

Special Meeting Minutes

Project: OXFORD MIDDLE SCHOOL
CT Project #108-0043 N

Subject: Oxford School Building Committee
Date: November 18, 2020, 7:00 PM
Location: Remote Google Meet

Committee Members Present:

Robert Slie, Jeffrey DiIulio, Marcelina Fernandes, Dean Golembeski, Kerry Mizak, Herman Schuler, Ethan Stewart

Committee Members Not Present:

Rich Krueger, Diamond Rosa

Others in Attendance:

Gus Kotait (O&G), Karen DePersia (CSG), Alison Fredericks (Tecton), George Renzoni (OPS-Facilities), Kristyn Rosa (Administrative Assistant-online host)

1. Call to Order: 7:04 PM

Pledge of Allegiance and Roll Call

2. Approval of Minutes From October 14, 2020 Regular Meeting:

Motion to approve by D. Golembeski. Motion seconded by J. DiIulio. The motion carried unanimously.

3. Approval of Invoices/Contract Change Orders/Proposals:

A motion to approve the following four consultant invoices was made by D. Golembeski. Motion seconded by J. DiIulio. The motion carried unanimously.

- Invoice #1844 from MultiVista Construction Documentation in the amount of \$876.00
- Invoice #125 from Construction Solutions Group, LLC (CSG) in the amount of \$13,047.12
- Invoice #120-015948 from William B. Meyer in the amount of \$19,620.50 (post move disposal)
- Invoice #7665 from Colliers International in the amount of \$6,916.99

A motion to approve the following FF&E and technology invoices was made by M. Fernandes. Motion seconded H. Schuler. The motion carried unanimously.

- Two invoices from Interscape Commercial Environments; Invoice #4528-0 for \$9,514.40, Invoice #4465-0 for \$20,089.67 (5% retainage)
- Invoice #155788 from Gerry's Music Shop, Inc. in the amount of \$34,894.50 (musical instruments)
- Two invoices from School Specialty; Invoice #50520 for \$868.79, Invoice #1164 for \$529.92 (both for wastebaskets)
- Two invoices from RnB Enterprises; Invoice #59391 for \$4,883.31 (display monitors), Invoice #59391-1 for \$528.00 (installation)
- Invoice #2302 from Honest Alarm in the amount of \$8,292.00 (badging system)

A motion to approve Application for Payment #17 from O&G in the amount of \$154,190.79, was made by J. DiIulio. Motion seconded by M. Fernandes. The motion carried unanimously.

A motion to approve the following Construction Change Order Proposals from O&G was made by E. Stewart. Motion seconded by K. Mizak. The motion carried unanimously.

- Contract Change Order #PCO 104 in the amount of \$5,006.00, from CM contingency, to complete demolition of the monument sign and abandoning the foundation underground per RFI 397
- Contract Change Order #PCO 105 in the amount of \$8,778.00, from CM contingency, for additional perimeter wood blocking at edge roof in order to cap the top of brick wall and create a level surface for proper roofing termination per manufacturer recommendation

- Contract Change Order #PCO 106 in the amount of \$8,848.00, from CM contingency, for adding full height roof flashing membrane and coverboard on the east wall of Area C mech pit roof
- Contract Change Order #PCO 107 in the amount of \$25,041.00 credit, to reconcile the balance on GMP allowances 3 & 4 (GMP Allowance 3: raised pin lettering, panel or wayfinding signage, GMP Allowance 4: premium labor to accelerate elevator completion and turnover, and extend warranty and maintenance)
- Contract Change Order #PCO 109 in the amount of \$2,535.00, from CM contingency, to supply and install a networking switch to achieve PA & VOIP phones systems integration
- Contract Change Order #PCO 110 in the amount of \$1,153.00, from CM contingency, to supply and install custom made padding around the exposed rain leader pipe in the gym per RFI 387
- Contract Change Order #PCO 111 in the amount of \$2,340.00, from CM contingency, to add a video/intercom station at door A11A for school security per RFI 393
- Contract Change Order #PCO 113 in the amount of \$652.00, from CM contingency, for adding a data plug for the teacher station per RFI 390
- Contract Change Order #PCO 119 in the amount of \$670.00, from CM contingency, per RFI 400 to replace the track closures on the stair doors with parallel arm closures for more durability
- Contract Change Order #PCO 115 in the amount of \$2,180.00 credit, to reconcile the Fire Protection Bid Package Allowance

A motion to approve Contract Change Order #PCO 112 from O&G in the amount of \$8,191.00, for adding a buzzer and card access control to Admin door A114B per staff request for improved security measures, was made by J. DiIulio. Motion seconded by K. Mizak. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 118 from O&G in the amount of \$468.00, for adding the necessary electrified hardware for access control to door A114B per staff request for additional school security measures, was made by J. DiIulio. Motion seconded by E. Stewart. The motion carried unanimously.

A motion to approve Contract Change Order #PCO 114 from O&G in the amount of \$4,716.00, for adding a fence between QFS and OMS per staff request for the playground area, was made by M. Fernandes. Motion seconded by D. Golembeski. The motion carried unanimously.

A motion to approve the following Construction Change Order Proposals from O&G was made by M. Fernandes. Motion seconded by K. Mizak. J. DiIulio opposed. The motion carried with R. Slie, D. Golembeski, H. Schuler and E. Stewart voting to approve.

- Contract Change Order #PCO 116 in the amount of \$43,537.00 for athletic field revisions per RFI 394
- Contract Change Order #PCO 120 in the amount of \$12,511.00 for adding 4" underdrain in the infield to improve the field drainage after the clay is added per SK-CS101.6

The committee decided to table the motion to approve Contract Change Order #PCO 117 in the amount of \$16,295.00, for the restoration of impacted asphalt, curb and walk from field revision work after the work is complete.

4. Adjourn:

A motion to adjourn was made by H. Schuler at 7:56 PM. The motion was seconded by E. Stewart. The motion carried unanimously.

NOTE: Next meeting to be held remotely on Wednesday, November 25, 2020 at 7:00 PM.

Respectfully submitted,

Kerry Mizak-recorder

