on signs advertising Cannabis.
- 2) Text Amendments – The current zoning regulations are being updated through text amendments from applicants. The Commission discussed different options for updating outdated sections of the regulations.
- 3) Role of Commissioners when serving on the Commission, bipartisanship and the best interests of the Town.
- 4) 21-22 Budget – Estimating if there will be money to buy a printer.
- 5) Utilization of staff
- 6) Policies & Procedures need to be updated it has been discussed by many previous Chairmen and Commissions. It is a three (3)-page document, last revised in 1996.
- 7) Affordable Housing Plan – Attorney McSherry stated that it is not under the Planning & Zoning Commission's purview.
- 8) Conduct of Meetings and Meeting Procedures – Meeting procedures have been relaxed, and the meetings, going forward, will be more formal, professional, and respectful. It was noted that the Commission follows Robert's Rules of Order.

Jessica Pennell, Coordinator will email the Policies & Procedures and the Robert's Rules of Order information to everyone before the next meeting.

MOTION BY Commissioner Rowland to cancel the July 5, 2022 meeting.

Second by Commissioner Schremmer.

All (7) Ayes.

Motion passed unanimously.

L. Adjournment

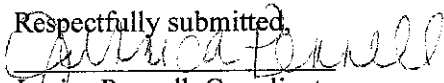
MOTION BY Commissioner Kerwin to adjourn the meeting at 7:58 PM.

Second by Commission Secretary Olbrys.

All (7) Ayes.

Motion passed unanimously.

Respectfully submitted,



Jessica Pennell, Coordinator
Planning & Zoning Commission

22 JUN -9 AM 11:48
TOWN OF OXFORD, CT
Signature of A. Olbrys
TOWN CLERK