

**MINUTES
AGGIE PARK FIELDS COMMITTEE
SPECIAL MEETING, OXFORD TOWN HALL
FEBRUARY 19, 2016, 7:00 P.M.**

In attendance: Glen Schumitz, Chairman; Debbie Gatto, Parks & Recreation Liaison; Susan Kondic; Rich Chandler, Vic Fallas; Jay Borkowski; Eric Scheurich

Call to Order: Chairman Glen Schumitz call the meeting to order at 7:16 p.m.

Review and Approval of Minutes of 9/28/15 Regular Meeting: Motion to accept, Eric Scheurich; seconded by Jay Borkowski. All in favor; Minutes were unanimously accepted.

Ms. Lisa Hellauer was present as Audience of Citizens.

Mr. Bryan Nesteriak, Town Engineer, arrived at 7:30 p.m.

Ms. Kondic left the meeting at 7:45 p.m.

PHASE I

Review of Board of Finance Meeting:

Mr. Schumitz presented an overview of his presentation at the January 25, 2016 Board of Finance meeting. The Committee submitted an appropriation request for \$405,531.00 to complete Aggie Park. Mr. Schumitz, Mr. Nesteriak and Ms. Gatto presented all the items including drainage issue, irrigation, credentials of the preferred contractor. Mr. Nesteriak has prepared a bid manual for the project which includes every aspect from start to finish.

The BOF had several questions regarding this request since the Committee already had a \$500,000.00 grant. BOF requested that the Committee provide them with copies of Minutes of their meeting, invoices, etc.

At the end of the presentation, the BOF approved the requested \$405,531.00.

Review of Board of Selectmen Town Meeting and vote:

The Aggie Park project was approved although there were some concerns from the audience. The needs of the Town were taken into consideration in the creation of the project.

Mr. Schumitz plans to speak with Mr. Temple, First Selectman, regarding comments that project has not been approved.

Discuss next steps in Phase I process:

- **VAZ**

Extensive research has been conducted regarding the contracting company, VAZ Quality Works, who is favored although not yet approved. Mr. Nesteriak and Mr. Schumitz collected several letters of high recommendation (copies attached). There has been only high praise for this company. Mr. Chandler also commented that when the bids first went out he checked into the company also.

Mr. Schumitz discussed the decision to favor going with an "unknown" out-of-town company versus going with a hometown, better known company. There was extensive discussion among the Committee regarding using VAZ instead of local company. Mr. Schumitz said that he needs to get thoughts from Mr. Temple and the Selectmen.

Mr. Borkowski asked why this issue had to be discussed with the Selectmen when the Committee followed the bid process and VAZ came in the best. Mr. Schumitz and Ms. Gatto both commented that there was a concern at the BOS Town Meeting that there was no signed deal, no contract has been awarded. The Committee has made their recommendation.

When Mr. Nesteriak arrived at 7:30 p.m., he pointed out that since sod was removed from the plan (Phase B) VAZ is technically not the low bidder any longer. Cocchiola is now low bidder. There is nothing that says low bidder needs to get the project. He reiterated that he can't find any derogatory remarks about VAZ.

- **Construction Management and Inspections**
- **Clerk of the Works**

Mr. Borkowski made a Motion that Bryan Nesteriak of B&B Engineering, Seymour, CT, be voted as Clerk of the Works for Aggie Park project. Mr. Scheurich seconded this Motion. Vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Glen Schumitz		
Debbie Gatto		
Rich Chandler		
Eric Scheurich		
Jay Borkowski		
Vic Fallas		

All in favor; Motion passes.

Mr. Nesteriak expressed his concern about allocation in the budget for Clerk of the Works. He is pleased to do the job and will do it less expensive than anyone else, but if the project is prolonged, he is not sure what will happen. He just wanted to apprise the Committee.

Mr. Schumitz discussed the necessity of starting the Project as soon as possible so the park will be available in Spring 2017.


Mr. Chandler asked when did the project go from sod to seed, when VAZ was the low bidder. Ms. Gatto said it was discovered that a number had been left out of the Project grant number and if that number was added back in, the project would go over. Mr. Chandler asked if a new recommendation needs to be made since the project has changed.


Mr. Scheurich made a Motion to continue with VAZ. The Motion was seconded by Mr. Borkowski. Mr. Scheurich withdrew the Motion.

A Motion was made by Mr. Scheurich to adjourn the meeting. The motion was seconded by Mr. Borkowski and the meeting was adjourned at 8:05 p.m.

Next meeting is scheduled for March 21, 2016 at 7:00 p.m.

Respectfully submitted,


Lynnette Steeves,
Clerk

16 MAR -8 AM 9:32
TOWN OF OXFORD, CT

TOWN CLERK



City of Milford, Connecticut

Founded 1639

MILFORD TRANSIT DISTRICT

259 Research Drive
Milford, CT 06460
Tel. 203-874-4507

Henry D. Jadach
Executive Director

Board of Directors

Anthony Piselli, Sr.
Chairman
Peter Carroll
Sec. / Treas.

To Whom It May Concern:

December 22, 2015

This letter is written as a reference for VAZ Quality Works of Bridgeport CT. VAZ constructed a Transit Hub at the Connecticut Post Mall under a contract with the Milford Transit District. We found them to perform excellent work in a timely manner and with minimal change orders. As a matter of fact the change orders that were performed enhanced the quality and safety of the project and were greatly appreciated.

I would recommend this company very highly especially due to their professionalism, integrity and quality of the finished product.

I may be contacted at any time to verify this recommendation.

Sincerely,

Henry Jadach
Executive Director

"An Equal Opportunity Employer"



10/8/15

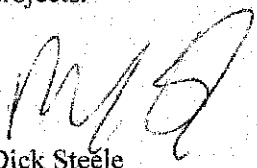
RE: Letter of Reference for Vaz Quality Works, LLC

To Whom It May Concern:

Please let this serve as a letter of reference to describe the exemplary performance by Vaz Quality Works LLC. Vaz Quality Works LLC has, in the past two (2) years, diligently and excellently performed construction services at our project the Waypointe Mixed Use Development; a \$500,000,000 development underway in Norwalk, Connecticut

Vaz Quality Works, LLC has been involved in the construction of a very complex site utilities operation including water distribution, electrical conduit for street lighting, primary and secondary electrical service conduit, storm and sanitary sewer, curbing, concrete sidewalk, asphalt and decorative paver installation. The aforesaid construction services were performed in an urban (sub terrain) environment involving a tremendous quantity of existing [and unknown] concealed utility services without a single negative incident. Most important, we were impressed by the organized, coordinative and timely approach VQW exercised in the execution of their construction services particularly, the Streetscape operations. The Streetscape operations included pavers, concrete walks, asphalt paving, benches, bollards, asphalt patching and granite curbing. The comprehensive sum of Vaz Quality Works, LLC construction services to date on our project is in excess of \$4,500,000.

Based on Vaz Quality Works, LLC first-rate workmanship, timely execution of tasks and costs effectiveness, we are pleased to recommend them as an extraordinary organization. For these reasons we will gladly continue to utilize their construction services on future projects.



Dick Steele
Senior Project Manager
860-836-1722
dsteele@belpointe.com



December 22, 2015

RE: Letter of Reference
City of Shelton Housatonic Riverwalk -Phase II
Canal Street Shelton, CT

To Whom It May Concern,

Vaz Quality Works, LLC of Bridgeport, CT successfully completed this project as a qualified design/build contractor. I would recommend them. The Phase II Riverwalk project included; clearing and site base preparation, grading, drainage pipe installation, aprox. 10,200 sf of brick paver walkway, retaining walls, guide rail/ fencing installation and conduit/base work for site lighting. The project was completed within budget, on schedule, and without contractor change orders. Throughout the construction the workman performed to a high standard, were well supervised, courteous, and attentive to the concerns of the neighboring residents. As Architect, I have received numerous positive comments on the completed Riverwalk and look forward to working with Vaz Quality Works, LLC on future projects.

Regards,

James W. Tate, RLA, ASLA
Project Architect
Principal

Tate & Associates, LLC
Landscape Architects
Shelton, Connecticut

857 Post Road MB 225
Fairfield, CT 06824
203 255-9011
203 301-8194 F



Department of Administrative Services

CONTRACTOR PREQUALIFICATION PROGRAM

CONTRACTOR PERFORMANCE EVALUATION

Contractor Information			
Contractor Name Vaz Quality Works, LLC			
Address 179 Williams Street, Bridgeport, CT 06608-2140			
Contractor Email Address davidg@vazqualityworks			
PROJECT NUMBER (If applicable)	PROJECT NAME	SOURCE OF FUNDING (If applicable)	
BJ-T-606	Sherwood Island State Park Water main Replacement	SA05-1 Sec.21-g-2,PA11-57 2+2	
Bid Amount (\$)	Contract Value (\$)	<input type="radio"/> Initial Application (has the DCS Contract) <input type="radio"/> New Contract Condition <input checked="" type="radio"/> New Contract Condition (to be added to the DCS Contract) <input type="radio"/> New Contract Condition (to be added to the DCS Contract)	
\$1,169,626.44	\$1,286,434.02		
Contract Start Date	Contract End Date	Substantial Completion (S/C) Date	
10/6/2014	10/26/2015	7/16/2015	
Signature DAS-Division of Construction Services			
I hereby certify that the information contained in this evaluation form is true and correct to the best of my knowledge and belief, and I am not providing any false or misleading information in this evaluation.			
Evaluator Name	Signature		Date
Lee A. Rowley, PE/LS			1/26/2016
Evaluator Email Address	Contractor Signature (Only for Initial Application)		
lee.rowley@ct.gov			
Date			
1-26-16			
Indicate the Application, Evaluation and Classification (if applicable) project included. Note: If the contractor is not a prime contractor, the contractor's classification will be added to the classification of the prime contractor.			
Classification/s: Site work-Utilities			
General Comment Section This is the first time for this company as a prime contractor for the State of Connecticut DAS/DCS. The contractor was understandably new to the State's procedures and the use of DCS' construction management software and the processing procedures for submittals, schedule of values and the base project schedule. Overall the contractor did average to better than average in performing the work but was a little slow in responding to administrative procedures. The quality of work was above average and the project finished slightly behind schedule.			

ADMIN Name	(For State Department of Administrative Services Use Only)	Date
		2-9-2016
ADMIN Name	(For State Department of Administrative Services Use Only)	Date
		2-10-16



CONTRACTOR PREQUALIFICATION PROGRAM

CONTRACTOR PERFORMANCE EVALUATION

Score

88%

CONTRACTOR PREQUALIFICATION PROGRAM

CONTRACTOR PERFORMANCE EVALUATION

VALUE
↓

A. PROJECT MANAGEMENT

NOTE: "Unsatisfactory" or "No" responses require an explanation in the "Comments" field.

- | | | |
|---|---|--|
| <p>10 <input type="radio"/> Superior
5 <input checked="" type="radio"/> Satisfactory
0 <input type="radio"/> Unsatisfactory</p> | <p>1. Provided proper oversight of the project</p> | <p>The oversight for this project was of an average nature with part-time on-site supervision.</p> |
| <p>4 <input checked="" type="radio"/> Yes
0 <input type="radio"/> No</p> | <p>2. Billings were complete and accurate</p> | <p>Typical billings required adjustment on a regular basis due to a lack of sufficient detail in the schedule of values for the project.</p> |
| <p>6 <input checked="" type="radio"/> Superior
3 <input type="radio"/> Satisfactory
0 <input type="radio"/> Unsatisfactory
0 <input type="radio"/> N.A.</p> | <p>3. Provided timely notice, prior to incurrence, of extra costs</p> | <p>There were few if any issues with extra costs due to our on-site CA effort to monitor the work on-going.</p> |
| <p>6 <input type="radio"/> Superior
3 <input checked="" type="radio"/> Satisfactory
0 <input type="radio"/> Unsatisfactory</p> | <p>4. Knowledge of the Work performed</p> | <p>The contractor demonstrated good technical ability to perform the construction work.</p> |
| <p>10 <input checked="" type="radio"/> Superior
5 <input type="radio"/> Satisfactory
0 <input type="radio"/> Unsatisfactory</p> | <p>5. Provided adequate, experienced, qualified staff</p> | <p>The construction crews performed well and demonstrated quality experienced work crews.</p> |
| <p>10 <input checked="" type="radio"/> Superior
5 <input type="radio"/> Satisfactory
0 <input type="radio"/> Unsatisfactory
0 <input type="radio"/> N.A.</p> | <p>6. Payment was made to subcontractors in accordance with contract terms</p> | <p>There were no known issues of concern known to the State's project manager.</p> |
| <p>6 <input type="radio"/> Superior
3 <input checked="" type="radio"/> Satisfactory
0 <input type="radio"/> Unsatisfactory
0 <input type="radio"/> N.A.</p> | <p>7. Mitigated Change Order work wherever possible</p> | <p>There were few change orders on the project and the ones that were provided were satisfactory negotiated for a reasonable price.</p> |
| <p>10 <input type="radio"/> Superior
5 <input checked="" type="radio"/> Satisfactory
-5 <input type="radio"/> Unsatisfactory
0 <input type="radio"/> N.A.</p> | <p>8. Change Order Proposals submitted were within contract time period and the proposed costs were not excessive</p> | <p>The PCOs were a little slow to be submitted but this did not hold the project from proceeding timely.</p> |
| | <p>Not applicable to project or at this time</p> | |

CONTRACTOR PREQUALIFICATION PROGRAM

CONTRACTOR PERFORMANCE EVALUATION

B. SCHEDULING

- 10 ☒ Yes
-10 ☐ No
☐ N.A. (subs only)
- 10 ☒ Yes
0 ☐ No
- 6 ☐ Superior
3 ☒ Satisfactory
0 ☐ Unsatisfactory
- 10 ☒ Yes
-10 ☐ No
1. Contractor's initial schedules approved pursuant to contract documents
2. Scheduling updates were proper, adequate, and submitted on time per contract
3. Maintained adherence to all schedules
4. Project completed on time as defined by the contract

This was a relatively simple project to schedule with very few issues noted.

Most of the schedule updates were adequate for the project to be managed in a timely manner.

The project was completed slightly behind schedule and some of this was due to weather conditions during the construction period.

See comment B-3 above.

C. PERFORMANCE

- 6 ☒ Yes
0 ☐ No
- 10 ☒ Yes
0 ☐ No
- 6 ☒ Yes
0 ☐ No
- 6 ☐ Superior
3 ☒ Satisfactory
0 ☐ Unsatisfactory
- 6 ☒ Superior
3 ☐ Satisfactory
0 ☐ Unsatisfactory
- 10 ☒ Superior
5 ☐ Satisfactory
0 ☐ Unsatisfactory
1. Responded to directives in accordance with contract terms
2. Approval of Coordination/Shop Drawings received prior to starting that work
3. Contractor complied with all contract terms
4. Contractor collaborated with the State and all other parties of interest
5. Ability to work within the contract's allotted costs
6. Adherence to Plans and Specifications

There were no major issues of consequence.

All submittals were submitted prior to the work commencing.

No major issues regarding contract terms.

Communications were satisfactory established on this project.

Project was prosecuted as expected within budget.

The project was constructed with very close inspection controls and supervision to insure a quality project in accordance with state health code standards as well as contract document standards.

CONTRACTOR PREQUALIFICATION PROGRAM

CONTRACTOR PERFORMANCE EVALUATION

D. SAFETY

6 ☒ Yes
0 ☐ No

1. Complied with Safety Requirements in accordance with the contract

There were no safety issues of any consequence.

6 ☒ Yes
0 ☐ No

2. Had no OSHA violations on this project

None.

6 ☒ Yes
0 ☐ No

3. Project site cleanliness maintained per contract documents

The site was well maintained throughout the project.

E. PROJECT OPERATIONS

10 ☒ Superior
5 ☐ Satisfactory
0 ☐ Unsatisfactory

1. Quality of the Work performed

Quality of work was good to excellent.

6 ☒ Yes
0 ☐ No

2. Contractor provided adequate materials and equipment to perform the Work

There were no issues of concern.

6 ☒ Yes
0 ☐ No

3. No more than one reinspection required to correct unsatisfactory work

The work was inspected on an on-going basis.

6 ☒ Yes
0 ☐ No

4. Substantial Completion granted upon initial inspection

YES

6 ☒ Superior
3 ☐ Satisfactory
0 ☐ Unsatisfactory
0 ☐ N.A.

5. Execution of site logistics

The contractor provided good site logistics and maintained good site security when shut down at the end of the day.

Not applicable to project or at this time



Department of Administrative Services

CONTRACTOR PREQUALIFICATION PROGRAM

CONTRACTOR PERFORMANCE EVALUATION

F. PROJECT CLOSEOUT

- 10 ☐ Yes
0 ☐ No
0 ☒ N.A.

1. Commissioning and equipment start-up accomplished pursuant to contract
Not applicable to project or at this time

No major issues.

- 10 ☒ Yes
0 ☐ No
0 ☐ N.A.

2. Project closed out in accordance with the contract conditions
Not applicable to project or at this time

Contractor was slow to close out the project.

- 6 ☐ Superior
3 ☒ Satisfactory
0 ☒ Unsatisfactory
0 ☐ N.A.

3. Contractor's Close-Out Package delivered to the Consultant within the contractually specified time
Not applicable to project or at this time

Contractor was slow to closeout the project.

G. COMPLIANCE

- 6 ☒ Yes
0 ☐ No

1. Complied with statutory and regulatory requirements, including environmental compliance

There were no major issues of consequence.

- 6 ☒ Yes
0 ☐ No

2. Had no Labor Law violations on this project

None

- 6 ☒ Superior
3 ☒ Satisfactory
0 ☐ Unsatisfactory

3. Met CHRO/Affirmative Action requirements

YES

- 10 ☒ Yes
0 ☐ No
0 ☐ N.A.

4. Met Set-aside Requirements
Not applicable to project or at this time

YES

This Contractor Performance Evaluation complies with the General Statutes of Connecticut, Section 4a-101