

MINUTES
TOWN OF OXFORD
WEBSITE COMMITTEE ORGANIZATIONAL MEETING

Wed., June 26, 2013
Town Hall

Present: Joe Rasberry, Don Joy, David Heim, Jessica Pennell, Tom Adamski

The meeting convened at 7 p.m. First Selectman George Temple welcomed the committee members and offered his thoughts regarding new content for the town's web site. He also said that Joe Rasberry would be the chair of the committee.

The committee proceeded to select its other officers, which was done by acclamation. The officers are:

Chair: Joe Rasberry

Secretary: David Heim

Website administrator Don Joy (with Tom Adamski as his assistant)

After some discussion of committee members' weekly schedules, it was agreed that the committee would meet on the second Friday of each month. The committee also agreed to have a special meeting on Friday, July 12, at 5 p.m. NOTE: The July 12 meeting was subsequently cancelled, as was the plan to meet on Fridays. As of July 30, the committee had not yet settled on a day and time for its regular meetings.

The committee discussed a preliminary agenda for its July meeting. It consisted of these items:

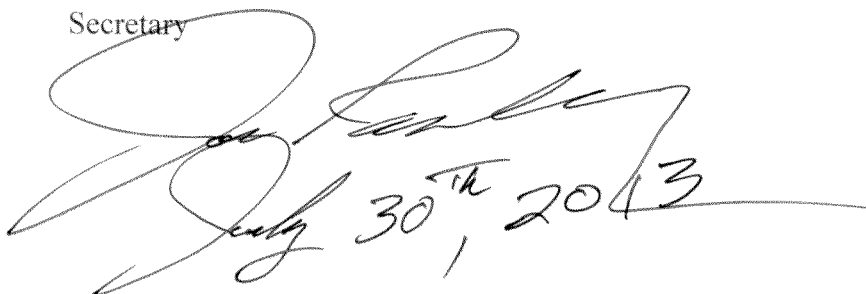
1. Review and discuss good and bad features of Oxford's web site as well as of other town web sites.
2. Review the administrative needs for maintaining the site, such as changing passwords.
3. Review the status of and the town's relationship with, the company that presently hosts the site..

Chairman Rasberry asked Don Joy and Tom Adamski to arrange a meeting with Brett Olbrys, who had been involved in an earlier redesign of the site.

The committee voted unanimously to adjourn at approximately 8 p.m.

Submitted July 30, 2013

David Heim
Secretary


July 30th, 2013

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TOWN OF OXFORD, CT
Margaret A. Clark
TOWN CLERK