

## WPCA

AUGUST 29, 2012  
Regular Meeting Minutes  
Oxford Town Hall

### Call to Order

Chairman Fred D'Amico called the meeting to order at 7:45 P.M.

Present - Larry Ellis, Bob Peck

Absent - Joe Zamoic, Jay Borkowski

Staff Present - Scott Halstead, Maintenance Supervisor

### Review and Approval of Minutes

#### 1. 5/30/12 Regular Meeting

**MOTION** by Larry Ellis to approve the 5/30/12 Regular Meeting minutes. Seconded by Bob Peck. **Vote** - All (3) ayes. Motion carries.

#### 2. 6/11/12 Special Meeting

**MOTION** by Larry Ellis to approve the 6/11/12 Regular Meeting minutes. Seconded by Bob Peck. **Vote** - All (3) ayes. Motion carries.

### Amendment to the Agenda

**MOTION** by Larry Ellis to add, under Applications, Oxford at Glendale, LLC. Seconded by Bob Peck. **Vote** - All (3) ayes. Motion carries.

### Audience of Citizens - None

### Applications

#### 1) Oxford at Glendale, LLC.

1. Letter dated 8/28/12 from Shipman & Goodwin (attorney & agent for applicant)
2. Waste Water Use Application dated 8/27/12
3. Application dated 8/29/12/
4. Copy of letter dated 4/10/12 to M. Silva, P.E. from WPCA

Manuel Silva P.E. (Project Manager, Rose-Tiso & Co. LLC), representing applicant (Oxford at Glendale, LLC)

Mr. Silva explained that the applicant is proposing to amend the existing approval of 42,300 GPD to 75,000 GPD. The applicant has land use approvals for the previous application and is the process of getting approvals for approximately 200 additional units.

Mr. Silva reviewed the drawings with the WPCA. Six inch PVC will come into the main lines with individual laterals. The line will be all gravity flow. Tie-in fees will be required for each individual unit.

The application from Glendale at Oxford LLC. Was accepted and the drawings will be sent to the Town Engineer for review. Applicant will pay review fee prior to approval.

2) Discussion on the request from the Planning & Zoning Commission for the WPCA to take action on Second Street Leasing LLC. The applicant is adding a service station to his existing business.

A letter will be sent to the Planning & Zoning recommending that the applicant up date their use and get their re- approval for the oil-water separator with the CT DEEP.

**Report from Staff**

1. Oxford Greens - The first phase of Phase 4 is almost completed.
2. Perkins Road pump station has had minor issues with the high demand on the power.
3. The sewer service maps do designate all the sewers. Copies will be provided.

**Other Business**

Discussion on the \$4,519.12 invoice, dated 7/12/12, from the Seymour WPCA. No response has been received from Kevin Condon, Town Attorney, regarding letter, dated 8/20/12, requesting his opinion on this matter. After reviewing the agreement with the Seymour WPCA, the members felt that the invoices did not fall under the agreement. A letter will be sent to the Seymour WPCA regarding the invoices.

Discussion on the sewer fees. There is an up to date list of everyone connected to the sewer. A report on the sewer user fees will be presented at the next meeting.

**Adjournment**

**MOTION** by Larry Ellis to adjourn the meeting at 8:30 P.M. Seconded by Bob Peck.

**Vote** - All (3) ayes. Motion carries.

FILED SUBJECT TO APPROVAL  
Respectfully submitted

  
Cynthia Peck  
WPCA Clerk

12 SEP -4 PM 12:16  
TOWN ENGINEER  
SYDNEY H. CLARK  
TOWN CLERK