ELDERLY COMMISSION
SPECIAL MEETING MINUTES
OXFORD SENIOR CENTER
JANUARY 18, 2022

Present: Heather Haney, Edee Witham, Joyce Niestemski, Sue DeScheen, Betty Andrews

1. Call to Order:
Meeting called to order at 9:30 am by chairman Joyce Niestemski with the Pledge of Allegiance and a prayer

2. Amendment to the Agenda: none

3. Audience of Citizens: none

4. Review and Approval of Minutes 11-09-2021

5. Correspondence:
   • A donation to our senior center in the amount of $200.00 was received from the Jane D. Weiss Family Foundation
   • A $25.00 donation from Mr. And Mrs. Louis Sereno of Oxford was received on December 9, 202. Louis and Phyllis Sereno request that this donation be used for our drivers who transport Mrs. Sereno regularly. Perhaps we can offer a special lunch here at the center just for them in the very near future.
   • A thank you note was received from Phyllis Hyde of Ansonia, for the donation of handicap equipment she received from the center
   • A letter from Westchester Broadway Theatre was received along with a refund check in the amount of $2,899.02 for tickets purchased in 2020.

7. Director’s Report:
Our current membership is 658 members to date. Of that number, 451 are Oxford residents and/or Gold members. With the remaining 207 individuals as out of town members. 2022 membership dues deposits total $2615.00 as of January 7, 2022. A new mask policy was implemented and put in place by First Selectman George Temple after we returned from Christmas Break. Face masks are now required to be properly worn by all members regardless of vaccination status. Members and staff must continue to wear a mask at all times except while eating or drinking. The receptionists continue to update the vaccination log located at the front desk.

Motor Coach and Extended Trips:
Atlantic City trip- February 22-24, currently 16 travelers
Panama Cruise- Nov 6-21, 2022- 41 travelers to date
Senior Center Bus Trips:
Boscov’s & Lunch at Cracker-barrel— Dec 7th 11 members traveled
Knights of Columbus – Dec 10th- trip was cancelled due to lack of interest

**Programs and Events**

Oxford High School Choir- Dec 2nd- A lovely holiday performance attended by many
Pine
Creation Craft Classes with Marilyn Serus- Dec 3rd- 6 members attended
Center Café Lunch- Dec 8th- 23 members served
Holiday Bonus Bingo- Dec 8th-60 members attended
Annual Christmas Party at Grand Oak Villa- Dec 9th- 205 members attended. A total of Ten meals were compensated (staff, drivers and Elderly Commission members). Senior Center purchased 22 poinsettias for table center pieces at $15.00 each. Cost $330.00
TEAM Educational Nutrition Program- Dec 13th- Nutritionist had to cancel and will reschedule for future date.
TEAM Lunch Program- Dec 13th- 7 members attended
Foot Clinic- Dec 14th- 17 appointments scheduled
Hearing Screenings- Cancelled for the month of December
Blood Pressures- 16 appointments scheduled with Peg from Pomperaug Health department,
Choral group Christmas Concert- Dec 16th - attended by approximately 45-50 members
Tasty Tuesday Pizza Lunch- Dec 21st- 40 members served
Movie Matinee- Dec 21st- Instructor Debbie Mitchell was kind enough to offer an instructional zentangle class to our members. Holiday gift tags were created.
Bell Choir Holiday Performance- Dec 23rd- Approximately 40 members attended
Soup and Sandwich Lunch- dec 28th - 16 members served
Hot Dog Lunch= Approximately 35-45 members served at each lunch

**Programs and Classes**

Tai Chi Class- Certified instructor Diane Lewis continues to offer class on Monday mornings at 9:15 and collects her own fee of $3.00 per class

**Vehicles**

Low Tire pressure in car. Mike Alberti took the vehicle to have all tires checked and filled.

**Facility Updates**

- The town has purchased a new telephone system. Installation began on Wednesday, December 1st. A technician from Data Tel spent several days here at the center and offered a short training session. We were one of the first municipal buildings to have this new phone system installed. All town buildings will soon be connected to one another
- The Town of Oxford is conducting a town audit on electrical lights in all municipal buildings. Several representatives came to the center throughout the month to gather information needed for the audit.
• On Dec 6th- Trans-Clean Corp. Specialists performed the annual kitchen stove and hood cleaning. Cost $695.00
• On December 8th Massachusetts Fire Technologies, Inc conducted our annual kitchen fire suppression inspection of all fire extinguishers, tamper seals, tanks etc. Cost 249-25

Senior Center Updates
A very warm welcome to our newest Elderly Commission member, Edee Witham. Welcome aboard! We thank you for volunteering your services here at the center.

Budget
• No report

Old Business
• Dance Instructor presently has 3-4 people attending. We should look into other options for lessons.
• Are we going to continue to have Special Needs children come back?
• We should not have people bake for functions, baked goods should be purchased
• Motion was made by Sue DeScheen and seconded by Edee Witham for baked goods to be purchased and not baked at the center. Motion passed unanimously.
• If a group is scheduled for one hour performance, they must keep to time schedule as it throws off the next program.
• Caterers we are presently using are Oxford Catering (Todd Orner), Cucinos and Matties
• Custodian call out and no one to clean rooms, we need custodian daily.
• Check our Capital gains for having center painted

New Business
• People are coming to functions who are not members; receptionist should ask if they are members. People need to wear masks
• Discussion on why copier was tied up by member making numerous copies

Motion to adjourn made by Betty Andrews and seconded by Edee Witham.

Respectfully Submitted by

Kathleen O’Connell
clerk