

TOWN OF OXFORD PLANNING & ZONING COMMISSION

S.B. Church Memorial Town Hall 486 Oxford Road, Oxford, Connecticut 06478-1298 www.Oxford-CT.gov

Planning & Zoning Commission Regular Meeting Agenda Tuesday, January 5, 2021 7:30 PM - Online/Virtual Meeting

The Planning & Zoning Commission will meet remotely on Tuesday, January 5, 2021, at 7:30 PM.

Members of the public and applicants that would like to join us online can access the meeting using the following information:

Join Zoom Meeting:

https://us02web.zoom.us/j/82935843658?pwd=a0ZNZml1UWU1NEs4TVN6ZmJhL2RQZz09

Meeting ID: 829 3584 3658

Passcode: 932650

Connect by Phone: 1-646-558-8656

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. <u>SEATING OF ALTERNATES</u>
- V. PUBLIC HEARINGS
 - A. Recessed Public Hearings NONE
 - **B.** New Public Hearings- NONE
 - C. Future Public Hearings NONE

VI. REGULAR MEETING BUSINESS

- A. Amendments to the Agenda NONE
- **B.** Audience of Citizens (Items not listed on the Agenda)
- C. Correspondence NONE

- D. Old Business Matters on which a Public Hearing was held NONE
- E. Old Business Other Matters NONE
- F. New Business Schedule a Public Hearing NONE
- G. New Business
 - 1. **Z-20-368 [IND] 353 Christian Street Owner:** Mark Sippin, 234 Main Street, Monroe, CT **Applicant:** Chris Bardugone, dba "BDG Enterprise, LLC, 4 Woods Way, Woodbury, CT (Change of Use Permit)
- H. Zoning Enforcement
- I. Minutes
 - 1. 12/1/20 Regular Meeting Minutes
 - 2. 12/15/20 Regular Meeting Minutes
- J. Invoices NONE
- K. Other Business
 - a. Any other business the Commission deems necessary for discussion.
 - b. Riverview Subdivision Request from Horbal & Judson Possible Update
- L. Adjournment

Respectfully submitted,

Jessica Pennell, Coordinator Planning & Zoning Commission

PLANNING & ZONING COMMISSION TOWN OF OXFORD 486 Oxford Road

Oxford, CT 06478 (203) 888-2543

z: Z-20-	768
Date Rec'd:	
Date on Agenda:	
65-Day Expiration:	

ZONING PERMIT APPLICATION

(This permit is hereby applied for in accordance with the requirements of the Oxford Zoning Regulations)

· · · · · · · · · · · · · · · · · · ·	
Property Identification	
Street Address: 353 (472157174N ST. Subdivision Name: Date Approved: Map: Block: Lot: Zoning district:	PurposeNew HomeAddition
Owner/Applicant	Garage Cottage Business Swimming Pool IG AG
Owner Name: Mark Sippin Owner Address: 234 MAIN ST. MONROE, CT 06468 Owner Telephone: 203-880-6798	Sign Shed Barn Change of Use Excavating/Filling
Applicant Name: GIRLS BARDUGONE DBA BDG-ENTENPLUSEUC Applicant Address: 4 woods way woods vry, CT 06798 Applicant Telephone: 203-246-6997	Excavating/Filling Trailer Other
Miscellaneous Information	Use Charles Bariel
Special Exception: Article Section Yes No Site Plan Approval: Article Section Yes No Estimated Cost of Construction: Variance Granted: Date Granted:	Single-Family Residence Multi-Family Residence Commercial Industrial Residential/POD
Signatures/Authorization Application for Zoning Permit approval as described herein is hereby made. The Oxford Planning & Zoning Commission and its technical staff are authorized to enter the property for the purpose of evaluating this application.	Required Approvals and Dates Inland Wetlands P.D.D.H. Fire Marshal
Permit Void If: a) Work or activity not commenced within 1 year of the date of issuance or b) Authorized construction not completed within 2 years of the date of issuance.	Z.B.A. W.P.C.A. Floodplain Copy of Deed
This permit, if issued, is based upon the plot plan submitted. Falsification, by misrepresentation or omission, or failure to comply with the conditions of approval of this permit constitute a violation of the Oxford Zoning Regulations.	Driveway Erosion Control Plan Plot Plan * Other Town Fee
Property Owner or Agent Date	Total Fee
*Draw plot plan of proposed construction and attach. Plan must show property boundaries and dimensions; locat respect to boundaries; location of existing buildings on property; outside dimensions of all buildings propose supply; location of sewage system. All copies must have a complete sketch. Construction and use must be exact later changes from this plan are desired prior approval of an amended application is necessary.	ed or now existing; location of water
Denied Approved By: Sturn Macay Date: 12/2 Reason for Denial	ZPA-1 (Adopted 5/15/97)



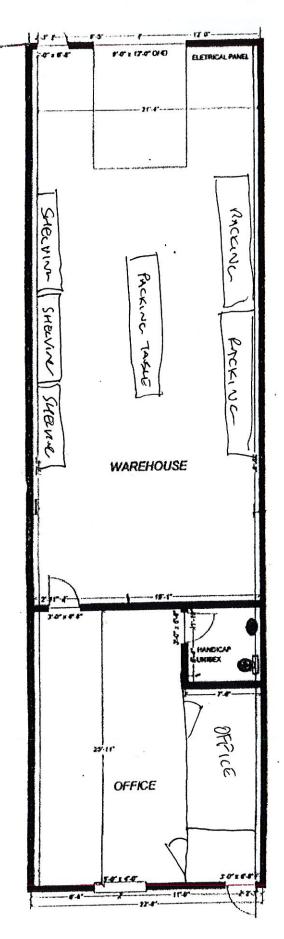
TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

www.Oxford-CTgov

Planning and Zoning Commission

Application #: $\frac{Z-20-36}{Date:}$
STATEMENT OF USE Article 11, Section 2
Property Address: 353 (ha 157 mg 51 Zone: Map: Block: Lot:
Name and Address of Owner: MARY SIRON 234 MAIN 57. MUNICOE, CT 06468
Name and Address of Applicant: CHINIS BIARDYONE 4 WOODS WAY WOODERRY CT 0679
Name of Proposed Business: BDC ENTERPRISE LLC
Total Square Footage:
Hours of Operation: Mornay -> Francy 9x-5p
Number of Employees:
List Hazardous and/or Chemicals Material on site: LOADED AMMYNITION IN PETAIL PACKAGINE
Provide Approval from: PDDH Fire Marshal Stop Other
BUSINESS IN E-CLUWERCE ONLY -NO MALK IN
I (we) hereby certify that I (we) are making this application on behalf of and with full authority of the owner(s) of the property or premises and am aware of and understand the Zoning and/or Subdivision Regulations pertinent to the application and affirm that the statements and information provided are accurate and true. Further, the undersigned hereby authorizes the Town of Oxford and its agents, to access the premises during normal business hours or hours of construction, for the purpose of pre and post application investigations, inspection of improvements or construction, and enforcement of the Zoning and/or Subdivision Regulations, Town Ordinances, and/or General Statutes of the State of Connecticut, as may be applicable and/or amended.
I understand that if any of the above statements are false. I may be subject to fines and/or penalties.
Applicant's Signature Date
Applicant's Signature Date

24 WUODS WAY
WUUDSWAY, CT 06798
203-241-6997



Just 128 355 Charles St.

50,000 115 GR 20,000 55 GR 10,000 69 GR 500 124 GR 200 90 GR

353 unit 12B Christian St.



www.Oxford-CT.gov

(PART 1)

REQUIRED CONSTRUCTION APPROVALS

Property Address: 353 Constrain St. Oxfrey CT Permit Use: Wholes ale Distribution Subdivision Lot #: 1/2 Zone: Comm zone OBTAIN SIGNATURES IN NUMERICAL ORDER	
Permit Use: Wholesale Distribution Subdivision Lot#: K2 Zone: Comm zone OBTAIN SIGNATURES IN NUMERICAL ORDER	
Subdivision Lot #: <u>K.2</u> Zone: <u>Comm zone</u> OBTAIN SIGNATURES IN NUMERICAL ORDER	
OBTAIN SIGNATURES IN NUMERICAL ORDER	
	inger of a.
The same plan must be submitted to each land-use department. If changes are made to the	ne plans after an
approval has been given, the plans must be re-submitted to all prior departments for r	e-approval.
2) To be filled out by Tax Assessor: Map: 17 Block: 34	Lot: 3/2
Street Address: 363 Christian Street	
Signature of Assessor: Truce & Eader \$50335700 Date: Nee.	14, 2070
3) To be filled out by Pax Collector: Taxes Current: Yes /	No
Signature of Tax Collector: A liley Schumer Date:	
4) To be filled out by P.D.D.H. or W.P.C.A.	
Plan Date: Date:	
5) To be filled out by Inland / Wetlands NSION OF EXISTING	
Plan Date: Signature: W.E.A. DATE Date: 12/1	4/20_
I/W Permit Number:	The section
6) To be filled out by Driveway Inspector:	
Plan Date: Date: Date:	· · · · · · · · · · · · · · · · · · ·
Driveway Permit Number:	· · ·
7) To be filled out by Zoning Enforcement Official:	1
Plan Date: Signature : Date:	22 20
Zoning Permit Number: Aquifer Protection Area	
8a) To be filled out by Fire Department (If driveway exceeds 500 ft) (If applicable	e):
Plan Date: Date:	
8h) To be filled out by Fire Marshal for Building Permit (If applicable):	
8h) To be filled out by Fire Marshal for Building Permit (If applicable): Plan Date: Date:	21-20
9) To be filled out by Building Official:	*
Plan Date: Date:	
Building Permit Number: (After construction, applicant MUST obtain post-construction approvals on the back of this form to	

Revised 4/16/09

P:\adminupdates\ADMINISTRATION\LAND USB\Permit Procedure 2 .doc

- MOTION BY Vice-Chairman John Kerwin to approve the Riverview Subdivision as presented by Town Counsel, Kevin Condon and the Memorandum of Decision filed by the Court. (attached)
- Second by Commissioner Brett Olbrys.

All Ayes.

Motion passed unanimously.

- 3. Bond Release Request Meadowbrook Estates (Refer to Jim Galligan for Review)
- 4. CFPZA Annual Conference March 26, 2020
- 5. Any other business the Commission deems necessary for discussion.

M. Adjournment

MOTION BY Vice-Chairman John Kerwin to adjourn the meeting at 9:33 PM.

Second by Commissioner Brett Olbrys.

All Ayes.

Motion passed unanimously.

Respectfully Submitted,

Planning & Zoning Commission

TOWN CLERK



TOWN OF OXFORD PLANNING & ZONING COMMISSION

S.B. Church Memorial Town Hall 486 Oxford Road, Oxford, Connecticut 06478-1298 www.Oxford-CT.gov

Planning & Zoning Commission
Regular Meeting Minutes
Tuesday, December 1, 2020
7:30 PM - Online/Virtual Meeting

The Planning & Zoning Commission will met remotely on Tuesday, December 1, 2020, at 7:30 PM.

Join Zoom Meeting:

https://us02web.zoom.us/j/84351520829?pwd=MnluVXZIQUZpVFRvNzE2dnBXK09lQT09

Meeting ID: 843 5152 0829

Passcode: 275305

I. CALL TO ORDER

Chairman Dave Sauter called the meeting to order at 7:30 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Joshua Dykstra, John Kerwin, Pete Zbras, Dave Sauter, Pat Cocchiarella, Dan Wall, Brett Olbrys, and Jesse Schremmer.

Also Present: Steve Macary, ZEO, and Jessica Pennell, P&Z Coordinator.

Not Present: Mary LoPresti.

IV. <u>SEATING OF ALTERNATES</u>

No alternates were seated.

V. PUBLIC HEARINGS

- A. Recessed Public Hearings NONE
- **B.** New Public Hearings- NONE
- C. Future Public Hearings NONE

VI. REGULAR MEETING BUSINESS

A. Amendments to the Agenda – NONE

B. Audience of Citizens – (Items not listed on the Agenda)

C. Correspondence

Commission Secretary Pat Cocchiarella read the following correspondence into the record:

a. Letter dated 11/16/20 from Jesse Judson, L.S. to Steve Macary, ZEO Re: Lot #5 Riverview Subdivision, Riverview Road

Commissioners discussed this briefly and requested more information regarding the original plans, and the most recent litigation.

D. Old Business – Matters on which a Public Hearing was held

 Z-20-350 [IND] – 21-23 Nichols Road – Owner & Applicant: TPB Contractors, LLC – c/o Attorney Dominick Thomas, 315 Main Street, Derby CT 06418 (Modification of a Special Exception) (Site Plan)

Chairman Dave Sauter explained that the Commission has previously deliberated on this application. He stated that he and Vice-Chairman John Kerwin were working on a resolution that would include the conditions discussed at the previous meeting. He noted that the draft resolution has been sent to Attorney Peter Olson for review.

Vice-Chairman John Kerwin noted that the Commission has until December 24, 2020 to take action on this application. He explained that Attorney Olson drafted a motion of approval that outlined some of the issues and made some findings on the Commission's behalf. He stated that the applicant had engaged in rock crushing prior to submitting an application. He explained that they would like the applicant's consent to authorize inspections to ensure that compliance is maintained. He stated that he believes that it is permissible for the Commission to add conditions to assure compliance with the application, regulations, and approval. He noted that he would like to get an agreement on the record and make the granting of the Special Exception conditioned on the defendant providing consent for an inspection to make sure that the is complying with the conditions.

Commissioner Brett Olbrys questioned if the building is the proper size to hold the rock crusher, and if the rock crusher does not fit into the building, would the building have to be modified.

Vice-Chairman John Kerwin stated that if the machine does not fit in the building, it would not be able to operate.

Commission Secretary Pat Cocchiarella brought up some of the standard conditions of approval, and stated that some of them don't apply to this application and could be eliminated.

Commissioner Dan Wall stated that he hasn't seen the document that the Commissioners are referring to, but stated that he still believes the application should be approved based on the discussion at the 10/20 meeting.

Chairman Dave Sauter suggested a motion to table this item and send it back to Peter Olson for final review.

MOTION BY Commission Secretary Pat Cocchiarella to table this application. Second by Vice-Chairman John Kerwin. All Aves.

Motion passed unanimously.

E. Old Business – Other Matters

1. Authorize the Chairman and Secretary to sign the Mylar for the following approved re-subdivision:

Z-20-327 [RESA] - 312 Chestnut Tree Hill Road - Owner: Estate of Serge Mihaly, Sr.

Applicant: Matthew Mihaly, 111 Booth Hill Road, Trumbull, CT (Re-subdivision of Lot #2)

MOTION BY Commission Secretary Pat Cocchiarella to authorize the Chairman and Commission Secretary to review and sign the mylar for Z-20-327.

Second by Commissioner Pete Zbras.

All Ayes.

Motion passed unanimously.

- F. New Business Schedule a Public Hearing
- G. New Business
- H. Zoning Enforcement

Commissioner Brett Olbrys questioned the process for filing a zoning complaint.

A brief discussion ensued regarding the process, the paperwork involved, anonymous complaints, and the availability of the complaint form on the website.

It was noted that that zoning complaint form is accessible on the website.

Chairman Dave Sauter stated that this is something that can be discussed in greater detail at another time.

I. Minutes

1. 10/20/20 - Regular Meeting Minutes

MOTION BY Commission Secretary Pat Cocchiarella to table the 10/20/20 meeting minutes. Second by Vice-Chairman John Kerwin.

All Ayes.

Motion passed unanimously.

J. Invoices

K. Other Business

a. Approve 2021 Regular Meeting Schedule.

Commissioners agreed to keep the current day and time for their regular meetings. A final 2021 schedule will be presented and approved at the 12/15/20 meeting.

b. Any other business the Commission deems necessary for discussion.

Commissioner Pete Zbras brought up concerns regarding food trucks that could possibly be taking way from local business owners and restaurants. He stated that he would like to not allow any more during the pandemic. Commissioners discussed briefly the food trucks, and the process of approval.

Commissioners stated that it is something to consider, and that some research of the process would be helpful.

L. Adjournment

MOTION BY Commissioner Pete Zbras to adjourn the meeting at 8:24 PM. Second by Commission Secretary Pat Cocchiarella. All Ayes.

Motion passed unanimously.

Respectfully submitted,

Jessica Pennell, Coordinator Planning & Zoning Commission

HORBAL & JUDSON LAND SURVEYORS & ASSOCIATES 52 Main Street, Seymour, CT 06483

203-888-9660 hjlandsurveyors@yahoo.com

November 16, 2020

Oxford Planning & Zoning Department Mr. Steven Macary, Zoning Enforcement Official 486 Oxford Road Oxford, CT 06478

Re: Lot #5 Riverview Subdivision Riverview Road Oxford, CT

Dear Mr. Macary,

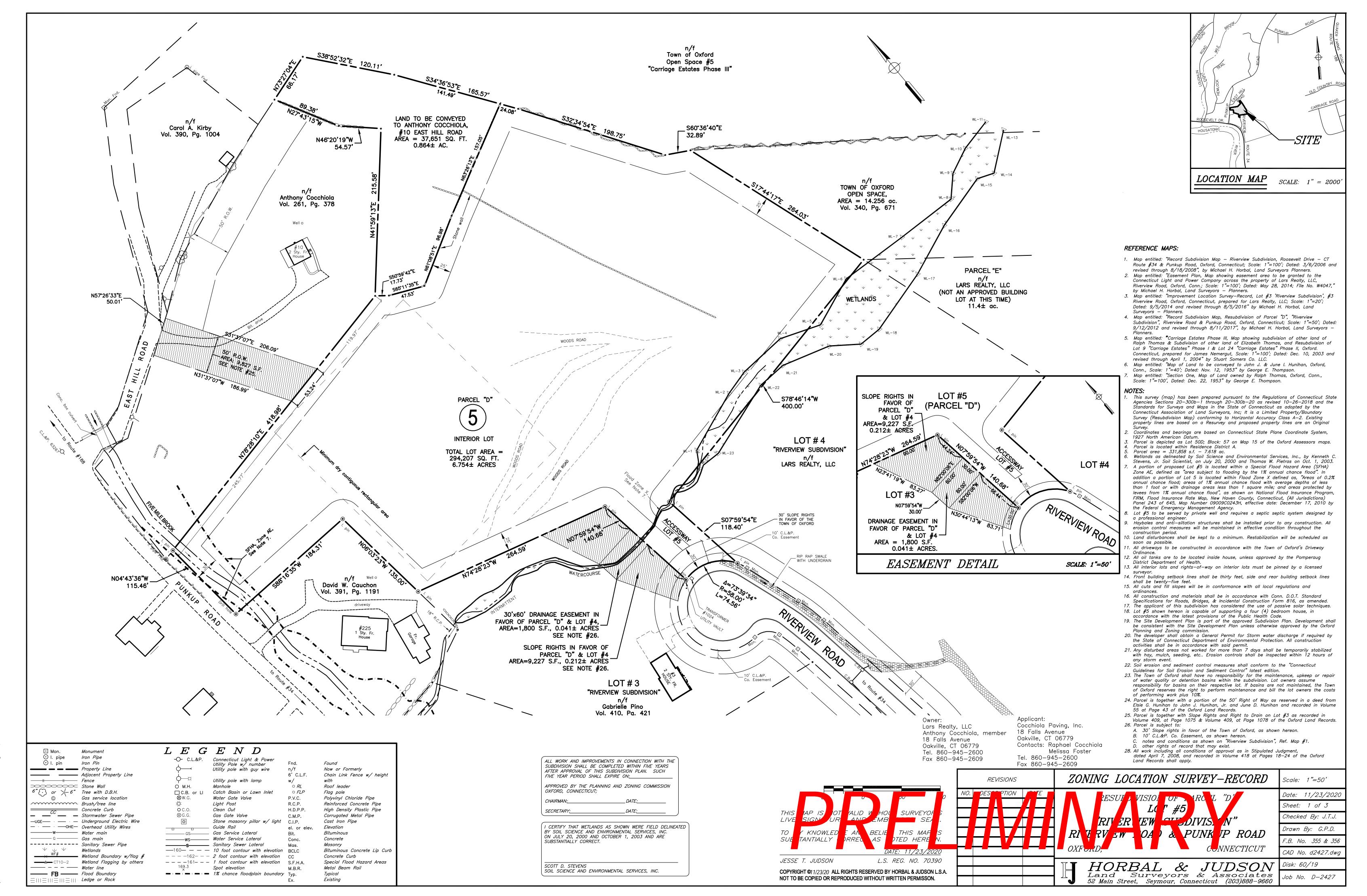
As you are aware LARS Realty, LLC is the owner of the Riverview Subdivision off Roosevelt Drive and Punkup Road. In 2008 a four-lot subdivision was approved, the site was excavated, and Riverview Road was constructed and accepted by the Town. At that time Parcel "D", a 7.6 acre piece at the end of Riverview Road, was created and labeled "Not an approved building lot at this time". In 2017 the Planning and Zoning Commission approved (with conditions) the re-subdivision of Parcel "D" into two interior lots, Lots 5 & 6. The lots were to be accessed off the end of Riverview Road and included the construction of a culvert across a watercourse and the excavation of approximately 16,000 cubic yards of material.

LARS Realty, LLC is exploring the possibility of abandoning the previous approval for Lots 5 & 6 and seeking approval of Parcel "D" as one lot, Lot #5. Lot #5 would be accessed off East Hill Road through an existing right of way. It would be classified as an interior lot and have frontage on both Riverview Road and Punkup Road. The approval of Lot #5 as a single lot would eliminate the watercourse crossing and the need to excavate the 16,000 cubic yards.

We are requesting your guidance in determining the steps and approvals required to move forward in abandoning the previous approval of Lots 5 & 6 and have Lot #5 classified an approved building lot. I have attached copies of the previous approved subdivision plans along with preliminary plans for Lot #5 for your review.

Thanks for your consideration,

Jesse Judson, L.S.



LAW OFFICES

DECEIVED

CONDON & SAVITT, P.C.

THOMAS J. CONDON (2014) HERBERT S. SAVITT KEVIN W. CONDON

223 WAKELEE AVENUE P.O. BOX 570 ANSONIA, CT 06401-0570

PHONE: (203) 734-2511 FAX: (203) 735-6412

e-mail: condonsavitt@comcast.net

January 22, 2020

Oxford Planning & Zoning Commission Jeff Luff, Chairman 486 Oxford Road Oxford, CT 06478

Re: Cocchiola Paving Inc, et al v Planning & Zoning Commission, Town of Oxford

Dear Chairman Luff:

Regarding the above captioned, I enclose for your review a copy of the zoning appeal decision dated November 4, 2019.

After reviewing appeal briefs and upon hearing testimony and oral argument, the Court sustained the plaintiff's zoning appeal and remanded the matter back to your Commission. The Court ordered Application 2-17-071 and 2-17-072 be approved without the conditions imposed in line (18), (19) and (20) of the Commission's Decision dated November 21, 2017.

As such, the Commission is advised to place this matter on the next regularly scheduled meeting agenda for discussion and approval in accordance with said Court order.

Thank you for your attention and continued cooperation.

Very truly yours,

Kevin W Condon

KWC/bzl Enc. MOTION BY Vice-Chairman John Kerwin to table this application. Second by Commission Secretary Pat Cocchiarella. All Ayes.

Motion passed unanimously.

H. Zoning Enforcement

The Commission discussed the following items with Steve Macary, ZEO:

- Silano Drive the number of cars parked on the property. Commissioners agreed that on 2/9/2020 that Steve Macary, ZEO should proceed with the enforcement process and send the next letter noting the violation.
- 368 Oxford Road a two family house with a tenant, which is not allowed per the zoning regulations. Steve Macary, ZEO mentioned that the owner of the house told him that the tenant would be leaving by June 1st. It was also noted that Town Counsel, Kevin Condon is writing a letter for the owner and the tenant to sign.
- Corner of Bower's Hill Road and O'Neill Road, Steve Macary, ZEO was asked to forward the email to Vice-Chairman John Kerwin.

I. Municipal Planner

Chairman Jeff Luff informed the Commission that he and Commission Secretary Pat Cocchiarella are working with Keith on the updates to the zoning regulations.

J. Minutes

1. MOTION BY Commission Secretary Pat Cocchiarella to approve the 1/21/20 – Regular Meeting Minutes as presented.

Second by Commissioner Brett Olbrys.

All Ayes.

Motion passed unanimously.

K. Invoices

1. MOTION BY Commission Secretary Pat Cocchiarella to approve Adkins Printing Invoice #248908 – Minutes Books for Permanent Records as presented.

Second by Vice-Chairman John Kerwin.

All Ayes.

Motion passed unanimously.

2. MOTION BY Commission Secretary Pat Cocchiarella to approve Arrow Printers, Inc.

Invoice #1975 - Zoning Permit Applications as presented.

Second by Commissioner Pete Zbras.

All Ayes.

Motion passed unanimously.

L. Other Business

1. C & M Homes – Abandon Subdivision (Referred to Jim Galligan & Kevin Condon for review)

2. Cocchiola – Riverview Subdivison – Discussion with possible action on Decision.

a. Letter dated 1/22/2020 from Town Counsel, Kevin Condon.

2/4/20 mtz01/min.

Motion Per Memorandum of Decision in the Case of Cocchiola Paving, Inc., ET AL. VS. Town Planning & Zoning Commission of the Town of Oxford

Application Nos. Z-17-071 and Z-17-072
Original Motion approved November 21, 2017 (New motion per Memorandum of Decision)

WHEREAS, The Oxford Planning and Zoning Commission have received the following applications:

Application Z-17-071, purporting to be an application to re-subdivide "Parcel D", a piece of property within the previously approved Riverview Subdivision.

Application Z-17-072, purporting to be an application to excavate 16,000 cubic yards from "Parcel D" of the previously approved Riverview Subdivision.

WHEREAS, by decision, dated April 3, 2008, the Commission approved Application No. Z-06-239 Lars Realty, LLC/Cocchiola Paving, Inc. 4 Lot Subdivision at 262 Roosevelt Drive and Special Permit for excavation in Res-A-Zone, Z-06-240

WHEREAS, the Oxford Planning and Zoning Commission, by decision dated April 3, 2008, agreed to settle the Appeal, Cocchiola Paving, Inc. v. Oxford Planning and Zoning Commission, CV-07-40083565, due to the desire to avoid the possibility of what it believes to be an outcome less conducive to the health, safety, and welfare of the Town of Oxford

WHEREAS, the Commission, based on the desire to have a controlled outcome, which will ensure the maximum control over the development of the parcel in question, and based upon the record before the Commission at the time of the hearing, the Commission made the findings of fact enumerated in the Planning and Zoning minutes of 4-3-08

WHEREAS, the Commission considered Application Nos. Z-17-071 and Z-17-072 at public hearings held August 15, 2017, September 5, 2017, and September 19, 2017

WHEREAS, the Commission has considered the original maps, plans, and accompanying document of the approved subdivision as well as the following documents within their deliberations:

- Letter dated April 17, 2013 from Nafis & Young Consulting Engineers
- Letter dated May 3, 2013 from Donald W. Smith, Jr., PE Consulting Engineer
- Letter dated November 12, 2013 from Donald W. Smith, Jr., PE Consulting Engineer
- Letter dated March 21, 2013 from Pomperaug District Department of Health
- Letter dated May 15, 2015 from Conservation Commission/Inland Wetland Agency
- Letter dated April 13, 2017 from Lars Realty, LLC
- Letter dated September 12, 2017 from Nafis & Young Consulting Engineers
- Reforestation Plan from Lars Realty, LLC revised December 18, 2006

• All surveys, maps, and plans provided and filed by Michael A. Horbal, Land Surveyors & Planners

WHEREAS, the Commission finds the following concerning Application Nos. Z-17-071 and Z-17-072

- 1. Both Applications are linked and should be considered integral to each other;
- 2. The Applications are in conformance with the Oxford Zoning Regulations;
- 3. The Applications are consistent with the sound and rational development of the original subdivision Z-06-239, 262 Roosevelt Drive.

BE IT RESOLVED, based upon the Applications and materials received, and testimony provided at the public hearings, Applications Z-17-071 and Z-17-072 are hereby approved.

This approval is subject to the following conditions:

- 1. All conditions of approval of Application Nos. Z-06-239 and Z-06-240, Lars Realty LLC/Cocchiola, 4 lot subdivision, 262 Roosevelt Drive and Special Permit for Excavation in Res A-zone, together with the Stipulated Judgment entered April 7, 2008 between Cocchiola Paving, et al v. Oxford Planning and Zoning Commission.
- 2. The applicant will be required to pay all costs of special consultants or studies deemed necessary by the Commission at any time during the period from initial review through inspection and final acceptance of any improvements.
- 3. The applicant and their assigns must comply with all representations made at Commission meetings or at public hearings regarding this application.
- 4. Applicant shall submit three complete copies of the set of plans which reflect these conditions of approval, including and electronic copy.
- 5. No work to be started until financial security is established by the Commission Engineer in a form acceptable to Town Counsel and provided by the applicant.
- 6. Compliance with all Town of Oxford Regulations and Ordinances in effect as of this date.
- 7. All documents required by the approval of these applications and prior approved applications shall be provided and approved prior to the issuance of a zoning permit by the Zoning Enforcement Officer.
- 8. Once excavation commences the applicant must provide monthly excavation reports to the Planning & Zoning Department.