

**MINUTES**  
**AGGIE PARK FIELDS COMMITTEE**  
**SPECIAL MEETING**  
**THURSDAY, MAY 31, 2018, 7:00 PM**

In Attendance: Glen Schumitz, Chairman; Rich Chandler; Susan Kondic

Also in attendance: Kyra Nesteriak, Director-Parks & Recreation; Bryan Nesteriak, B&B Engineering.

**Call to Order:** Chairman Glen Schumitz called the meeting to order at 7:04 p.m.

1. **Review and Approval of Minutes from February 28, 2018 Special Meeting:**

A Motion to accept the Minutes was made by Sue Kondic and seconded by Rich Chandler. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Sue Kondic

All in favor, Motion passed.

**PHASE 1**

2. (a) **Review and Approve Submitted Invoices:**

Mr. Schumitz made a Motion to approve payment of Invoice No. 2259 from B&B Engineering dated 5/11/18 in the amount of \$427.50. Mr. Chandler seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Sue Kondic

All in favor, Motion to approve payment passed.

2. (b) **Review and Discuss Progress of Phase I – Vote on Substantial Completion:**

Mr. Nesteriak opened the discussion noting that Vaz had requested full payment (\$83,650.00) for work done including change orders. A detailed conversation began among Mr. Nesteriak, Ms. Nesteriak (Parks & Rec Director) and the Board members. Bleachers and sod for a total of \$42,000 had been approved by Board of Finance. Board members agreed that Vaz did a good job. Mr. Nesteriak believes that the field is at final completion because it is being used. The Board needs to approve Substantial Completion. Retainage amount (withheld) at 2% would be \$16,494.62. Board will approve payment but will withhold \$16,494.62 for additional punch list items. Total to be paid would be \$67,165.13. Ms. Nesteriak noted that Eastern Water stated that the Board never applied for State approval. State paperwork now needs to be filed.

Mr. Schumitz made a Motion to approve payment of Application No. 7 to Vaz Quality in the amount of \$67,165.13 for final payment with a 2% retainage of \$16,494.62. This will be paid upon submission of a new application by Vaz Quality with corrected dollar amounts. Ms. Kondic seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Sue Kondic

All in favor, Motion to approve payment passed.

Mr. Schumitz made a Motion for the Board to vote for Final Completion of Aggie Park Phase I Contract with Vaz Quality Aggie Park. Ms. Kondic seconded the Motion. A vote was taken.

Aye

Nay

Abstain

Glen Schumitz

Rich Chandler

Sue Kondic

All in favor, Motion is passed.

At this point, Mr. Schumitz noted for the record that Mr. Eric Scheurich has resigned from this Committee. He asked if there was anyone else who wished to leave the Board. Mr. Chandler and Ms. Kondic will remain.

3. **Phase II**

Discussion ensued regarding plans for Phase II and requests to be submitted to the Grant Writer for the STEEP Grant application, which includes: two basketball courts, two tennis courts, one volleyball courts and one pickle ball court. Mr. Schumitz noted that First Selectman Temple is requesting a concession stand near the softball fields. Mr. Nesteriak provided the Committee with a Conceptual Site Plan showing Phase II recommendations including lighting. A Playscape is also included.

Ms. Nesteriak offered that Mr. Temple wants Aggie Park to be identical with Posypanko Park.

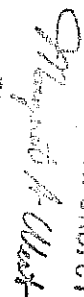
The Board discussed changes to the grant request number. Removal of the irrigation, lighting, post-tension slab items are among the changes.

A lengthy discussion then ensued among the Committee members regarding signage, i.e. road signs showing the location of the park. Mr. Nesteriak questioned if there will be enough parking when all the fields are in use.

There being no further business, a Motion to adjourn was made by Glen Schumitz and seconded by Mr. Chandler. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

  
Lynnette Steeves, Clerk

18 JUN -4 PM 4:21  
TOWN OF OXFORD, CT  
  
TOWN CLERK