



## TOWN OF OXFORD

S.B. Church Memorial Town Hall

486 Oxford Road, Oxford, Connecticut 06478-1298

**[www.Oxford-CT.gov](http://www.Oxford-CT.gov)**

### Web Committee

Agenda for Monday May 12th, 2014 2:00 p.m.

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL:

#### OLD BUSINESS:

#### NEW BUSINESS:

It was decided at our last special meeting held on Thursday April 24<sup>th</sup>, 2014 that the new website design will have the same looks, layout and feel as that of <http://www.stamfordct.gov> and <http://ehartfordct.vt-s.net>. We do want to use the Town Seal (black & white) in the banner. The Top link will be very close to that of Stamfordct.gov. The side links/topics will be used on the inside pages where needed. The background photo will be a picture of the Town Hall and used on the front page. There will be a picture of our first selectmen on the front page with his introduction to the town. The main topics for the front page will be tabs pointing to "Bulletins", "News" and "Events". The top menu bar will be "Our Town", "How Do I", "Residents", "Businesses", "Visitors", "Online Services".

- Front Page will contain a calendar showing Boards and Commissions schedules
- Top menu bar items
  - "Our Town" will contain a list of all departments with their respective persons in-charge, contact information, minutes/agenda and any pertinent information needed to relay to the public, Voting & Elections, Boards and Commissions, More About Oxford
    - Commissions, Boards and Committees will contain a list of members, minutes & agendas, calendar of meeting schedules.
  - How To I?
    - Apply for a Building Permit
    - Register to Vote

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- Absentee Ballots
- Forms and Permits
- Dog License
- Marriage License
- Etc...
- Residents
  - Schools
  - Pay Taxes
  - Health & Social Services
  - Senior Center
  - Library
  - Etc...
- Businesses
  - Register Trade name
  - Licenses & Permits
  - Bids & RFPs
  - Economic Development
  - Current Development Projects
  - Etc...
- Online Services with icons leading to:
  - Icons leading to "Pay Taxes"
  - Town Clerks "Land Records"
  - "Oxford GIS Mapping"
  - Etc...

We are moving forward with Virtual Towns and Schools on getting this new website started in the design phase. Our next meeting will require us getting connected with VTS for a design session. We will be meeting with Miriam Gross after our regularly scheduled meeting. Miriam will schedule the time with the information for this connection. A yes vote will be cast for any member not attending where decisions have to be made at the meeting.

Arrangements is made with Miriam Gross for the online meeting. This online meeting will take about 45 minutes. Scheduled online meeting will be at 2:00 p.m. Tuesday May 12<sup>th</sup> 2014.

CORRESPONDENCE

ADJOURNMENT

*Joe L*  
5/8/14  
2013

Web Committee Chairman

Joe Rasberry

14 MAY -8 PM 12:29  
TOWN OF DARTFORD, CT  
*Margaret A. West*  
TOWN CLERK

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