



**TOWN OF OXFORD**

S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298  
[www.Oxford-CT.gov](http://www.Oxford-CT.gov)

**WATER POLLUTION CONTROL AUTHORITY  
MINUTES OF JANUARY 25, 2017  
REGULAR MEETING  
OXFORD TOWN HALL**

**CALL TO ORDER**

Vice Chair Larry Ellis called the meeting to order at 7:03 P.M.

Present: Bob Peck, Karl Borkowski, Bob Farnum

Scott Halstead, Maintenance Supervisor

Absent: Fred D'Amico

**REVIEW AND APPROVAL OF MINUTES**

Corrections – under Report from Staff, the dog-house manhole was connected to the main.

**MOTION** by Bob Peck to approve the November 30, 2016 regular meeting minutes. Second by Bob Farnum. Motion unanimously approved.

**AMENDMENT TO THE AGENDA** - NONE

**AUDIENCE OF CITIZENS** - None

**APPLICATIONS** - None

**OLD BUSINESS**

**Odor Complaint**

No complaints have been received in the last two months. Mr. Halstead has continued to insert the recommended chemicals.

\$30,000 for a year-round odor control system for the Towner Lane Pump Station was added to the 2017-2018 budget proposal.

**Towner Lane Force Main Corrosion**

Received Town Meeting approval for the additional \$75,000 for excavation work. Mr. Farnum will contact the contractor regarding submission of a contractor for review by Town Counsel before it is signed.

Discussion on using a local contractor to do the excavation work. This was not part of the bid requirements, but the contractor will be asked to use a local contractor is possible.

#### Construction Standard

Reviewed the drawings submitted by Jim Galligan. Discussion on the size of the manhole. The precast piece with a 3 foot opening will not accommodate a two foot manhole top.

Karl Borkowski noted that standard manholes have the ladders come higher to the top to step out, The lid is 2 feet, but is tapered cast iron frame on the inside.

**MOTION** by Karl Borkowski to table the matter until reference catalog reference is provided.  
Second by Bob Farnum. Motion unanimously approved.

#### RT 67 As Built

Discussion on placing the ties on the drawings. The engineer would not put the ties on, as he did not site them. WPCA's engineer would have to redo the drawings, before he would put the ties on. The ties have been recorded in a log and are on the work plans. The plans will be copied.

East Commerce as-built. When the project is completed and before the road is turned over to the Town, a book would be submitted to the WPCA.

#### REPORT FROM STAFF

Perkins Road Pump Station – There was an issue with the check valve and it will be inspected.

#### REVIEW AND APPROVAL OF FINANCIAL REPORTS AND BILLS

Reviewed appropriation summary as of 1/23/17.

Capital project item is new vehicle for staff. The present truck is a 2006 Ford, 4-wheel with plow and 118,000 miles.

**MOTION** by Bob Farnum to approve the capital project request of \$42,000 for a new vehicle.  
Second by Bob Peck. Motion unanimously approved.

Reviewed 2017-2018 budget proposal.

Increases to:

Maintenance Materials for year round odor control system for Towner lane Pump Station.

Sewer User Fee-Seymour, for new tie ins at Meadowbrook and Oxford Town Center.

Vehicle Maintenance – repairs to truck.

Only increases are to maintenance materials, equipment and sewer use fee. **MOTION** by Bob Farnum to approve the 2017-2018 proposed budget. Second by Karl Borkowski. Motion unanimously approved.

## **OTHER BUSINESS**

Discussion on Mr. Halsted and the backup coverage being on vacation at the same time in February. There are no set hours; it would be on an as needed basis. Pay would come out of wages-coverage.

**MOTION** by Karl Borkowski to send a letter to the Board of Selectmen requesting the hiring of backup coverage. Second by Bob Farnum. Motion was unanimously approved.

Election of Officers

**MOTION** by Larry Ellis to nominate Fred D'Amico as Chair and Larry Ellis as Vice Chair. Second by Karl Borkowski. Motion was unanimously approved.

## **ADJOPURNMENT**

**MOTION** by Larry Ellis to adjourn at 7:55 P.M. Second by Karl Borkowski. Motion unanimously approved.

FILED SUBJECT TO APPROVAL

Respectfully submitted



Cynthia Peck  
WPCA Clerk

17 FEB - 1 PM 3:03  
TOWN OF OXFORD, CT  
*Angela H. Alcott*  
TOWN CLERK