

TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

MINUTES

Oxford Animal Shelter Building Committee
Organizational Meeting

Thursday, November 15, 2012

Present:

Sharon Morton
Kristi Novin
Gary Outlaw
Jason Outlaw
James Wlasuk

Also Present:

Jeffrey Haney, Selectman

Meeting opened at 7:04 p.m.

1. Election of Officers

Sharon Morton nominated Kristi Novin as Chairperson of the Committee. Jim Wlasuk seconded the motion. All Aye. Motion carries.

Kristi Novin nominated Sharon Morton as Secretary of the Committee. Jim Wlasuk seconded the motion. All Aye. Motion carries.

2. Establish Meeting Dates and Times.

Sharon Morton made a motion for regular meetings to be held on the first Thursday of every month at 7:00 p.m. Jim Wlasuk seconded the motion. All Aye. Motion carries.

3. Establish Agenda Format.

Kristi will ask Kelly Weymer to clarify this item.

4. Other Issues/Items as may be deemed necessary.

Selectman Haney presented Building Plans for the addition to the existing shelter building. The plans have been drawn from input provided by Shelter Personnel regarding their specific needs and requirements.

The Building plans were reviewed and discussed by the committee. Committee members will review the plans in more detail and any questions discussed at the next Regular Meeting.

Jason Outlaw volunteered to computerize the Building Plans to make revisions, updates and changes more easily made.

Selectman Haney also presented quotes for a preliminary materials list. We will seek to recruit volunteers to provide labor wherever possible. Selectman Haney will provide a breakdown of the specific jobs that volunteers will be asked to perform so that the right volunteer will be matched with the right job.

Jim Wlasuk suggested contacting Trade Schools for additional volunteers. Committee Members agreed this was a good idea.

Selectman Haney further advised that wetlands and zoning approvals have already been obtained. A Building Permit has also been secured.

A discussion took place regarding funding of this project and specifically whether Local Capital Improvement Program (LoCIP) funds would be available. Certain LoCIP funds have been allocated to other Town Projects and Selectman Haney will make inquiries as to whether those funds which are currently available can be reallocated to the Shelter Building Project and LoCIP funds expected in March, 2013, directed to those other Town Projects.

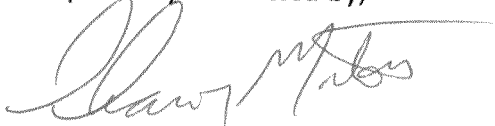
The next Regular Meeting of the Committee will be held on Thursday, December 6 at 7:00 p.m.

Adjournment

A motion was made by Sharon Morton to adjourn at 9:21 p.m. Jim Wlasuk seconded the motion. All Aye. Motion carries.

Minutes filed subject to approval.

Respectfully submitted by,



Sharon Morton
Committee Recording Secretary

12 NOV 26 PM 2:50
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK