Oxford Ambulance Association Annual Report 2017-2018

Oxford Ambulance Association is dedicated to providing emergency medical services and education to the Town of Oxford. We currently provide mutual aid service to the Town of Seymour, Beacon Falls and Southbury when requested. Oxford Ambulance also sponsors an Explorer Post program for youths 14-20. We have committed ourselves to injury prevention and CPR for the community. We responded to 1006 dispatches in the calendar year 2017.

We recently received licensing from the State of Ct to operate 3 ambulances. This was due to the issues that we are having with J50. J50 has been in for warranty service to 3 three different dealerships throughout the year without any remedy to the issue. It is currently out of service at the dealership since July 12th. Having the third ambulance has allowed us to have 2 ambulances in service while J50 is out of service. It will help us better serve the community when there are three calls as well as when an ambulance is out of service for extended repairs and general maintenance. We were able to put the old (J40) ambulance back into service to achieve this. The cost of the repairs and installations for “J30” was approximately $11,000 of which we absorbed approximately $9000 in line item transfers in our budget.

During the years 2017-18 we had 45 members who were certified as EMT’s or higher. We have 6 members who are EMT’s that are in the clearing process. We also had 4 certified EMSI’s and 7 AHA instructors for training CPR. Our members do continual education to be able to provide high quality care to the community. AHA Family and Friends CPR classes are done monthly for free as well CPR classes on an as needed/wanted basis for the community.

Our operating budget was $166,373. Of that amount $32,000 is paid to VEMS for the regional paramedic service. Our vehicle maintenance account was over budget. The age of J40 along with getting the third ambulance into service played a major factor in this. I was however able to not request additional funds by doing transfers within the budget this year. We purchased IPADS to replace the tough book computers that were antiquated and unable to use the software needed for the paperless PCR (run form) program required by law. All the stretchers were upgraded to be able to transport bariatric patients. OAA has actively participated in educating the public on the Opioid epidemic and NARCAN use. We sponsored a free Safety Fair to educate the community in drugs, child safety, seat belts, service dogs etc. Life Star landed to do a demonstration as well as different educational apparatus’s from the police. The event was totally free including food and beverages.

We played an integral part in keeping the shelter open after the tornado. This allowed residents
without power to shower and charge their phones. They were also able to have coffee and snacks/food in the course of those days.

This was a very successful year for OAA and we will continue to serve the community to the best of our ability.

Respectfully submitted,

Madalene Taggart

Executive Director
The animal control office is running well. There is one full time employee and one part time as needed employee. We are on call 24/7 365 days a year. The new building is working out well and fits our needs.

We answered 285 calls last year and received hundreds of inquiries. We had 28 redemptions.
Total donations $4,563.00
Total licensed 1,068 June 1st 2017 – May 31st 2018

Total spent on operations $65,788.00
Total paid from donation account $3,016.32 Medical

We also have many donations such as towels, blankets, dog and cat food. We have made contact with the Seymour Oxford Food bank and have handed off the extra food for our residences in need. Also we have contacted the homeless shelter and deliver the extra towels, blankets and pillows. They were very happy to have them. This has been working out very well for our relationship with the community.

We also had a free rabies clinic in June with 54 animals being vaccinated. The costs was $1,000.00 taken from the donation account.

Our main veterinarian is the Beacon Falls Animal Hospital. Our after hours veterinarian is Shoreline in Shelton or Newtown Animal Hospital in Newtown.

Respectfully Submitted

Jeff Haney
Oxford Animal Control Officer
August 9, 2018

To: Board of Selectman

From: Teresa Geremski, Assessor

Re: Annual Town Report

The values for the 2017 town grand list are as follows:

- Real estate regular net: $1,252,104,761
- Elderly home owners net: $11,770,400
- Motor vehicle net: $124,524,310
- Personal property net: $110,131,120
- Total net assessment: $1,498,530,591

Overall there was a 1.4% increase from the 2016 grand list.

The town of Oxford is currently experiencing a rise in commercial and industrial growth as well as the consistent building and sales of condominiums. This office hopes to see the growth of Oxford continue in a positive direction in the years to come and in turn the grand list continue to increase yearly.

Regards

Teresa Geremski, CCMA II
Assessor
Building Department

TO: Board of Selectmen

FROM: Gordon Gramolini, Building Official

DATE: August 14, 2018

RE: Annual report for Fiscal Year 2017/2018

Please find attached a summary of fiscal year activity for 2017/2018. The building activity for the above-referenced fiscal year totals 882 permits of which 344 were building permits, 215 were electrical permits, 160 heating permits, 151 plumbing permits and 12 C.O.'s issued.

During this fiscal year, the building department was staffed by one-full-time building official and one Administrative secretary. The budget for this fiscal year was $150,012.00. The building department generated $441,116.76 in revenue.

ATT: (2)
**Building Department**

**Accounting Summary Report:** 7/1/2017 thru 6/30/2018

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| Trm Type: PRMTFEE | PIC Type: Building Permit | $192,696.20 | 329 |

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TOWN OF OXFORD
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Oxford Conservation Commission / Inland Wetlands Agency

August 14 2018

Re: Annual Report for the Fiscal Year of July 1, 2017 to June 30, 2018

The Oxford Conservation Commission Inland Wetlands Agency is a five member appointed board responsible for administering the Inland Wetlands Statutes of the State of Connecticut and the Inland Wetlands and Watercourses Regulations of the Town of Oxford. The Commission meets on the 2nd and 4th Tuesday of the month to review and act on applications submitted to the staff of the Inland Wetlands Agency. All Commission members and staff are required to attend Department of Energy & Environmental Protection training sessions and seminars annually to keep abreast of changes in the wetlands statutes and recent court decisions that affect the duties and responsibilities of wetland agencies. Staff and Commission members also attend numerous educational classes that pertain to agricultural uses of wetlands and U.S. Army Corps of Engineers Federal Wetland regulations in the Connecticut. The Commission and Agency rely on the Secretary, Denise Randall to organize and maintain all proper paperwork necessary for the files and more effectively serve the public through out the work week. The Inland Wetlands Enforcement Officer, Andrew Ferrillo Jr. administers routine applications not requiring activity in the wetlands and conducts all inspections to ensure compliance with permit conditions. The Commission and Agency also employ the services of Nafis & Young Engineers, Southwest Conservation District, and will periodically contract with specialists to review all the technical aspects of complex applications as it relates to environmental impacts.

Listed below you will find the activities for the Fiscal Year July 1, 2017 to June 30, 2018

The Commission had 16 regular meetings, 1 special meeting, and several independent site walks by Commission Members and the Enforcement Officer. 8 Scheduled meetings were cancelled due to a lack of quorum or weather conditions.

The Agency, through the Inland Wetlands Commission processed 21 applications with impact in wetlands and regulated areas. The Wetlands Officer processed 211 applications, which were for various building and other land use permits, Certificate of Occupancies and activities not requiring Commission action. The Inland Wetlands Enforcement Officer worked 1,432 hours, conducted 565 inspections, and investigated 10 complaints/violations.

The Inland Wetlands Agency collected $69,077.81 in town and state fees. All town fees are deposited in the Town of Oxford Conservation Fund, to be used for the purchase of Open Space. The Inland Wetlands Agency’s annual budget for the Fiscal Year July 1, 2017 to June 30, 2018 was $131,370.00

The Oxford Conservation Commission has completed an up dated map showing all Open Space and designated conservation easements within the Town of Oxford. The Conservation Commission is currently in discussions with a property owner regarding purchase of open space

The Commission and staff annually conduct a review of all the detention basins and ponds, that are required to be maintained by the Town of Oxford so as to determine which are in need of maintenance. This
improves the quality of urban runoff from roads, parking lots, residential neighborhoods, commercial areas and industrial sites and reduces peak storm water runoff rates by providing temporary storage during larger storm events.

The Conservation Commission through the efforts of Commission Member Joe Lanier and the Youth Conservation Corps in Oxford High School have been working to add additional trails to Rock House Hill and improve the existing ones.

As the Town of Oxford moves into the future, the Conservation Commission Inland Wetlands Agency anticipates further growth on marginal properties containing more wetlands and regulated areas, therefore the work load and the potential for litigation will increase as the Connecticut Inland Wetlands Statutes and Local Wetland Regulations come into conflict with landowners and developers.

Oxford Conservation Commission Inland Wetlands Agency

[Signature]
Michael G. Herde – Chairman
ECONOMIC DEVELOPMENT ANNUAL

PROGRESS REPORT

Economic Development Commission Annual Town report:

August 15, 2018

Summary:

Economic Development continues to have exceptional growth here in Oxford despite the fact that the State’s growth has been poor, at best. Oxford remains “the Fastest Growing Town in Connecticut”. Economic Team Temple continues to keep this growth full steam-ahead. Today, and for some time now, Oxford’s growth has been the envy of most Connecticut Municipalities. Oxford can be very proud of what it has been able to accomplish economically, over the last six years. There are many more years of such growth in Oxford’s future if the Town stays the course.

Route 67, Oxford’s commercial zone has a number of new projects underway. Rental properties are being accessed once they come on to the market. The Quarry Walk Shopping Center is generating real retail interest all along, Route 67.

The industrial zone, the Airport Development Zone, ADZ, since its inception in 2013, has generated real economic growth. Thirty one [31] new companies have either been built, expanded or rented in the zone and eleven [11] have qualified for tax abatements with four [4] additional companies currently under consideration by the DECD. We will see this growth all over the ADZ, for many years to come, considering the amount of land available in the zone.

The mil rate is currently 23.05 here in Oxford. One the lowest rates in New Haven County. We expect this rate to remain low and may be reduced in time, as economic growth continues. A low mil rate is a real incentive for companies to choose Oxford as a place to locate a business. Oxford offers developers predictable and efficient regulatory processes that allow them to receive approvals to start and complete a project in a reasonable amount of time.

As Economic Development Director, I continue to pursue all development opportunities for new and existing businesses throughout the Town of Oxford.
The Towantic Power Plant was completed and came on-line, in June 2018. Currently generating some 800 MWS of gas driven turbine electric power to some 750,000 home throughout New England. This plant, over the next 20 years, will generate nearly 120 million dollars of tax revenue to the Town. E. Commerce Street will be dedicated to the Town, in the near future, and the Town-owned lots, at Woodruff Hills, will be opened to the market for development. There are 17 lots available, averaging 5 to 10 acres each.

Pheasant Run, Mark Oczkowski’s, latest project, just off Willenbrock Road, has sold 3 of the 5 lots that are currently available,

Roller Bearing Corp has torn down 66 Hawley Road which they purchased some time ago and are building a 60,000 s/f building on the site with a commitment for another 30,000 s/f building with the first building is completed. This will give RBC 4 major facilities in the ADZ.

Bedoukian Research, who owns 40 acres on Nichols Road, has engineering studies currently being done to plan a new development on the site. They have out-grown their 3 building company headquarters in Danbury.

Stihl Corp on Hawley Road is considering a second building on property they built on 3 years ago.

PTA Plastics is considering the purchase of 15,000 s/f on Morse Road once used by XAL. PTA has outgrown its building on Christian Street and needs additional space to maintain its current business needs.

B. United International, on Fox Hollow Road, has completed an additional 25,000 s/f of their brewery. The brewery now occupies 47,000 s/f on their site. The beer brewed in this brewery is shipped all over the world with a brewed in Oxford Ct. stamped on it.

Executive Aircraft Interiors is in the process of building a 260,000 s/d hangar at the Airport. The Executive Aircraft Interior business has been sold but the building remains the property of Seeram James.

Dr. D’Sousa’s property on Riggs Street has been sold and cleared by Earthworks. They have a prospect to buy and build, in the very near future.

Masonic Care with 141 acres on Riggs Street has told us they are schedule within 2 years to start their Assisted Living Development. It will be very similar to their Wallingford Facility.

Sippins’ Lot 9 on Commerce Street has been sold to a Southbury construction company and is being currently being cleared to build a building and work yard.
Ed Godin has purchased property in the zone and will be putting up an incubator building on the lot.

Oxford Greens and Meadow Brook, the two [2] over 55 communities continue to grow each year with over 700 units occupied between them.

The Commercial Zone along Route 67 with the addition of "Quarry Walk" is growing at a very positive rate of growth. The Wellness Center of Griffin Hospital is now under way, as well as a number of additional stores and the 150 condos is not too far behind.

Guererra Construction is developing a site originally thought to be a location for a doughnut shop on lower Route 67.

Bill Griffin’s property on corner of West St. is under development for a four [4] m store retail unit.

The Olde Dog Tavern has once again been sold and will be renamed very soon.

A drycleaners has opened in the old Post Office building across from Quarry Walk.

A chiropractor is renovating a small building at the entrance to Oxford Greens for an office. It should be open for business in the next few months.

Economic Growth added over $22 million dollars to the Grand List with additional funds that will be added, once the tax abatements are fulfilled, over the coming years. As a town, we must take advantage of this growth opportunity which comes along maybe once in a lifetime. These are exciting times in Oxford as we watch the Town grow and prosper economically.

With growth comes change. Oxford will never allow its growth to interfere with Oxford’s bucolic green heritage. That is the reason the Oxford Main Street Project (OMSP) is so important to Oxford’s economic and community development. The OMSP is a four-phase project that will create “progress through nature.” Other than Quarry Walk, there are no sidewalks in Oxford. The OMSP will use walkways, sidewalks and trails to connect our municipal buildings and businesses to linear parks along Route 67. Two projects have been started, the Little River Nature Preserve and the Larkin Bridle Trail Extension. This project will increase business along Route 67 through community connectivity.

Submitted by:

Andrew McGeever – EDD, Town of Oxford
ANNUAL REPORT
of the
Oxford Board of Education
and the
Superintendent of Schools
2017-2018

INTRODUCTION

The Oxford Board of Education submits this 2017-2018 Annual Report to the citizens of the town of Oxford with a sense of pride in the fine educational achievements of its students, confidence in the competence and professional dedication of its employees, and appreciation of the contributions of its many citizen volunteers.

In the Oxford School District, each student has the opportunity to discover and develop his/her own talents, skills, and abilities both for his/her own benefit and for the ultimate benefit of the local community and a global society. The Oxford Board of Education believes that all children have the right to a full and comprehensive education; and to achieve this goal, the Board and its employees work to ensure all students succeed.

BOARD OF EDUCATION

The duties and responsibilities of the Board include the development and implementation of a district budget, the employment of all personnel, the determination and control of curricula and programs, the development and review of policy, the care and maintenance of all buildings and equipment, the development of long term goals and plans, and ensuring that all relevant laws and regulations are adhered to properly.

The members of the Board of Education during the 2017-2018 school year were as follows:

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<th>MEMBER</th>
<th>TERM EXPIRATION</th>
<th>MEMBER</th>
<th>TERM EXPIRATION</th>
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<td>Susan O'Brien, Chairperson</td>
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<td>through 2/18</td>
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<td>Victor Tomporowski</td>
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<td>Diane Soracco, Vice Chairperson</td>
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<td>Diane Soracco, Secretary</td>
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<td>through 2/18</td>
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<td>Shelley Lacey-Castelot, Secretary</td>
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<td>Amy Cote</td>
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<td>Paula Guillet</td>
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PERSONNEL DATA

The Oxford Public School District employed a total of 278 employees. Some of these individuals were part-time workers. The individuals were employed in the following areas:

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<th>GROUP</th>
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<td>Director of Finance</td>
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<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>278</strong></td>
</tr>
</tbody>
</table>

Administration

The Administration of the District for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ana V. Ortiz</td>
<td>Superintendent of Schools</td>
</tr>
<tr>
<td>Rebecca Cavallaro</td>
<td>Director of Pupil Personnel Services</td>
</tr>
<tr>
<td>Frank Savo</td>
<td>Director of Connections</td>
</tr>
<tr>
<td>Rachael Cacace</td>
<td>Principal, Quaker Farms School, Grades Pre-Kindergarten –2</td>
</tr>
<tr>
<td>Heath Hendershot</td>
<td>Principal, Oxford Center School, Grades 3 – 5</td>
</tr>
<tr>
<td>Anthony Hibbert</td>
<td>Principal, Great Oak Middle School, Grades 6 – 8</td>
</tr>
<tr>
<td>Donna Morelli</td>
<td>Assistant Principal, Great Oak Middle School, Grades 6 - 8</td>
</tr>
<tr>
<td>Dorothy Potter</td>
<td>Principal, Oxford High School</td>
</tr>
<tr>
<td>Robert Schumann</td>
<td>Assistant Principal, Oxford High School</td>
</tr>
<tr>
<td>Silva Ouellette</td>
<td>Curriculum Coordinator</td>
</tr>
<tr>
<td>Olga Simoes</td>
<td>Director of Finance</td>
</tr>
</tbody>
</table>
ADULT EDUCATION

The Oxford Public School District is an active participant in the Adult Education Program of the Naugatuck School District. Oxford’s contractual agreement with Naugatuck allows for participation in all Adult Education courses held at Naugatuck High School. However, the administration at Oxford High School highly recommends the diploma based program.

PROFESSIONAL LEARNING

The Oxford Public School District provides all certified and non-certified staff with appropriate professional development opportunities, at no cost to the employee, as required by law. Programs are aimed at improving student achievement, maintaining safe school environments and other relevant topics that correlate to the District’s Strategic Operating Plan.

ENROLLMENT

The pre-kindergarten through grade 12 students receive their education at Oxford’s four schools, plus the Alternative Education Program-Connections. Students interested in the study of vocational agriculture attended Nonnewaug High School on a tuition basis. Some Oxford students also attend Emmett O’Brien and the Sound School. Student enrollment within the District’s pre-kindergarten through grade 12 schools was 1,843 for the 2017-2018 school year. Enrollment within the District and the tuition high schools was as follows:

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>GRADE LEVELS</th>
<th>October 1, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quaker Farms</td>
<td>Pre-Kindergarten through 2</td>
<td>373</td>
</tr>
<tr>
<td>Oxford Center</td>
<td>3 through 5</td>
<td>402</td>
</tr>
<tr>
<td>Great Oak Middle</td>
<td>6 through 8</td>
<td>500</td>
</tr>
<tr>
<td>Oxford High School</td>
<td>9 through 12</td>
<td>556</td>
</tr>
<tr>
<td>Connections Program</td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>GRADE LEVELS</th>
<th>October 1, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nonnewaug High School</td>
<td>9 through 12</td>
<td>15</td>
</tr>
<tr>
<td>Sound School</td>
<td>9 through 12</td>
<td>5</td>
</tr>
<tr>
<td>Educational Center of the Arts</td>
<td>9 through 12</td>
<td>11</td>
</tr>
<tr>
<td>Other Public Schools</td>
<td>9 through 12</td>
<td>21</td>
</tr>
</tbody>
</table>

GRANTS

Oxford automatically receives funds from the state for regular education under the provisions of the Education Cost Sharing (ECS) Act as well as money for special education and special education transportation costs. In addition, each year the District, through the actions of its administrative staff and faculty, is awarded grant money from both the state and federal governments. These monies greatly contribute toward paying for the costs of education; and thereby, ease the burden of local taxpayers. During the 2017-2018 school year, the District obtained a total of $630,826 in grant
funds. These funds were used to defray the costs of specific regular education and special education programs.

The following grants were either awarded competitively or provided upon application:

<table>
<thead>
<tr>
<th>Grant</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Education</td>
<td>7,000</td>
</tr>
<tr>
<td>Title I</td>
<td>178,585</td>
</tr>
<tr>
<td>Title II – Part A</td>
<td>30,432</td>
</tr>
<tr>
<td>Title III</td>
<td>4262</td>
</tr>
<tr>
<td>Technology Grant</td>
<td>10,000</td>
</tr>
<tr>
<td>IDEA B – Sec. 611</td>
<td>376,976</td>
</tr>
<tr>
<td>IDEA B – Sec. 619</td>
<td>9,891</td>
</tr>
<tr>
<td>Magnet School Transportation</td>
<td>13,680</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$630,826</strong></td>
</tr>
</tbody>
</table>

**CONCLUSION**

Over the course of the school year, each of the members of the Oxford Board of Education worked hundreds of hours to provide the children of Oxford with an outstanding educational program that supports all students. It is spearheaded by an excellent administrative team and professional staff, in concert with caring and knowledgeable staff members and dedicated volunteer parents and citizens. The Board, administration, faculty, staff, and citizen volunteers believe that a quality education is the most important gift our community can give our children. To this end, the Board of Education and its staff provide an educational program that is consistent with the State Department of Education’s mandates and the fiscal realities of the town.

Susan O’Brien, Chairperson  
Oxford Board of Education

Shelley Lacey-Castelot, Board Secretary  
Oxford Board of Education

Ana V. Ortiz  
Superintendent of Schools

Dated: 8/23/18
Oxford Fire Department
Annual Report for FY2017-18

Fiscal year 2017-18 was a busy year for the Fire Department. The approved budget was up but unplanned apparatus repairs and electricity exceeded our estimates and we finished under budget. Call and training statistics used for this report will be for the calendar year 2017.

The 2017 workload for the Fire Department was about the same as last year. There were 436 calls, down 36 from 2016. The number of fire fighters was 97. As usual everyone rose to the challenge and the total fire fighters attending calls during 2017 made the average number per call sixteen (16). There were 37 fires; 14 structure fires, 5 vehicle fires, 12 brush fires and 6 miscellaneous. There were 109 rescue/medical assist, 125 false alarms, 13 mutual aid, 20 hazardous conditions and 44 other responses. To respond to these emergencies and resolve the issues, the fire fighters of the Oxford Fire Department gave the Town of Oxford 8,641 hours of their time.

In 2017 Oxford fire fighters continued to learn new skills and honed the ones they have. FFs spent 2,265 hours in classes and on the fire ground training during the year to help them deal with whatever emergencies they encounter. In addition, one (1) fire fighter completed NFPA Firefighter I Certification spending at least 150 hours in the program. One (1) fire fighter went on to complete NFPA Fire Certification II for advanced skills. Eleven (11) fire fighters completed Fire Service Instructor I and have used their new skills to help train Oxford fire fighters. We take our job seriously!

The FY 2017-18 General Fund Budget was once again different than the previous year and, as usual, a continual challenge. The bottom line for the Fire Department budget was $416,293 total expenditures with $5,124 remaining not spent. The Heating Oil account (625) was $3,388 under budget. Electricity (595) was $246 under budget. Unplanned vehicle repairs were $7,332 over budget. All repairs were documented when they occurred in memos to the Board of Selectmen and Board of Finance. Contracted services-background account (570-0136) was $76 under budget. Supplies account (685) was $388 over budget due to additional supplies needed during tornado storm. Telephone/cell/mobile account (775) was $114 over budget. Utilities/internet access account (905) was $1112 over budget due to new business internet line required when the OFD server was relocated to Quaker Farms Fire Station and covered within our budget. Clerk wages (517-0052) was $3,100 over budget due to an increase in her duties. All accounts that were over budget were covered within our budget.

What’s New? The new Engine 41 was placed in service in the spring of 2018. It is the third that was built using the OFD First Line Pumper specification. Some of the benefits are being realized. Everyone trained knows where all the equipment is on all trucks and can drive and pump. The cross-training of apparatus from our three stations saves time in training and at calls.
Oxford Fire Department
Annual Report for FY 2017-18

Engine 31, which was put in service in 1998, will be the next Engine to be replaced. We are in the process of working on Tanker 33 which was approved in the current year. We are continuing to improve on the keyless entry system for our three fire stations. We are also in the process of replacing portable radios. Since it would be a large capital expenditure at one time, the replacement process will be done over a two to three year period. This year all interior firefighter helmets will be replaced. We will be budgeting for new exterior firefighter helmets next year. We plan to use different colored helmets for interior and exterior firefighters for easy identification. Interior firefighter gear needs to be replaced after ten years of use. We continue to replace and update turnout gear as needed and include costs for the same in our annual proposed budget. There is a need to start doing exterior upgrades to all three stations which would include replacement of roofs and sealing of exterior concrete at Quaker Farms and Riverside Fire Stations. The need for replacement of the driveway at Center Fire Company should be addressed. In addition, the Town needs to look at the drainage issue near Kirk’s Pond.

Respectfully submitted on behalf of all active Oxford fire fighters, past and present, by

Scott Pelletier
Chief, Oxford Fire Department
Summary Activity for the Oxford Fire Marshal's Office:

Year: 2017

Inspections:
- 27 assembly occupancies,
- 231 business occupancies,
- 1 mercantile occupancies,
- 29 industrial occupancies,
- 10 educational occupancies,
- 3 daycare occupancies,
- 1 oil trucks,
- 11 oil tanks,
- 23 propane installation,
- 25 propane installation,
- 0 diesel fuel & gas dispensing system,
- 21 apartments

Cert. of Occupancy Inspections:
- 3 CO assembly occupancies,
- 61 CO business occupancies,
- 0 CO mercantile occupancies,
- 0 CO industrial occupancies,

Re-Inspections:
- 19 assembly occupancies,
- 344 business occupancies,
- 0 mercantile occupancies,
- 0 industrial occupancies,
- 13 educational occupancies,
- 3 daycare occupancies,

Blasts:
- 31 Issuance of blasting permits,
- 238 On site & witnessed blasts,
- 7 Investigation of blasting complaints,
- 31 Inspection of Blast Sites,
- 5 Inspected Blasting Magazines
Fires:
- 30 Investigations of Fires,
- 431 Completed Fire Reports for OFD

Other Activity:
- 108 Review of new building plans,
- 30 Review of Hood system plans,
- 2762 Attended Pre-Construction meetings/jobs meetings
- 404 Conducted fire alarm tests and review plans,
- 49 Conducted sprinkler alarm tests and review plans,
- 30 Attended continuing education classes,
- 17 Processed documents for underground oil tanks
- 23 Conducted Fire Prevention
- 345 Open Burning
- 54 Alarm Permits
TOWN OF OXFORD
Kathleen O’Neil
Oxford Grant Administrator/Writer
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298
Phone: (203) 888-2543 ext. 3067  Fax: (203) 888-2136
E-mail: grantadmin@oxford-et.gov

GRANT OVERVIEW 2017-2018

GRANTS AWARDED AND BEING ADMINISTERED:

LOTcip – Reconstruction of Hawley Road – Final plans accepted $1,987,588.52
MGP – Senior Center Drivers’ Supplement - Awarded 25,611.00
America the Beautiful – Trees at Crestview – Awarded 7,275.00
Christian Street Reconstructed – Unresolved issues 3,000,000.00
CIRCA – Culvert Assessment – Completed 39,600.00
Katharine Matthies Foundation – Crestview Chair Lift – Completed 30,000.00
Dutton Road Bridge Replacement – Preliminary Design 1,700,000.00
Katharine Matthies Foundation – OMSP 5,000.00
Valley Community Foundation – OMSP 6,200.00
Community Support Group – OMSP 15,000.00
Community Support Group – Cultural Arts 5,000.00
Community Support Group – School Garden 15,000.00
EMPG – Emergency Manager Salary 6,437.00
5310 – Senior Mini-Bus – Delivered 65,000.00
Ion Bank – Crestview Ridge Flagpoles 1,100.00
STEAP – Tetlak Park, Phase I – Completed 500,000.00

TOTAL $5,4232,10.52

FUTURE GRANTS BOTH WRITTEN AND TO BE WRITTEN:

Open-Space Grant – Schriever Farm $ 800,000.00
STEAP 2017 Grant – OMSP 500,000.00
LOTcip 2018 – OMSP 3,500,000.00
AFG Firefighter Grant Unknown
Recreational Trails Grant Unknown

TOTAL: $ 4,800,000.00 +

Respectfully submitted by Kathleen O’Neil – Oxford Grant Admin/Writer
Oxford Public Library Annual Report

July 1, 2017 through June 30, 2018

Circulation and Interlibrary Loan:
Oxford Public Library is a vital part of the Bibliomation consortium, which gives our patrons easy access to the collections of 67 public libraries. The library uses an open-source system called Evergreen to circulate materials and catalog. Oxford circulated 27,844 books, videos, DVDs, audiobooks, magazines and other items. Patrons borrowed 2,873 materials from other libraries through our interlibrary loan system. We loaned 1,542 materials through interlibrary loan to other libraries. We were not able to fill 15 loan requests. The library was closed on Saturdays and Sundays. We were open from 8am-8pm Mondays and Thursdays, and 8am-5pm Tuesdays, Wednesdays and Fridays year round, for 51 hours each week.

Patron Registration and Databases:
Through our web page (http://www.oxfordlib.org), which is updated weekly, patrons can access Oxford’s library catalog, renew their books, and request books online to be reserved or shipped to us from other libraries. Patrons can also listen to digital downloadable audiobooks or read digital ebooks on their computers and mobile devices from a database, Overdrive Libby App, provided at a discount through our Bibliomation consortium. The library also has a Pinterest, Instagram and Facebook page and is subscribed to eSequels, Newsbank, and Wowbrary databases. We have over 150 titles to our circulating kindle devices. Last year 425 new patrons signed up to get library cards for a total of 5,495 patrons.

Books and Friends:
We added 1,986 new books and materials to our collection, and deleted 1,453 materials to make room. Our collection now stands at 32,447.
The Friends of the Library in Oxford (FOLIO) did fundraisers in 2017-2018 such as holding the Holiday Raffle, a brick campaign for the new library which sold over 250 bricks; and they donated $50,000 to the new library project for furniture. The Fernando DeAndrade memorial donation funds that the Friends curated were used to furnish and supply the new library’s Children’s program and craft room with tables, chairs and many materials for programs. FOLIO also continued their generous funding of museum passes and bought materials such as program refreshments and prizes for summer readers.

Library Boards and Commissions:
The Library Board of Directors met from September 2017 through June 2018. One person resigned in June 2018. They are searching for a replacement member. The Library Planning and Building Committee met from July 2017 to
June 2018. The construction of the new library building continued into March of 2018, at which time the building committee worked with the general contractor Montagno Construction to resolve our punch list items. The furniture and fixtures were installed from May through June of 2018 by PSI-New England Storage Products. Movers were hired in July, National Library Relocations, through a bid process and the library was moved from July 30-August 8th 2018 into the beautiful new space. The library reopened on National Book Lover’s Day, August 9, 2018 to great success.

**Staffing:**

We now have five full-time staff, including a new Director of Municipal Library/Media Operations, a new Adult Services librarian position, five part-time staff and two substitutes.

**Budget:**

The 2017/2018 fiscal year adopted budget, which passed in May 2017 was $309,660.

**Adult and Children’s Programs:**

Special programs were held in July and August 2017 for our summer reading program based on a Build a Better World theme.

Throughout the year, our regular series of storytimes took place on Tuesdays for ages 3-5, and Wednesdays for children under 3. Many Monday and Thursday night book discussions were held for various ages. Robyn began a new middle school book club with the teacher librarian in which she did outreach to Great Oak Middle School once a month after school. In the fall, children had canine book buddies, Yoga Together visited, and we also celebrated Banned Books Week, Teen Read Week, Halloween, Children’s Book Week, Thanksgiving and Christmas with special programs and crafts.

Spring 2018 started with visits from the Christ Church preschoolers. Robyn continued to work with Great Oak Middle School and Oxford High School on two after-school book discussion groups. She visited and did outreach to the schools in May about our upcoming summer programs. The 2018 summer reading theme was “Libraries Rock”.

Our adult book group met monthly throughout the year and discussed 11 different fiction or nonfiction titles.

Total programs held in fiscal year 2017-2018 were 377, with a total attendance of 3,011 people.

Respectfully submitted by:

Dawn Higginson, Adult Services Librarian - August 27, 2018
Memorandum

Date: August 23, 2018
To: Selectman’s Office
From: Municipal Agent’s Office
RE: Written Report for Annual Town Meeting

During the fiscal year 2017-2018 the Municipal Agent’s Office provided our seniors with current information that helps to fulfill their needs concerning the State of Connecticut and Federal programs that were available. The many changes help supplement their income. We also help the seniors by enriching their lives through the many programs offered at our senior center.

During this past year, there have been changes concerning the S.N.A.P. Program which is the Supplemental Nutrition Program or as most know it as the Food Stamp Program. Through our monthly Senior Newsletter, I have informed our seniors to the most recent changes and explained how it will affect them. Basically, the change was an increase in the income level affecting the amount of food stamps that our seniors would receive.

Another big issue this past year was on the State level with the Medicare Savings Program that many of our seniors participate in. Due to Connecticut’s economy, the legislature voted to drastically reduce the number of seniors in this program. They originally raised the income level knocking out a huge majority of participants. There was such an outcry from low income clients that the program was finally reinstated after much deliberation for several months. The program is still in jeopardy going forward. We will have to wait and see for the next budget.

Recently, within the past few years, the seniors are targeted with new scams. As I hear of them, I try to alert our seniors to the dangers of giving out their private, personal information to strangers over the telephone or even in person. Some of these scams also lead to identity theft and I try to have at least one presenter a year on this subject.

Every year we have new seniors that are turning 65 and I am inundated with telephone calls concerning supplemental health insurance and Medicare coverage especially during the open enrollment that falls between the middle of October to the beginning of December. I try to have an insurance agent that is versed in all of Connecticut’s policies that are available come in and speak with our seniors. Once again, we invited John Somero, an insurance specialist. He explained all the new changes for 2017-2018. This program is always very well attended. John helps the seniors make a very important decision on what is the best insurance plan for the individual.
I continue to write a column titled, "Municipal Agent News" in our monthly senior bulletin that reaches approximately 1,000 members. As the Town of Oxford’s Municipal Agent, I try to write on current topics that keep our seniors updated concerning new legislation that has passed in both our Municipal and Federal Governments regarding seniors and help them apply for benefits when needed. I also continue to use the bulletin board outside my office to post the current "Municipal Agent News," the latest scams and other important information. Along with the telephone, using these two sources is my way of reaching the senior population in our community.

As a Certified Choices Counselor, I also attend yearly training at the Agency on Aging and pass a yearly exam keeping my status current. This helps me to keep our seniors informed on the latest "senior news".

Respectfully submitted,

Joanne M. Jelenik
Municipal Agent for the Elderly
Below is a summary of activities that are self-sustaining through fees that are collected by this office. Most of the fees collected are paid back for expenses associated with that activity.

**Summer Camps** — Ran July 10th through Aug 17th (6 weeks)

Huskies Camp is for children who have completed grades K-5; OPR Teen Travel Camp is for children who have completed grades 5-8. Huskies attend Monday through Friday from 9am-4pm and spend 4 days each week at Colonial Tavern and one day each week traveling to another location for the day (ex. Quassy, Chuck E. Cheese, Monkey Joe’s). The OPR kids travel by bus to different locations on Monday-Wednesday each week. Some locations include SkyZone, Shelton Sports Center, Nomads Adventure Quest, Brownstone Quarry, a NY Mets game etc. On Thursdays, OPR kids spend the day at Colonial Tavern while the Huskies are away. Between the 2 camps, we average approximately 120-130 children per week at an average of $140 per week per child.

The Huskies Camp required 12 Camp Counselors and the ORP Teen Travel Camp had 7 counselors. The program is overseen by a Camp Director.

**Activities**

Other self-sustaining activities offered throughout the year include: Yoga, HIIT, Swimming Lessons, Open Swim, Mad Science, Tech Stars, Lego Programs, Princess Programs, Art Programs, Skyhawks Camps, Soccer Camps, Basketball Camps, Baseball Camps and middle school trips on school holidays – to name a few. All of these programs and others like them, are supported by the fees that we charge.

**Sports Leagues**

Oxford Parks and Recreation sponsors various sports leagues – all of which are also self-sustaining and governed by their own Boards comprised of volunteers:

*Flag Football* — approximately 200 children;
*Oxford Youth Football and Cheer* — approximately 200 participants;
*Oxford Otters Swim Team* — approximately 100 swimmers;
*Youth Basketball* — approximately 450 participants;
*Men’s Over 30 Basketball* — approximately 60-75 participants;
*Pick Up Basketball* — approximately 20 men – changes each night;
*Fall Co-Ed Softball* — approximately 90 participants;
*Women’s Softball* — approximately 110 participants;
*Men’s Over 30 Softball* — approximately 110 participants;
*Co-Ed Volleyball* — approximately 150 participants;
*Women’s Volleyball* — approximately 50 participants;
*Men’s Golf* — approximately 40 participants.
Independent Sports Leagues
There are also some independent sports leagues who do not fall under the auspices of Parks and Recreation, but do service our children and use our facilities. They are:

*Babe Ruth Baseball and Softball* – about 400 children;
*Oxford Soccer League* – about 450 children; and
*Little League Softball* – about 100 children.

**Bus Trips**
Parks and Recreation offers various *Bus Trips* throughout the year. As with most of the activities in Parks and Recreation, Bus Trips are totally self-supportive. During 2017-2018 year some of the offerings included: Block Island; NY City Hornblower Jazz Cruise and 911 Memorial; Yankees vs. Red Sox game; Finger Lakes Wine Tour Weekend; The Chocolatorium; Weekend in Philadelphia including the Franklin Institute; Radio City Music Hall Christmas Spectacular and Kennebunkport Christmas Parade Weekend.

**Regular Programs**
Some of the Regular Special Programs offered by Parks and Recreation include the following:

*Easter Egg Hunt* – every year it's held on the Saturday before Palm Sunday. We offer prizes and eggs for about 300 young (pre-K to 2nd grade) children each year.
*Nursing Rodeo* – held in May. We co-host this with the Seymour Fish and Game Club. We give prizes for various categories and usually have attendance of about 75 people including children and their families.
*Memorial Day 5K Freedom Run/Walk* – held each year on Memorial Day morning. The start/finish line of the certified course is in front of the Town Hall. This fun event draws about 400 runners and walkers – some with dogs, some with strollers. The main event gets kicked off with the Kids Rock Hopper Fun Run – 75 to 100 children run ½ mile to Center School and back, led by the Rock Hopper Penguin. Proceeds of approximately $5,000 from this event benefit Soldiers Angels, American Warrior Project, and our own local David S Miles American Legion.
*3rd Annual Oxford Food and Arts Fest* – held on June 11th along Great Oak Road. We had 20 Food Trucks and about 20 crafters as well as entertainers, stilt walkers, singers and magicians. The event ran from noon until 6:00 pm.
*Trick or Trunk* – held on Halloween night at Oxford High School. Generally about 1000 people attend including families who decorate their car trunks and give out candy to the trick or treaters while their own children go around from car to car in a fun and safe setting. Lots of fun music, refreshments and prizes for best decorated trunks and best carved jack-o-lanterns.
*Turkey Shoot* – held in mid-November. Kids and their parents are allowed ten free throw basketball shots each. The total number they sink may win them a prize. Prizes are cranberry sauce, stuffing mix, a pie or a turkey. To pay for the prizes, each participant pays $2 for their "series of shots" and can go as many times as they want. Some kids win their whole Thanksgiving Dinner!
*Christmas in Oxford* – Town Tree lighting ceremony held on first Friday of December. Parks and Recreation decorates the outside of the Town Hall. At the ceremony, school
bands and choruses perform, the tree (as well as the other decorations) are lit, Santa arrives on a fire truck and refreshments are served in the Town Hall meeting room. A photo booth is available to capture memories of the fun night. Attendance is usually about 500-600 people.

**Facilities**

*Posypanko Park* - located on Hawkins Road. 2 Baseball Diamonds (one with press box), Basketball Court, Playground, Concession Stand, Bathrooms and Storage.

*Jackson Cove Park* – located on Jackson Cove Road. Beach on Lake Zoar, Playground, Sand Volleyball Court, Boat Launch, Pavilion, Bathrooms, small Concession Stand and Guard Shack. Open Memorial Day to Labor Day by permit only.

*Lily Park* – Located on Great Oak Road across from Great Oak Middle School. The playground consists of two playscapes – one for children between the ages of 2 and 5 years and a second for children ages 5-12 years. There are swings and slides, poles to climb, ladders to scale, beams to balance on, sand to dig and build upon and a cabin to hide in. More than 90 percent of this playground was constructed of recycled materials and it is ADA Compliant. The purchase and construction of the park has been augmented by grants and private donations. The park was built by volunteers in memory of Lily Brooks.

*Ryan’s Courts* – located on Great Oak Road. 2 Tennis Courts with lighting for night play. Courts were constructed in 2012 and paid for by Mr. and Mrs. David VerNooy in memory of their son, Ryan. They generously donated it to the Town for the public’s enjoyment.

*Oxford Glen* – located on Route 34. Combination Soccer/Softball Fields with irrigation system.

*Agnes Tetlak Schiavi Park* – located on Bowers Hill Rd. 2 Softball Fields and a Multi Purpose Field. Phase 2 planning is currently in the works.

*Kirk’s Pond* - located on Route 67 near the Town Hall, is available for ice skating and youth fishing. It is the site of the children’s Fishing Rodeo which is held every year in May.

**Additional Information**

Oxford Parks and Recreation also schedules and maintains all of the fields at Quaker Farms School, Oxford Center School and Great Oak Middle Schools where the various leagues play. In addition, we schedule the gyms in those schools and the indoor pool at Oxford High School for the public’s use during nights and weekends.

Each year, we sell permits to *Jackson Cove*. The permits are $20 each and sold only to Oxford residents. Non-residents may purchase a day pass for $30 (Monday-
Thursday) or $50 (Friday, Saturday, Sunday and Holidays) for their car. All proceeds from the permit sales are used toward improvements at Jackson Cove, like adding more sand, lifeguard chairs and various other beach equipment.
PLANNING & ZONING - ANNUAL REPORT
July 1, 2017 TO June 30, 2018

The duties and responsibilities of the Planning & Zoning Commission are governed by Chapter 124 and Chapter 126 of the Connecticut General Statutes, the Town of Oxford Zoning Regulations, Subdivision Regulations and the Plan of Conservation and Development.

The Planning & Zoning Commission is comprised of seven (7) elected members and three (3) alternates. The elected members serve overlapping terms of four (4) years, and the alternates are appointed by the Board of Selectmen. New officers are elected by a majority of the Commission every two (2) years, concurrent with the Town Elections.

The functions and responsibilities of the Planning & Zoning Commission include the preparation and adoption of a Plan of Development and the Plan of Conservation and Development “POCD”. The Commission is also responsible for the preparation, adoption, and implementation of zoning and subdivision regulations that protect the health, safety, and welfare of the Town, as specified in Chapters 124 and 126 of the General Statutes.

PROJECTS

The Planning & Zoning Commission is in the final stages of updating the Plan of Conservation and Development. Although a lengthy and arduous process, the Commission has integrated items into the Plan that will keep the Town moving in a forward thinking direction, while preserving Oxford’s natural beauty and character.

PLANNING & ZONING DEPARTMENT STAFF

The Town of Oxford employs two full time hired staff members that manage the Planning & Zoning Department on a daily basis. The Zoning Enforcement Officer works 40 hours per week, and the Planning & Zoning Coordinator works 32 hours per week. The office is open from 9:00 AM – 5:00 PM Monday thru Thursday, Mondays from 5:00 PM – 7:00 PM, and Fridays from 8:00 AM – 4:00 PM. Occasionally, a part-time employee or floater is assigned to the department to help with large projects, organization, and filing.

EXPERTS AND CONTRACTED SERVICES
The Town, on behalf of the Commission, contracts with James Galligan, of Nafis & Young Engineers to review applications that require specific and detailed expertise regarding engineering plans, drainage, road specifications and soil and erosion.

The Planning & Zoning Commission have been negotiating with the Naugatuck Valley Council of Governments to implement a position for a Regional Town Planner. If the position were created by NVCOG, a shared planner would be used to complete overdue tasks such as, updating the zoning regulations and zoning map. The commercial and industrial development in Town has been consistent and the current zoning regulations are at times an obstacle when working with developers and contractor’s that would like to bring their projects and businesses to Town. Oxford was once a thriving residential development area, and while new homes are being built, the commercial and industrial development has been consistent throughout the past year.

The Commission utilizes the services of Town Counsel, Kevin Condon and special Land Use Counsel, Peter Olson. Attorneys are retained for various reasons, such as legal opinions regarding processes and procedures, litigation, FOI complaints and requests, and resolutions for more complicated applications that require a legal interpretation of the regulations.

This year the Commission has used legal counsel for various applications and items, as more developers are using legal counsel to apply for and present applications to the Commission on their behalf. The Commission is still in litigation with Timberlake Development Partners V, LLC, regarding the proposed Assisted Living Facility at Oxford Greens and has also recently received an appeal of a decision made by the Commission in July 2018. This year the a Settlement Agreement was approved by the Commission and the Town for an appeal regarding “Oxford Commons”, an affordable housing development on Hurley Road, the Town had been in litigation with the developer for over ten years.

The Commission also requests various other experts from time to time depending on the project and/or application (i.e., traffic engineers, acoustical engineers, etc.)

**MEETINGS**

The Planning & Zoning Commission meets the 1st and 3rd Tuesday of each month. The meetings run between two (2) and four (4) hours long depending on the applications before the Commission. This year the commission has held (22) Regular Meetings and (20) Special Meetings and/or Public Hearings.

The number of special meetings and/or public hearings held throughout the year is based on the number and type of applications submitted to the department. The Commission must follow proper procedures when processing applications; the requirements are governed by the Zoning Regulations and CT General Statutes. The need for Special Meeting and Public Hearings are often due to these requirements.

**REVENUE**
The Planning & Zoning Commission uses a fee schedule that was last revised in 2014. The schedule is used to calculate the fees of applications in Town. The applications are submitted to the Planning & Zoning Department, processed, and then presented to the Commission when applicable. All fees paid to the Planning & Zoning Department are submitted to the Finance Department and deposited into the General Fund.

EDUCATION

Staff and members of the Commission are encouraged to attend classes and seminars that cover various topics that relate to changing laws and statutes that govern Planning & Zoning and Freedom of Information. Newly elected Commission members are encouraged to take Basic & Advanced Land Use Training, which is offered each year.

CONCLUSION

The Planning & Zoning Commission must consider all aspects of applications and how a decision to approve or deny an application will affect the health, safety, and welfare of the residents of Oxford. The Town’s financial health benefits from commercial and industrial development, and the Commission strives to maintain a balance between beneficial growth while protecting and maintaining the rural character and integrity of the Town and its residents.

Respectfully Submitted,

Jeffery P. Luff
Chairman
Oxford Public Works Annual Report

Operation and Maintenance Program

Goal: Implement operation and maintenance requirements.

The Town is continuing to identify the specifics of the training, record keeping, internal reporting and maintenance that will be required as part of operation and maintenance plan related to storm water management.

Employee Training Program

Goal: Develop employee training curriculum.

The Town’s Public Works Department completed an annual training requirement on November 2, 2016 for both the MS4 and Industrial Activity General Permits.

Street Sweeping Program

Goal: Implement street sweeping requirements.

The Public Works Department swept 100% of its roadways, approximately 120 miles, parking lots and facilities during 2016.

Catch Basin Maintenance Program

Goal: Implement catch basin maintenance requirements.

The Town cleaned one thousand (1,000) or thirty-eight percent (38%) of the Town’s two thousand six hundred (2,600) catch basins in 2018. The Town’s Public Works Department also continued using a comprehensive spreadsheet for tracking this information.

Preventative Maintenance Program

Goal: Implement preventative maintenance requirements.

The Town conducts inspections as a part of new construction/reconstruction projects to identify existing drainage facilities that may be in need of repair or inadequate.
MEMORANDUM

DATE: August 14, 2018

TO: Selectmen’s Office

FROM: Registrars of Voters

RE: 2017-2018 Annual Town Report

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Registrars of Voters’ Written Annual Report

During the fiscal year 2017-2018, we performed the town’s canvass procedure with the NCOA Canvass by Mail System. In the effort to keep our voter list updated, we also sent canvass notice to all voters who have not voted in the last four years.

The Town held one Budget Referendum and one Municipal Election, including one Middle School Referendum the same day. EDR (same day registration and voting) was held simultaneously with the November Election, in the Registrar’s Office.

During 2017-2018 the Registrars completed their continuing education requirements to keep their certifications valid.

In all, we registered 478 new voters. We also made 523 Changes and 527 Removals to the Official Voter List.

Respectfully submitted,

Linda J. Crowe
Joanne M. Jelenik
Registrars of Voters
ANNUAL REPORT
For
THE OXFORD RESIDENT TROOPERS OFFICE
JULY 1, 2017- JUNE 30, 2018

Total Calls for Police Service: 8687
Motor Vehicle Stops
Citations Issued: 292
Warnings Issued: 213
Driving Under the Influence Arrests: 4

Reports Filed
Accidents: 202
  Fatal: 0
  Serious injury: 2

Criminal Investigations & Other Reportable Police Cases: 296

Miscellaneous police services rendered: 7715
Business and residential Alarms investigated: 764

Staffing:
Total staffing for the year was 17 sworn officers Combination of 3 Resident State Troopers and 14 Oxford town Police Officers 13 full and 1 Part time.

Respectfully submitted
Sgt. Daniel J. Semosky #233
Resident Trooper Supervisor/Oxford Police Commander
Oxford still is one of the up and coming neighborhoods in the Greater Naugatuck Valley. Our town is very attractive to families and businesses. Our construction process continues to go positively; with Quarry Walk being a good focal point for town.

In 2017 the Board of Selectmen established an Opiate Crisis Steering Committee in order to address the opioid crisis in Oxford as well as in the State of Connecticut. Since its inception, overdose rates have decreased and there has not been any opioid related deaths.

Our newly formed Community Support Committee approved funding for the following applications: Agricultural Advisory Committee for the School Garden, Oxford Soccer League for the purchase of goals, Oxford High School’s Youth Conservation Corp for materials and equipment for the maintenance of our trail system, Oxford Cultural Arts Commission for the educating of the youth and the community in cultural arts, and finally the Oxford Main Street Project for signage, equipment and materials.

After winning re-election, Jeff Haney and I welcomed new comer Scott Flaherty to the Board.

Also, the town overwhelming approved to proceed with a new middle school project. This project has since been off and running.

The town also passed another successful budget. Even though the mil rate went up from 22.21 to 22.24 it is still one of the lowest mil rates in our area.

The town also saw the completion of the CPV Power Plant without incident.
The Board of Selectmen hired several new Oxford Police Officers; many of whom are retired Connecticut State Troopers, which requires little training on the town’s part.

On Memorial Day this fiscal year, Route 67 was dedicated to the late Retired Colonel Howard Belinsky. Signs have been installed at the borders of the town on each end of Route 67 and flags have been placed along the parade route in memory of Colonel Belinsky.

Lastly, and one of our most major feats, is that the Town of Oxford survived an actual tornado. This is due largely because of the Town of Oxford’s professional and truly dedicated emergency service personnel. All of these individuals took many hours out of their personal lives to help not only Oxford residents, but all people coming and going through Oxford. I am truly thankful to all our courageous emergency personnel and volunteers who helped Oxford survive this EF-1 tornado! Clean-up and recovery will be ongoing due to the devastation the town received.
The Oxford Senior Center is the hub of the town’s senior services. The Center welcomes any individual age sixty or above to become a member. The Center is open five days a week Monday through Thursday, 9:00 am to 5:00 pm; Friday, 8:00 am to 4:00 pm. As of June 30, 2018, we had 1024 members. Our membership term runs for a year beginning January 1st of each year. We offer a wide variety of programs to support a quality of life that is healthy and active in a safe, friendly, fun atmosphere. The needs of our senior population are met by working in conjunction with our local medical community, police department, fire departments, ambulance department, state agencies, national organizations, as well as independent professionals and Oxford schools. Socialization programs allow an opportunity for members to make new friends and to add to their support system. Affordable nutritious lunches are offered through TEAM Community Action Agency in addition to other opportunities to enjoy hot meals throughout each month. We offer reliable and safe transportation options for our elderly and disabled adult Oxford residents. The Center offers volunteer opportunities for senior citizens and young adults in our community.

The Elderly Commission consists of six members of the community responsible for focusing on and offering solutions to the needs of our elderly residents. The Commission helps to foster understanding, respect and involvement of elderly residents in all aspects of community life. Our Municipal Agent is available to the seniors to disseminate information regarding services and benefits available to the elderly and to assist them in applying for these services.

This year donations were made by our talented and caring members of the Center to the Griffin Hospital- Cancer Center and Neonatal Unit, Operation Gratitude (scarf and hats for the US Troops), Southmayd Home and the Brian O’Connell Homeless Project. Giving back to the community is important to our members.

On a daily basis the activities and programs offered are well attended with a steady attendance throughout the year. Offsite we hold an annual picnic for all members at Jackson Cove town facility and a Christmas party at various sites. A wide variety of trips are offered throughout the year locally and abroad. Each year our membership has increased and we are very proud of our reputation as a very warm and friendly center. The staff works very hard to offer programs that appeal to a wide variety of interests and we are always open to new ideas. The following programs were offered from July 1, 2017 through June 30, 2018.

**Health and Wellness Programs**

- Ask a Pharmacist
- Blood Pressure Screening
- Bocce
- Cooking Classes
- Flex, Fit & Fun Exercise
- Walking
- Tai Chi
- Foot Clinics
- Flu Vaccine Clinics
- Pre-Diabetes Classes
- Mat Pilates
- Zumba Gold
- Yoga
- Municipal Agent/ Social Services
Health and Wellness Programs Continued

Nutrition Presentations
Wii Bowling
Better Balance
Foot Care Clinic

Reiki
Strength Training
Healthy Eating
Live Well Programs

Presentations/Speakers

AARP Tax Preparation
AARP Driver Safety Class
American Red Cross
Griffin Hospital Parish Outreach
Oxford Girl Scouts
American Legion, Miles S. Post #174
Newtown Savings Bank
Oxford High School Football Team
John Somero Medicare Presentation
Drazen Law Group
The Hearth at Southbury
Home Care Connecticut
The Lutheran Home Southbury

VITAS Innovative Hospice Care
Constellation Health Services
Grand Care Companions
The Watermark At East Hills
Masonicare
Maplewood Communities
Hearing Aid Specialist of CT
Oxford Middle School Band & Choir
Market 32 Pharmacy
TEAM Agency, Inc.
Visiting Angels
Pomperaug Health District
CT SNAP Food Program

Socialization Programs

Billiards
Crafts
Cooking Classes
Day Trips
Board Games
Knitting
Will Bowling Tournaments
Volunteer Appreciation Lunch
Movie Matinees
Continental Breakfast

Bingo
Luncheons
Choral Group
Card Games
Mah Jongg
Quilting
Grandparents Day
Ice Cream Social
Crochet Group
Veterans Appreciation Program
Socialization Programs Continued

Sing-a-long  Comedy Central
Bell Choir   Musical Entertainment
Historical Presentations Monthly Birthday Social
Coloring Book Fun

Transportation

The Center has 4 Vehicles (3 are Wheelchair Accessible), 4 part-time drivers, 1 scheduler. We offer transportation Monday through Thursday for medical appointments, to and from the Senior Center, shopping, personal care, banking, Town Hall needs and off site trips for educational and recreational purposes.

The Center has one part-time custodian.

Respectfully submitted,

[Signature]
Patricia Babbage
Director of Senior Services
August 27, 2018

To: The Selectman’s Office
   Kelly Weymer, Selectman’s Secretary

Re: Annual Town Report 2017 – 2018

Please find attached the Tax Collector’s Report to be included with the Annual Town Report.

I have also enclosed the Top 10 Taxpayers.

Regards,

[Signature]
August 27, 2018

Annual Town Report 2017 - 2018

Tax Collector’s Report

Mill Rate 22.21

Grand List Year 2016

We have been using Point and Pay services for the last three years. Point and Pay is a credit/debit card service. There is a 2.5% service charge for using a credit/debit card to pay taxes to the town of Oxford. Many taxpayers choose this form of payment. If using an Echeck process, the fee is $2.00.

Our office has also been using a Lock Box in Woburn, MA to accept and process our tax payments. Many accounts are rejected by the Lock Box and returned to our office to be processed. Reasons for their return can be due to Back Taxes Due or the check is written wrong or missing a signature.

Our newest partner in collecting taxes is TaxServ, LLC. TaxServ will be working on collecting Back Taxes Due. The first group of back taxes due will consist of Motor Vehicle Bills and Personal Property Tax Bills.

All of the above services work hand in hand with our software company, Quality Data Services in Waterbury, CT.

Quality Data has been working with the Tax Collectors Office for many years. They have been a very supportive partner in collecting taxes and guiding us through new processes.

To view our information on-line, go to the Town of Oxford website; www.oxford-ct.gov, click on Government Services, select Tax Collector where you can view bills, print duplicate bills and pay on-line.

The Board of Finance sets a mill rate based on the dollar amount required to run the Town for the fiscal year. When taxes aren’t paid the budget can’t be met; therefore the mill rate needs to be increased the following year to meet the budget. The collection rate as of June 30, 2017 was 100.93%.

In an effort to keep taxes from increasing, the collection of past due taxes remains a major focus.

The Tax Collector has no discretion in the application of conditions or methods of levy or collection of taxes, and does not have the authority to waive the interest due on delinquent tax bills. As a matter of law, the taxpayer becomes liable to the Town for the tax due by virtue of his ownership of property; the liability is neither created nor dependent upon the receipt of a tax bill, and failure to receive a bill does not relieve the taxpayer of the responsibility to pay the statutorily required interest due on the late payment.
Anyone who has not received a tax bill by July 1st for motor vehicle(s) registered in their name, real estate not being escrowed or personal property, should contact the tax office. It is important for every taxpayer to take the time to read and understand their tax bill. If you have any questions, please feel free to contact the office.

Our commitment to professional development continues and whenever possible we take advantage of educational seminars and opportunities offered by the New Haven Tax Collectors Association and the Connecticut Tax Collectors Association. Networking and seeking solutions for improved office operations and daily functions within the Tax Office remains a priority.

Respectfully Submitted,

Sharon Trede, CCMC
Oxford Tax Collector
<table>
<thead>
<tr>
<th>Seq</th>
<th>Unique ID</th>
<th>Name/Addr/Property Loc</th>
<th>TOTAL INST</th>
</tr>
</thead>
</table>
| 1   | C4065500  | CONNECTICUT LIGHT & POWER  
P O BOX 270  
VARIOUS LOCAL | $1,067,844.04 |
| 2   | A400800   | ALGONQUIN GAS TRANSMISSION LLC  
P O BOX 2629  
DONOVAN & WO | $402,954.58 |
| 3   | C0075000  | OXFORD TOWNE CENTER LLC  
30 D PROGRESS AVE  
300 OXFORD RD | $234,976.32 |
| 4   | Z9243270  | CNK INVESTMENTS LLC  
2 FOX HOLLOW RD  
2 FOX HOLLOW RD | $108,343.36 |
| 5   | C0076600  | FIRSTLIGHT HYDRO GENERATION CO  
P O BOX 5002  
ROOSEVELT DR | $116,252.68 |
| 6   | H0174500  | HF INDUSTRIAL PARK LIMITED PARTNERSHIP  
55 CHURCH ST  
115 MURRY RD | $114,544.60 |
| 7   | Z9243430  | ALGONQUIN GAS TRANSMISSION LLC  
P O BOX 1542  
10 WOODRUFF | $108,694.58 |
| 8   | 20160052  | PRICE CHOPPER SUPERMARKETS  
461 WORT ST  
300 OXFORD R | $105,297.48 |
| 9   | Y4041600  | YANKEE GAS SERVICES CO  
P O BOX 270  
VARIOUS | $96,133.26 |
| 10  | 20170038  | STUART DOLOBOFF  
11-02 43RD AVE  
11-02 43RD AVE | $84,171.46 |

Total Account: 10  
Total Tax: $2,519,212.44
The Town Clerk’s actual operating budget for Fiscal Year 2017-2018 was $182,645.00. Total fees collected were $410,900.24 of which $276,940.87 was turned over to the town’s general fund as well as $10,454.00 for Local Capital Improvement and Historical Preservation funds. The remainder of fees collected was for various State of Connecticut agencies. Recorded on the land records this year was 2101 documents, 38 maps and 36 trade names.

The Town Clerk’s office applied for and received a grant from the Connecticut State Library for $4000.00. These funds were used to off set the cost of capturing and cataloging the remaining images of land records that are on our online indexes. This project also served as a good inventory check as these records go back to 1977 and showed all records to be intact.

Vitals processed this year were as follows; 107 birth records, 120 marriage licenses, and 103 deaths certificates. We licensed 1068 dogs and sold over 856 sport licenses and permits.

The Budget passed on May 11, 2017, with a total of 8,992 names on the official check list. Total number of names checked off as voting was 687. The Municipal vote; 597 yes 88 no, Education; 550 yes 132 no, Roads budget; 626 yes 59 no and Capital Projects; Yes 570 No 106.

November 7, 2017 was the Municipal Election. There were a total 8,857 voters on the actual voter list with 3,651 casting their vote. The Town Clerk’s office issued 118 absentee ballots. There was a question on the ballot for the Oxford Middle School which passed; yes 2449 no 858.
It is a pleasure to serve as your Town Clerk. If you have any questions or comments feel free to visit your Town Clerk’s Office.

Respectfully submitted,

[Signature]
Margaret A West-Mainor
Town Clerk
Water Pollution Control Authority

8/19/18

Town of Oxford
486 Oxford Road
Oxford, CT 06478


The Oxford Water Pollution Control Authority is a five member appointed board responsible for administering the Water Pollution Control Statutes of the State of Connecticut and the Water Pollution Control Regulations of the Town of Oxford. The Authority meets on the last Wednesday of the month to review and act on applications submitted to the staff of the W.P.C.A.

The W.P.C.A. oversees all the sewers and pump stations. There is about 12.5 miles of public sewer lines in the town and 4 pump stations. There are 4 private sewer areas. In those areas there is about 10.5 miles of sewer lines and 11 pump stations. All the private sewage goes into the town’s public sewers. The town has an agreement with Naugatuck for a 1,000,000{gpd} of sewage and an agreement with Seymour for 250,000 {gpd} of sewage.

The Authority relies on the staff, Scott Halstead, to maintain all paperwork necessary for the files and to more effectively serve the public throughout the work week. He also conducts all inspections on any sewer work in the town and all the town pump stations maintenance. The Authority has a clerk, Cynthia Peck, who does paperwork for the Authority. The Authority also employs a part-time sewer inspector. He also conducts inspections on any sewer work in the town. The Authority also employs the services of Nafis & Young Engineers to review all the technical aspects of complex applications.

Listed below you will find the activities for the Fiscal Year July 1, 2017 to June 30, 2018:

The Authority had 10 Regular Meetings, 3 Special Meetings including Public Hearings, and they processed 14 applications. All of the 14 applications were approved.

The Authority, through the W.P.C.A. staff, processed 216 building applications. Among those 216 applications, 90 were for Certificate of Occupancies. The W.P.C.A. staff worked 2,811 hours, conducted 469 inspections, and the maintenance of the pump stations. The sewage flow for the Fiscal Year was about 71,000,000{gal}. There were 45 alarms set off at the pump stations and there was 0 by – passes of waste.

The Water Pollution Control Authority collected $388,458.63 in town sewer user and hookup fees. The Water Pollution Control Authority annual budget for the Fiscal Year July 1, 2017 to June 30, 2018 was $672,435.00 and expenditures for the year were $642,377.34.

As the Town of Oxford moves into the future, the Authority anticipates further growth with more sewer areas and more pump stations. As a result, the work load and responsibility of the staff will increase.

Sincerely,

Chairman
Fred D'Amico