

MINUTES

AGNES TETLAK SCHIAVI PARK FIELDS COMMITTEE

SPECIAL MEETING, OXFORD TOWN HALL

MONDAY April 17TH, 2017

In attendance: Glenn Schumitz, Susan Kondic, Rich Chandler, Project Engineer Bryan Nesteriak & Parks and Recreation Director Kyra Nesteriak

Call to Order: Chairman Schumitz called the meeting to order at 7:23pm

Review and Approval of Minutes of January 30, 2017 Regular Meeting: Motion to accept by Sue Kondic; seconded by Rich Chandler. Minutes were unanimously accepted.

Review of Three Invoices from B&B Engineers: Chairman Schumitz shared Invoice #1214 dated November 15, 2016 from B&B Engineers in the amount of \$4,545.00 for engineering services related to Phase I construction of the project. There was some discussion regarding payment on this invoice which had previously been approved for payment by the committee – Mr. Schumitz volunteered to followup with Town staff regarding the status of payment.

The committee reviewed B&B Engineers Invoice #1709 dated January 13, 2017 in the amount of \$690.00 for engineering services related to park construction. Mr. Schumitz made a motion to approve, Mr. Chandler seconded. Invoice payment was unanimously accepted.

The committee reviewed B&B Engineers Invoice #1752 dated February 15, 2017 in the amount of \$675.00 for engineering services related to park construction. Mr. Schumitz made a motion to approve, Ms. Kondic seconded. Invoice payment was unanimously accepted.

Update Status of Aggie Park Phase I: Messer's. Schumitz and Nesteriak then provided the committee with an update on project status sharing they had recently met with Contractor Vaz Quality Works. They shared that Vaz was mobilizing for spring construction season on this date and is committing to completing construction of the park no later than June 1, 2017. Following that date, Vaz would be required to maintain the park for 90-days. The committee discussed some of the issues that Vaz will need to remedy or monitor including drainage issues, health of plantings that overwintered unprotected in the stormwater detention areas, top soil and other erosion, the need to excavated the improperly placed top soil from the baseball diamonds ahead of the placement of clay, issues with the driveway, parking lot and walkway surface materials. It was shared that Vaz is offering to bring reclaimed asphalt millings to the park to dress the driveway and parking areas.

Adjournment: A motion to adjourn the meeting was made by Chairman Schumitz and was seconded by Mr. Chandler. The meeting was adjourned at 7:49pm.

Respectfully Submitted,

Richard R. Chandler

Fill-in Clerk

7 MAY 15 PM 6:54
TOWN OF OXFORD, CT
TOWN CLERK
Myra A. West