## **TOWN OF OXFORD** PLANNING & ZONING COMMISSION

S.B. Church Memorial Town Hall 486 Oxford Road, Oxford, Connecticut 06478-1298 Phone: (203) 828-6512 · Email: pandz@oxford-ct.gov www.Oxford-CT.gov



## **ORGANIZATIONAL MEETING**

**Tuesday, November 16, 2021** 7:30 PM – Main Meeting Room S.B. Church Memorial Town Hall

The meeting is accessible online by using the following information: **Meeting Link:** <u>https://zoom.us/j/6727345461?pwd=d3NvbG8zWmNSWnIVQmgrZGdBNyt6dz09</u> **Meeting ID:** 672 734 5461 **Passcode:** 588851 **Join by Phone:** +1 929 205 6099

- A. Call to order
- B. Roll Call
- C. Pledge of Allegiance
- D. Election of Officers
  - Chairman
    Commission Secretary
- E. Establish Meeting Dates and Times/Adopt regular meeting schedule
- F. Establish procedures for conducting meetings
  - 1. Agenda format and preparation
  - 2. Rules of order
  - 3. Style of minutes
- G. Any other matter related to the efficient functioning, and organization of the Commission.
- H. Adjournment

Respectfully submitted,

Jessica Pennell, Coordinator Planning & Zoning Commission