



PROJECT LEADERS

INVOICE

Invoice Number	007665
Date:	Oct-31-2020
Due Date:	Nov-30-2020
Terms:	Net 30 Days

CUSTOMER	PROJECT
Oxford CT, Town of Oxford School Building Committee 486 Oxford Road Oxford CT 06478 United States of America Attn: Mr. George Temple	Oxford Middle School Cx PO Number:

DESCRIPTION	QUANTITY	RATE	INVOICE AMOUNT
Commissioning Services: Post-Occupancy Phase	0.00	0.00	0.00
Commissioning Services: Construction Phase	0.00	0.00	6,848.50
Commissioning Services: Design & Bid Phase	0.00	0.00	0.00
PHONE: Commissioning Services: Expenses	1.00	14.89	14.89
MEALS: Commissioning Services: Expenses	3.00	9.82	29.45
MILEAGE: Commissioning Services: Expenses	42.00	0.58	24.15

<div style="background-color: green; color: white; padding: 5px; display: inline-block;"> <i>Please note our new Legal Name Colliers Project Leaders USA NE, LLC</i> </div>	Sales Total:	6,916.99
	Tax Total:	0.00
	Total (USD):	6,916.99

MAIL PAYMENTS TO:	EFT/ACH INFO:	DOMESTIC WIRE INFO:
Colliers Project Leaders USA NE, LLC 135 New Rd Madison, CT 06443 860-395-0055	Colliers Project Leaders USA NE, LLC TD Bank Acct #: 424-4045773 Routing #: 011103093	Colliers Project Leaders USA NE, LLC TD Bank Acct #: 424-4045773 Routing #: 031101266

Town of Oxford
Oxford Middle School

Building Commissioning Services Fee Proposal Detail

Date: December 3, 2018

	Total Associated Fees	Oct % Complete	Total % Complete	Billed to Date (Including Current Month)	Oct Billings	Balance
I. Design & Bid Phase Services						
A Review Owner's Project Requirements & Basis of Design	\$ 435.00		100%	\$ 435.00	\$ -	\$ -
B Development of Commissioning Specifications	\$ 290.00		100%	\$ 290.00	\$ -	\$ -
C Review of Design Development or Pre 50% CD Documents	\$ 2,320.00		100%	\$ 2,320.00	\$ -	\$ -
D Backcheck of 100% CD Documents	\$ 2,900.00		100%	\$ 2,900.00	\$ -	\$ -
E Schedule and facilitate a controls integration meeting	\$ -	0%	0%	\$ -	\$ -	\$ -
F Participate in (2) Integrated design meetings	\$ 870.00		50%	\$ 435.00	\$ -	\$ 435.00
G Review final Bid Documents	\$ 1,160.00		100%	\$ 1,160.00	\$ -	\$ -
H Development of Commissioning Plan & Schedule	\$ 580.00		100%	\$ 580.00	\$ -	\$ -
Sub-Total Design Phase Services Fees	\$ 8,555.00			\$ 8,120.00	\$ -	\$ 435.00

II. Construction Phase Services						
A Develop and Integrate Cx Schedule	\$ 296.00		100%	\$ 296.00	\$ -	\$ -
B Review of Contractor Submittals	\$ 3,236.00		100%	\$ 3,236.00	\$ -	\$ (0.00)
C Controls Software Review	\$ 1,400.00		100%	\$ 1,400.00	\$ -	\$ -
D Develop & Distribute Pre-functional checklists	\$ 1,590.00		100%	\$ 1,590.00	\$ -	\$ -
E Develop Functional Performance Tests	\$ 1,540.00		100%	\$ 1,540.00	\$ -	\$ -
F Project & Commissioning Coordination Meetings	\$ 17,513.00		85%	\$ 14,886.05	\$ -	\$ 2,626.95
G Review Mock Ups & Verify Equipment Start Up	\$ 4,613.00		100%	\$ 4,613.00	\$ -	\$ -
H Develop & Maintain Cx Issue Log	\$ 1,229.00	10%	95%	\$ 1,167.55	\$ 122.90	\$ 61.45
I Pre-balancing, system Readiness, and verification	\$ 603.00		100%	\$ 603.00	\$ -	\$ -
J Oversee & Document Functional Systems Testing	\$ 15,572.00	30%	100%	\$ 15,572.00	\$ 4,671.60	\$ -
K Verify Operator & Occupant Training	\$ 4,108.00	50%	75%	\$ 3,081.00	\$ 2,054.00	\$ 1,027.00
L Review O&M Manual/System Manual Production of Final Cx Report	\$ 754.00		0%	\$ -	\$ -	\$ 754.00
	\$ 853.00		0%	\$ -	\$ -	\$ 853.00
Sub-Total Construction Phase Services Fees	\$ 53,307.00			\$ 47,984.60	\$ 6,848.50	\$ 5,322.40

III. Post-Occupancy Phase Services						
A Coordinate and Witness Opposite Season & Deferred Testing	\$ 1,706.00		0%	\$ -	\$ -	\$ 1,706.00
B Perform a Near Warranty End Review, Interview and Assistance	\$ 3,065.00		0%	\$ -	\$ -	\$ 3,065.00
Sub-Total Post-Occupancy Phase Services	\$ 4,771.00			\$ -	\$ -	\$ 4,771.00
Total Fees for Services	\$ 66,633.00			\$ 56,104.60	\$ 6,848.50	\$ 10,528.40
Project Expenses	\$ 1,500.00		50%	\$ 748.99	\$ 68.49	\$ 751.01
Grand Total, Fees & Expenses	\$ 68,133.00			\$ 56,853.59	\$ 6,916.99	\$ 11,279.41