

# Meeting Minutes

**Project:** OXFORD MIDDLE SCHOOL  
CT Project #108-0043 N

**Subject:** Oxford School Building Committee  
**Date:** August 26, 2020, 7:00 PM  
**Location:** Remote Google Meet

## Committee Members Present:

Robert Slie, Jeffrey DiIulio, Marcelina Fernandes, Dean Golembeski, Rich Krueger, Kerry Mizak, Herman Schuler, Ethan Stewart

## Committee Members Absent:

Diamond Rosa

## Others in Attendance:

Gus Kotait (O&G), Mark Jeffko (O&G), Karen DePersia (CSG), Justin Hopkins (Tecton), Robert Miller (OPS-Assistant Superintendent), George Renzoni (OPS-Facilities), Scott Flaherty (BOE)

### 1. Call to Order: 7:04 PM

### 2. Pledge of Allegiance and Roll Call

### 3. Public Comment:

None

### 4. Approval of Minutes From August 12, 2020 Regular Meeting:

Motion to approve as amended by D. Golembeski. Motion seconded by R. Krueger. The motion carried unanimously.

### 5. Approval of Invoices/Contract Change Orders/Proposals:

A motion to approve Invoice #006890 from Colliers Project Leaders for commissioning services in the amount of \$5,670.68, was made by K. Mizak. Motion seconded by H. Schuler. The motion carried unanimously.

A motion to approve Invoice #122 from Construction Solutions Group (CSG) in the amount of \$38,007.12, was made by E. Stewart. Motion seconded by R. Krueger. The motion carried unanimously.

A motion to approve the following invoices for FF&E/technology was made by R. Krueger. The motion was seconded by D. Golembeski. The motion carried unanimously.

-Two invoices from School Specialty for smallware items; Invoice #5117 for \$68.67, Invoice #2955 for \$4,018.38

-Six invoices from Fisher Scientific for science classroom equipment; Invoice #4906071 for \$4,026.69, Invoice #4906072 for \$1,702.77, Invoice #4906073 for \$3,271.67, Invoice #4906074 for \$1,483.62, Invoice #4835532 for \$2,117.20, Invoice #4835541 for \$260.42

-Two invoices from Insalco for (4) fire-resistant file cabinets; Invoice #8970 for \$8,495.80, Invoice #8971 for \$8,495.80

-Invoice #4465-0 from Interscape for furniture in the amount of \$401,793.42. 5% of the total (\$20,089.67) will be withheld until punch list is complete

-Fourteen invoices from Grainger for building and grounds equipment, and miscellaneous STEM room items; Invoice #7277 for \$371.92, Invoice #1824 for \$2,039.52, Invoice #6169 for \$2,086.75, Invoice #3370 for \$57.44, Invoice #9508 for \$506.41, Invoice #8204 for \$139.00, Invoice #7747 for \$3,347.16, Invoice #7739 for \$2,066.64, Invoice #0795 for \$1,211.88, Invoice #5106 for \$98.17, Invoice #3362 for \$252.60, Invoice #7721 for \$3,421.35, Invoice #5186 for \$4,104.94, Invoice #6151 for \$552.84

A motion to approve the following Construction Change Order Proposals from O&G was made by J. DiIulio. Motion seconded by M. Fernandes. The motion carried unanimously.

-Contract Change Order #PCO 75 in the amount of \$5,225.00, from CM contingency, for roofing modification per manufacturer in order to maintain warranty for proper adhesion and flashing at the high roof fascia profile change per RFI 304

- Contract Change Order #PCO 76 in the amount of \$7,346.00, from CM contingency, for additional membrane flashing per roofing manufacturer review.
- Contract Change Order #PCO 77 in the amount of \$2,067.00, from CM contingency, to install framing, drywall, taping, and insulation at interior of west curtainwall for closure per RFI 361
- Contract Change Order #PCO 81 in the amount of \$3,456.00, from CM contingency, to add a condensate drain pan alarm to the 4 roof top units
- Contract Change Order #PCO 82 in the amount of \$795.00, from CM contingency, to change the STEM room sink to a smaller sink
- Contract Change Order #PCO 83 in the amount of \$5,000.00, from CM contingency, for increasing the temp toilet allowance for Fall 2020 due to COVID 19 cleaning requirements
- Contract Change Order #PCO 84 in the amount of \$12,000, from CM contingency, for disinfecting the project following the COVID-19 positive case by a construction worker on 6/1/2020

A motion to consider the following Change Order Proposals from O&G was made by H. Schuler. Motion seconded by J. DiIulio. Much discussion took place regarding lack of availability, excessive cost and disruption to students and staff at the beginning of school caused by the retrofit. These items are not a requirement of the state. All opposed. The motion was defeated.

Contract Change Order #PCO 56 in the amount of \$17,281.00, to change automatic battery operated Flushometers due to new COVID-19 reopening requirements

- Contract Change Order #PCO 78 in the amount of \$5,895.00, to change to automatic battery operated faucets-(7) L-1 in single use toilets
- Contract Change Order #PCO 79 in the amount of \$45,853.00, to change to automatic battery operated faucets-(49) S-1 in Science rooms and classrooms
- Contract Change Order #PCO 80 in the amount of \$62,414.00, to change to electric sensor operated 2 and 3 station lavatories in the group bathrooms

A motion to approve line marking changes to Quaker Farms School parking lot, not to exceed \$2,500.00, was made by R. Krueger. The motion was seconded by H. Schuler. The motion carried unanimously.

## **6. Reports From Contractor/Consultants:**

G. Kotait (O&G) informed the committee that the temporary certificate of occupancy was issued yesterday. Punch listing continues with Tecton, and furniture moves with CSG.

K. DePersia (CSG) shared that things are going well. The kiln is on backorder until November 2020, and the nurse's table and cots will be shipped at the end of September 2020. She is waiting for a response from the state regarding COVID reimbursement.

J. Hopkins (Tecton) indicated that the exterior canopy package should be received soon. The Eversource incentive rebate is \$191,000.00, and the town needs to sign the paperwork. A meeting will take place tomorrow at town hall to discuss septic approval concerns, as well as Pomperaug Health District's approval of the school kitchen. There may have to be modifications to the school building sign if it limits visibility on Great Oak Road. The decision on the location of the building plaque will take place at a future meeting.

The committee discussed the request from the QFS building principal to consider extending the chain link fence to create a barrier between QFS and OMS. Committee members would like to visit the site before making a decision. Fencing will be addressed during the next meeting.

## **7. Adjourn:**

A motion to adjourn was made by J. DiIulio at 8:33 PM. The motion was seconded by R. Krueger. The motion carried unanimously.

**NOTE:** Next meeting to be held remotely on Wednesday, September 9, 2020 at 7:00 PM.

Respectfully submitted,

Kerry Mizak-Recorder

