



MEMORANDUM

Oxford Middle School

Date: October 14, 2020
Subject: INVOICE APPROVAL REQUESTS
Location: Remote Meeting
Prepared by: Karen DePersia, CSG Owner's Representative

The following is a summary of invoices for approval:

Consultants:

IMTL Invoice #4303-P for **\$1,690**
Tecton Invoice #43296 for **\$17,985.00**
CSG Invoice #124 for **\$25,527.12**

FF&E and Technology:

1. Kittredge: Seven invoices totaling **\$8045.92**

316452 for \$8.44	316434 for \$38.58	315217 for \$4,447.61
315216 for \$3,066.37	316428 for \$7.92	
316435 for \$438.42	315864 for \$38.58	

2. Insalco: Invoice #9016 in the amount of **\$20,429.90**
(Music; chairs, stands, risers, podium)

3. Red Thread: Invoice #837664 in the amount of **\$227,421.43**

4. Grainger: Two invoices totaling **\$15,425.58**

7876 for \$93.72	4250 for \$15,331.86 (scissor lift)
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5. RnB Enterprises: Invoice #59470 in the amount of **\$384.50**

6. Dell: Invoice #4016 in the amount of **\$3,119.80**

7. Synacktek: Three invoices totaling **\$177,425.53**

2520 for \$25,284.55	2593 for \$11,730.46
2521 for \$140,410.52	



CONSTRUCTION SOLUTIONS GROUP